

	A	B	D	E	F	G	H	I	J
1	GL#	REVENUES	2017 Approved Budget per ECIA		YTD 2017 per HOAMCO financial dtd 10/31		BUDGET PROPOSAL 2018	REMARKS	Assess ment
3	4100	General Assessments	1,276,500		1,276,141		1,456,350	Assessment is only an assumption at this point - assessment will be Board decision. 2,774 lots \$525.00 each.	\$525
4	4600	Interest Income	1,400		1,000		1,100	Interest earned on CDARS	
5	4265	Pool Passes	0		687		700	Anticipated revenue for new and replacement pool passes @ \$2 each.	
6	4260	Pool Lessons	1,800		1,225		1,600	Not a guaranteed source of income, but budgeted based on trend	
7	4225	ECIA Book Sales	100		120		150	Books are sold for \$15 each in ECIA office. Estimated sales of 10 books.	
8	4310	Assessment Interest	10,000		14,589		13,500	Not a guaranteed source of income, but budgeted based on trend - reduced amount because of less delinquent	
9	4350	Lien/Collection Fees	0		12,623		13,500	Wash account, not a guaranteed source of income. Lien cost of \$215 per lien	
10	4230	Community Center Rentals	6,000		4,498		6,000	Not a guaranteed source of income, but budgeted based on trend	
11	4410	Architectural Applications	400		1,188		1,000	Not a guaranteed source of income. Line item covers new home design review fee	
12	4220	Coke Machine	50		103		60	Very little income from Coke machine - we receive % of sales	
13	4400	Embezzlement Restitution	300		0		300	Not a guaranteed source of income. Line item is for reimbursement of embezzlement	
14	4108	Stables Fly Predator Program	900		825		825	Fly predator program split evenly between all barn owners and billed at end of year.	
15	4107	Stables Water	5,500		6,747		7,020		
16	4106	Stables Taxes	2,600		2,602		2,800		
17	4105	Stable Manure	6,000		6,831		6,550		
18	4450	Donations	0		1,450		0	Actual donations made in 2017 from local businesses for the ECIA 4th of July event.	
19		<b>TOTAL REVENUES</b>	<b>1,311,550</b>		<b>1,330,629</b>		<b>1,511,455</b>		

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20									
21	<b>EXPENSES / GENERAL OPERATIONS</b>								
22	<b>Insurance</b>								
23	5400	Insurance (all policies)	30,000		26,244		33,000	D&O, Liability, Workers Comp, Umbrella - all policies 10% increase over current budget.	
24	5940	Workers Comp Insurance	1,000		0		1,000	<i>HOAMCO workers included in item 5400, tail remains for possible claims by former ECIA employees.</i>	
25		<b>Total Insurance</b>	31,000		26,244		<b>34,000</b>		
26									
27	<b>Payroll</b>								
28	TBA	Payroll-General Manager					76,260	General Manager's salary plus benefits and HOAMCO 3% charge; this was formerly included in HOAMCO fee	
29	6000	Payroll--Admin Hourly	144,000		111,692		250,000	fulltime Admin Asst, Office Assistant, Compliance Coordinator, Communication Relations Coordinator and Assistant GM; Increase of 106K includes 2 new positions + 3% increase	
30	6001	Payroll Digital Doc. Fee	12,000		14,948		0	Task part of the Communication Relations Coordinator; cost savings	
31	6002	Payroll Maintenance Staff	120,500		91,251		155,550	annual maintenance supervisor and two assistants	
32	6003	Payroll Pool	80,000		63,218		87,948	Payroll for pool manager, manager assistant and 15 life guards - seasonal	
33	6004	Payroll Night Atten. Staff	28,000		23,801		30,000	Payroll for facility attendants approx 6 hours day x 6 days week.	
34		<b>Total Payroll</b>	384,500		304,910		<b>599,758</b>		
35									
36	<b>Other General Operations</b>								



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54	<b>Administration / Office</b>								
55	5250	Bank Fees and Safety Deposit Box	150		109		165	Safety deposit box annual fee and any other bank fees	
56	5292	Computer Hardware/Printers	1,000		21		1,000	Small computer electronic purchases	
57	5295	Copier Maintenance	4,200		2,369		2,850	Copier service contracts includes lower office and Covenant Compliance office copier, copy costs, parts, labor, drums and supplies. Excludes staples and paper.	
58	5800	Office Supplies	6,000		4,455		6,000	Orders from Sam's Club, Staples and Amazon - include dog tags	
59	5810	Postage	8,560		4,296		6,800	Line item includes 2 postage permits @ \$225 each, mail from HOAMCO office (checks) and ECIA office correspondence	
60	5815	Postage/Machine Rental and postage	0		808		1,250	Postage meter rental fee, software update and postage	
61	5820/ 5170	Printing/Invoice/Budget/Annual Report printing+mailing	18,000		11,860		18,000	printing charges for annual mtg mailing, budget, assessments, daily correspondence, committee copies	
62	7500	Telephone	5,800		4,698		5,450	Cost includes Avaya rental of \$118 month and Century Link of \$330 month - includes wifi	
63		<b>Total Administration/Office</b>	43,710		28,615		41,515		
64									
65	<b>Digital Documents</b>								
66	5450	Konica Scanner Lease	5,700		159		1,000	Lease for scanner- used in Covenant Compliance	
67	5855	Scanner Supplies--Contract Scanning	14,000		6,355		8,500	Doc Imaging Scanning of large plans by vendor. Scanning project should be complete in Spring, but scanner will continue to work a couple of months.	
68		<b>Total Digital Documents</b>	19,700		6,514		9,500		
69									
70	<b>Wilderness Conservation</b>								
71	6950	Wilderness Conservation Repairs	8,250		4,089		8,250	Conservation Committee Budget	
72	6925	Greenbelt fire control	2,000		0		10,000	New initiative for 2018	
73		<b>Total Wilderness Conservation</b>	10,250		4,089		18,250		

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74									
75	<b>Maintenance (BLDGS &amp; GROUNDS)</b>								
76	<b>6511</b>	Community Center Bldg Repairs	24,000		8,223		24,000	Repairs to all ECIA Community Center buildings - covers annual inspection charges, window repairs, minor roof repairs, plumbing, electrical and gas issues.	
77	<b>5280</b>	Community Center Supplies and	6,000		6,978		6,000	Supplies & Equipment for CC bldg	
78	<b>6300</b>	Landscape Maintenance Contract	0		11,104		28,000	Contract with Landscape company increase from once a week to twice a week.	
79	<b>6310</b>	Landscape Supplies	0		2,362		3,500	Irrigation Supplies, other supplies not part of HeadsUp maintenance contract such as weed control.	
80	<b>7550</b>	Dumpster/Trash Removal	7,200		6,377		6,500	Waste Mgmt dumpster & recycle service 1x week	
81	<b>7100</b>	Electricity	5,100		3,704		5,100	PNM supplies - main building - parking lot - railroad bldg - Annex room	
82	<b>7300</b>	Natural Gas	3,500		4,136		6,200		
83	<b>5490/6380</b>	Machinery Maint/Gas/Oil	3,600		3,712		3,000	gas and oil changes for heavy equipment	
84	<b>5805</b>	Patio and Gardens Maintenance	7,000		3,063		2,500	F&G / Lanscape Committee Budget 2017 plan	
85	<b>6470</b>	Portable Toilets	1,850		899		1,550	Roadrunner Waste Services maintains portajohns at Compadres Park	
86	<b>6405</b>	Pet Waste Supplies	2,000		790		1,000	New vendor - 1/2 the cost, same quantity and quality - dog waste bags and can liners	
87	<b>6520</b>	General Non-CC Maintenance&Repairs	3,000		6,185		3,000	Repairs to any ECIA property outside of community center building - playgrounds, trailheads, fencing. Includes trail head parking lot grading - annually	
88	<b>6590</b>	CC Tennis/Playgrounds Repairs & Maint	2,000		232		2,000		
89	<b>6575</b>	Repairs & Maint. Signage	0		260		500	Repair or purchase of signage around the CC Grounds and Buildings	
90	<b>7900</b>	Water	945		862		1,050		
91	<b>6160</b>	Graffiti removal	100		0		0		

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92	6920	Weeds Control	1,000		0		0		
93	6400	Pest Control	4,000		1,128		2,000	Pest Control for Community Center	
94		<b>Total Maintenance</b>	71,295		60,015		<b>95,900</b>		
95									
96		<b>Covenant Compliance</b>							
97	8270/ 5859	Gas/Mileage/Vehicle Maint	7,600		7,712		7,150	gas for trucks and cars, all ECIA vehicles	
98	8271	Legal Compliance	5,000		10,140		12,000		
99		<b>Total Covenant Compliance</b>	12,600		17,852		<b>19,150</b>		
100									
101		<b>Community Relations</b>							
102	5650/5178	Annual Meeting	0		179		500	meeting and Annual meetings refreshments and door prizes	
103	5277	Record Board Minutes	1,000		0		0		
104	5330	ECIA Sponsored Events	12,000		11,975		13,500	Covers 4th of July parade & bbq, Volunteer Reception, BOD retreat and staff appreciation /working lunch, resident of year award, staff x-mas gift cards	
105	6385	Neighborhood Watch	500		122		500	Replacement of signs/posts throughout the community - not block watch signs	
106	5885	VISTAS Newsletter	40,500		27,984		24,600	This line item includes print, publishing and mailing of newsletter. Vistas editor \$1177 monthly. Ambition Print/Mail \$2050: Reduction is due to previous editor leaving and Vista editing will be part of Communications Relations Coordinator duty; cost savings of 15.9K	
107	5305	Software Programs	0		0		2,000		
108	5900	Website	7,000		3,584		4,800	Monthly cost for Association webpage maintenance	
109		<b>Total Community Relations</b>	<b>61,000</b>		<b>43,844</b>		<b>45,900</b>		
110									
111		<b>POOL OPERATIONS</b>							
112	6410	Pool Apparel	500		0		500	Lifeguard uniforms	

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113	6420	Pool Chemicals	4,500		3,626		4,000	Pool chemicals only	
114	6430	Pool Electricity	8,000		6,791		7,000	Electricity used at pool	
115	6440	Pool Natural Gas	4,165		3,944		4,000	Gas to heat pool water	
116	6453	Pool Pass Supplies	500		923		700	Supplies and Pool pass card maker program	
117	6455	Pool Repairs/Maintenance	12,000		14,176		12,000	Routine repairs to pool area and equipment	
118	6415	Pool Area Furnishings/Replmtt/Maint	0		166		500	Pool furniture	
119	6465	Pool Water	4,000		1,265		2,200	Water for pool. EAWSD rates go up 7.5% for 2018	
120	5858	Uniforms & Supplies	1,680		1,618		1,500		
121		<b>Total Pool Operations</b>	<b>35,345</b>		<b>32,507</b>		<b>32,400</b>		
122									
123		<b>BUILDING/FACILITIES MONITORING</b>							
124	5856	Alarm Monitoring	2,250		572		530	I.H.S. provides monthly service - alarm panels in barn, cc, and annex - this is billed quarterly by AFS. Monthly rate of 44.14.	
125		<b>Total Building/Facilities Monitoring</b>	<b>2,250</b>		<b>572</b>		<b>530</b>		
126									
127		<b>ATHLETIC FIELD OPERATIONS</b>							
128	6680	Supplies and Maintenance	8,000		5,009		8,000	Materials and contracts to maintain athletic field	
129		<b>Total Athletic Field Operations</b>	<b>8,000</b>		<b>5,009</b>		<b>8,000</b>		
130									
131		<b>HIKE/BIKE TRAIL/Athletic Field Operations</b>							
132	6175	Hike/Bike Trail Maintenance	137,000		104,585		60,000	maintenance to hike/bike trail as outlined by Facility & Grounds Committee; unfinished 2016 included	
133		<b>Total Hike/Bike Trail</b>	<b>137,000</b>		<b>104,585</b>		<b>60,000</b>		
134									
135		<b>STABLE OPERATIONS</b>							





