

	A	B	D	E	F	G	H	I	J
1	GL#	REVENUES	2017 Approved Budget per ECIA		YTD 2017 per HOAMCO financial dtd 10/31		BUDGET PROPOSAL 2018	REMARKS	Assess ment
3	4100	General Assessments	1,276,500		1,276,141		1,456,350	Assessment is only an assumption at this point - assessment will be Board decision. 2,774 lots \$525.00 each.	\$525
4	4600	Interest Income	1,400		1,000		1,100	Interest earned on CDARS	
5	4265	Pool Passes	0		687		700	Anticipated revenue for new and replacement pool passes @ \$2 each.	
6	4260	Pool Lessons	1,800		1,225		1,600	Not a guaranteed source of income, but budgeted based on trend	
7	4225	ECIA Book Sales	100		120		150	Books are sold for \$15 each in ECIA office. Estimated sales of 10 books.	
8	4310	Assessment Interest	10,000		14,589		13,500	Not a guaranteed source of income, but budgeted based on trend - reduced amount because of less delinquent	
9	4350	Lien/Collection Fees	0		12,623		13,500	Wash account, not a guaranteed source of income. Lien cost of \$215 per lien	
10	4230	Community Center Rentals	6,000		4,498		6,000	Not a guaranteed source of income, but budgeted based on trend	
11	4410	Architectural Applications	400		1,188		1,000	Not a guaranteed source of income. Line item covers new home design review fee	
12	4220	Coke Machine	50		103		60	Very little income from Coke machine - we receive % of sales	
13	4400	Embezzlement Restitution	300		0		300	Not a guaranteed source of income. Line item is for reimbursement of embezzlement	
14	4108	Stables Fly Predator Program	900		825		825	Fly predator program split evenly between all barn owners and billed at end of year.	
15	4107	Stables Water	5,500		6,747		7,020		
16	4106	Stables Taxes	2,600		2,602		2,800		
17	4105	Stable Manure	6,000		6,831		6,550		
18	4450	Donations	0		1,450		0	Actual donations made in 2017 from local businesses for the ECIA 4th of July event.	
19		TOTAL REVENUES	1,311,550		1,330,629		1,511,455		

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20									
21	EXPENSES / GENERAL OPERATIONS								
22	Insurance								
23	5400	Insurance (all policies)	30,000		26,244		33,000	D&O, Liability, Workers Comp, Umbrella - all policies 10% increase over current budget.	
24	5940	Workers Comp Insurance	1,000		0		1,000	<i>HOAMCO workers included in item 5400, tail remains for possible claims by former ECIA employees.</i>	
25		Total Insurance	31,000		26,244		34,000		
26									
27	Payroll								
28	TBA	Payroll-General Manager					76,260	General Manager's salary plus benefits and HOAMCO 3% charge; this was formerly included in HOAMCO fee	
29	6000	Payroll--Admin Hourly	144,000		111,692		250,000	fulltime Admin Asst, Office Assistant, Compliance Coordinator, Communication Relations Coordinator and Assistant GM; Increase of 106K includes 2 new positions + 3% increase	
30	6001	Payroll Digital Doc. Fee	12,000		14,948		0	Task part of the Communication Relations Coordinator; cost savings	
31	6002	Payroll Maintenance Staff	120,500		91,251		155,550	annual maintenance supervisor and two assistants	
32	6003	Payroll Pool	80,000		63,218		87,948	Payroll for pool manager, manager assistant and 15 life guards - seasonal	
33	6004	Payroll Night Atten. Staff	28,000		23,801		30,000	Payroll for facility attendants approx 6 hours day x 6 days week.	
34		Total Payroll	384,500		304,910		599,758		
35									
36	Other General Operations								

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54	Administration / Office								
55	5250	Bank Fees and Safety Deposit Box	150		109		165	Safety deposit box annual fee and any other bank fees	
56	5292	Computer Hardware/Printers	1,000		21		1,000	Small computer electronic purchases	
57	5295	Copier Maintenance	4,200		2,369		2,850	Copier service contracts includes lower office and Covenant Compliance office copier, copy costs, parts, labor, drums and supplies. Excludes staples and paper.	
58	5800	Office Supplies	6,000		4,455		6,000	Orders from Sam's Club, Staples and Amazon - include dog tags	
59	5810	Postage	8,560		4,296		6,800	Line item includes 2 postage permits @ \$225 each, mail from HOAMCO office (checks) and ECIA office correspondence	
60	5815	Postage/Machine Rental and postage	0		808		1,250	Postage meter rental fee, software update and postage	
61	5820/ 5170	Printing/Invoice/Budget/Annual Report printing+mailing	18,000		11,860		18,000	printing charges for annual mtg mailing, budget, assessments, daily correspondence, committee copies	
62	7500	Telephone	5,800		4,698		5,450	Cost includes Avaya rental of \$118 month and Century Link of \$330 month - includes wifi	
63		Total Administration/Office	43,710		28,615		41,515		
64									
65	Digital Documents								
66	5450	Konica Scanner Lease	5,700		159		1,000	Lease for scanner- used in Covenant Compliance	
67	5855	Scanner Supplies--Contract Scanning	14,000		6,355		8,500	Doc Imaging Scanning of large plans by vendor. Scanning project should be complete in Spring, but scanner will continue to work a couple of months.	
68		Total Digital Documents	19,700		6,514		9,500		
69									
70	Wilderness Conservation								
71	6950	Wilderness Conservation Repairs	8,250		4,089		8,250	Conservation Committee Budget	
72	6925	Greenbelt fire control	2,000		0		10,000	New initiative for 2018	
73		Total Wilderness Conservation	10,250		4,089		18,250		

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74									
75	Maintenance (BLDGS & GROUNDS)								
76	6511	Community Center Bldg Repairs	24,000		8,223		24,000	Repairs to all ECIA Community Center buildings - covers annual inspection charges, window repairs, minor roof repairs, plumbing, electrical and gas issues.	
77	5280	Community Center Supplies and	6,000		6,978		6,000	Supplies & Equipment for CC bldg	
78	6300	Landscape Maintenance Contract	0		11,104		28,000	Contract with Landscape company increase from once a week to twice a week.	
79	6310	Landscape Supplies	0		2,362		3,500	Irrigation Supplies, other supplies not part of HeadsUp maintenance contract such as weed control.	
80	7550	Dumpster/Trash Removal	7,200		6,377		6,500	Waste Mgmt dumpster & recycle service 1x week	
81	7100	Electricity	5,100		3,704		5,100	PNM supplies - main building - parking lot - railroad bldg - Annex room	
82	7300	Natural Gas	3,500		4,136		6,200		
83	5490/6380	Machinery Maint/Gas/Oil	3,600		3,712		3,000	gas and oil changes for heavy equipment	
84	5805	Patio and Gardens Maintenance	7,000		3,063		2,500	F&G / Lanscape Committee Budget 2017 plan	
85	6470	Portable Toilets	1,850		899		1,550	Roadrunner Waste Services maintains portajohns at Compadres Park	
86	6405	Pet Waste Supplies	2,000		790		1,000	New vendor - 1/2 the cost, same quantity and quality - dog waste bags and can liners	
87	6520	General Non-CC Maintenance&Repairs	3,000		6,185		3,000	Repairs to any ECIA property outside of community center building - playgrounds, trailheads, fencing. Includes trail head parking lot grading - annually	
88	6590	CC Tennis/Playgrounds Repairs & Maint	2,000		232		2,000		
89	6575	Repairs & Maint. Signage	0		260		500	Repair or purchase of signage around the CC Grounds and Buildings	
90	7900	Water	945		862		1,050		
91	6160	Graffiti removal	100		0		0		

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92	6920	Weeds Control	1,000		0		0		
93	6400	Pest Control	4,000		1,128		2,000	Pest Control for Community Center	
94		Total Maintenance	71,295		60,015		95,900		
95									
96		Covenant Compliance							
97	8270/ 5859	Gas/Mileage/Vehicle Maint	7,600		7,712		7,150	gas for trucks and cars, all ECIA vehicles	
98	8271	Legal Compliance	5,000		10,140		12,000		
99		Total Covenant Compliance	12,600		17,852		19,150		
100									
101		Community Relations							
102	5650/5178	Annual Meeting	0		179		500	meeting and Annual meetings refreshments and door prizes	
103	5277	Record Board Minutes	1,000		0		0		
104	5330	ECIA Sponsored Events	12,000		11,975		13,500	Covers 4th of July parade & bbq, Volunteer Reception, BOD retreat and staff appreciation /working lunch, resident of year award, staff x-mas gift cards	
105	6385	Neighborhood Watch	500		122		500	Replacement of signs/posts throughout the community - not block watch signs	
106	5885	VISTAS Newsletter	40,500		27,984		24,600	This line item includes print, publishing and mailing of newsletter. Vistas editor \$1177 monthly. Ambition Print/Mail \$2050: Reduction is due to previous editor leaving and Vista editing will be part of Communications Relations Coordinator duty; cost savings of 15.9K	
107	5305	Software Programs	0		0		2,000		
108	5900	Website	7,000		3,584		4,800	Monthly cost for Association webpage maintenance	
109		Total Community Relations	61,000		43,844		45,900		
110									
111		POOL OPERATIONS							
112	6410	Pool Apparel	500		0		500	Lifeguard uniforms	

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113	6420	Pool Chemicals	4,500		3,626		4,000	Pool chemicals only	
114	6430	Pool Electricity	8,000		6,791		7,000	Electricity used at pool	
115	6440	Pool Natural Gas	4,165		3,944		4,000	Gas to heat pool water	
116	6453	Pool Pass Supplies	500		923		700	Supplies and Pool pass card maker program	
117	6455	Pool Repairs/Maintenance	12,000		14,176		12,000	Routine repairs to pool area and equipment	
118	6415	Pool Area Furnishings/Replmtt/Maint	0		166		500	Pool furniture	
119	6465	Pool Water	4,000		1,265		2,200	Water for pool. EAWSD rates go up 7.5% for 2018	
120	5858	Uniforms & Supplies	1,680		1,618		1,500		
121		Total Pool Operations	35,345		32,507		32,400		
122									
123		BUILDING/FACILITIES MONITORING							
124	5856	Alarm Monitoring	2,250		572		530	I.H.S. provides monthly service - alarm panels in barn, cc, and annex - this is billed quarterly by AFS. Monthly rate of 44.14.	
125		Total Building/Facilities Monitoring	2,250		572		530		
126									
127		ATHLETIC FIELD OPERATIONS							
128	6680	Supplies and Maintenance	8,000		5,009		8,000	Materials and contracts to maintain athletic field	
129		Total Athletic Field Operations	8,000		5,009		8,000		
130									
131		HIKE/BIKE TRAIL/Athletic Field Operations							
132	6175	Hike/Bike Trail Maintenance	137,000		104,585		60,000	maintenance to hike/bike trail as outlined by Facility & Grounds Committee; unfinished 2016 included	
133		Total Hike/Bike Trail	137,000		104,585		60,000		
134									
135		STABLE OPERATIONS							

