

	A	B	D	E	F	G	H
1	GL#	REVENUES		BUDGET PROPOSAL 2018		REMARKS	Assessment
3	4100	General Assessments		1,456,350		Assessment is only an assumption at this point - assessment will be Board decision. 2,774 lots \$525.00 each.	\$525
4	4600	Interest Income		1,100		Interest earned on CDARS	
5	4265	Pool Passes		700		Anticipated revenue for new and replacement pool passes @ \$2 each.	
6	4260	Pool Lessons		1,600		Not a guaranteed source of income, but budgeted based on trend	
7	4225	ECIA Book Sales		150		Books are sold for \$15 each in ECIA office. Estimated sales of 10 books.	
8	4310	Assessment Interest		13,500		Not a guaranteed source of income, but budgeted based on trend - reduced amount because of less delinquent	
9	4350	Lien/Collection Fees		13,500		Wash account, not a guaranteed source of income. Lien cost of \$215 per lien	
10	4230	Community Center Rentals		6,000		Not a guaranteed source of income, but budgeted based on trend	
11	4410	Architectural Applications		1,000		Not a guaranteed source of income. Line item covers new home design review fee	
12	4220	Coke Machine		60		Very little income from Coke machine - we receive % of sales	
13	4400	Embezzlement Restitution		300		Not a guaranteed source of income. Line item is for reimbursement of embezzlement	
14	4108	Stables Fly Predator Program		825		Fly predator program split evenly between all barn owners and billed at end of year.	
15	4107	Stables Water		7,020			
16	4106	Stables Taxes		2,800			
17	4105	Stable Manure		6,550			
18	4450	Donations		0		Actual donations made in 2017 from local businesses for the ECIA 4th of July event.	

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19		TOTAL REVENUES		1,511,455			
20							
21	General and Administrative						
22							
23	6000	Payroll Administrative		218,669		fulltime GM, Admin Asst, Office Assistant, and Assistant GM	
24	5400	Insurance (all policies)		33,000		D&O, Liability, Workers Comp, Umbrella - all policies 10% increase over current budget.	
25	5940	Workers Comp Insurance		1,000		<i>HOAMCO workers included in item 5400, tail remains for possible claims by former ECIA employees.</i>	
26	5175/ 5100	Annual Audit/Tax Prep		10,000		ECIA independent audit charge for performing the association annual audit. Confirmed rate for 2018 of \$8,500 plus tax approx. \$9,137.50	
27	5520	Licenses/permits		1,000		Licenses and permits for website domain, ECIA vehicles registrtrtion, any other licenses or permits as needed	
28	5200	Allowance for Doubtful Accounts		31,500		Assumes 60 accts uncollectable @ \$525each	
29	5290	Computer Services Labor		9,000		Monthly service charges of \$724 for IT technicians MerIT.	
30	8250	Operating Contingency		30,000			
31	8800	Taxes Federal		500			
32	8850	Taxes State		500			
33	5300	Dues/Subscriptions		1,500		Covers membership for ECIA, BOD and staff as well as subscriptions to newspapers and other HOA punlication	
34	5320	Education & Planning/Training		1,000		Covers to CAI courses per year for staff or BOD	
35	5500	Legal Fees		25,000		Legal fees for non covenant issues	
36	5530	Lien/Collection Cost		8,000		Filing fee for liens and lien releases.	

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37	5600	Management Fees--HOAMCO		29,100		Monthly Management fee of \$2400 per month plus misc. cost such as Caliber contract is \$25 per month. HOAMCO contract renews annually in January. Previous management contract included GM salary. New contract only includes administrative costs.	
38	5870	Travel		650		Mileage reimbursement for ECIA employees that conduct HOA business using own vehicle	
39	5250	Bank Fees and Safety Deposit Box		165		Safety deposit box annual fee and any other bank fees	
40	5292	Computer Hardware/Printers		1,000		Small computer electronic purchases	
41	5295	Copier Maintenance		2,850		Copier service contracts includes lower office and Covenant Compliance office copier, copy costs, parts, labor, drums and supplies. Excludes staples and paper.	
42	5800	Office Supplies		6,000		Orders from Sam's Club, Staples and Amazon - include dog tags	
43	5810	Postage		6,800		Line item includes 2 postage permits @ \$225 each, mail from HOAMCO office (checks) and ECIA office correspondence	
44	5815	Postage/Machine Rental and postage		1,250		Postage meter rental fee, software update and postage	
45	5820/ 5170	Printing/Invoice/Budget/Annual Report printing+mailing		18,000		printing charges for annual mtg mailing, budget, assessments, daily correspondence, committee copies	
46	7500	Telephone		5,450		Cost includes Avaya rental of \$118 month and Century Link of \$330 month - includes wifi	
47	5450	Konica Scanner Lease		1,000		Lease for scanner- used in Covenant Compliance	
48	5855	Scanner Supplies--Contract Scanning		8,500		Doc Imaging Scanning of large plans by vendor. Scanning is an ongoing project	
49	7050	Cable TV		1,500		Direct tv service	

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50	5305	Software Programs		2,000			
51	6385	Neighborhood Watch		500		Replacement of signs/posts throughout the community - not block watch signs	
52	5650/5178	Annual Meeting		500		meeting and Annual meetings refreshments and door prizes	
53		Total General and Administrative		237,265			
54							
55	Facilities and Grounds						
56	6002	Payroll Maintenance Staff		155,550		annual maintenance supervisor and two assistants	
57	6004	Payroll Night Atten. Staff		30,000		Payroll for facility attendants approx 6 hours day x 6 days week.	
58	6950	Wilderness Conservation Repairs		8,250		Conservation Committee Budget	
59	6925	Greenbelt fire control		10,000		New initiative for 2018	
60	6511	Community Center Bldg Repairs		24,000		Repairs to all ECIA Community Center buildings - covers annual inspection charges, window repairs, minor roof repairs, plumbing, electrical and gas issues.	
61	5280	Community Center Supplies and		6,000		Supplies & Equipment for CC bldg	
62	6300	Landscape Maintenance Contract		28,000		Contract with Landscape company increase from once a week to twice a week.	
63	6310	Landscape Supplies		3,500		Irrigation Supplies, other supplies not part of HeadsUp maintenance contract such as weed control.	
64	7550	Dumpster/Trash Removal		6,500		Waste Mgmt dumpster & recycle service 1x week	
65	7100	Electricity		5,100		PNM supplies - main building - parking lot - railroad bldg - Annex room	
66	7300	Natural Gas		6,200			
67	5490/6380	Machinery Maint/Gas/Oil		3,000		gas and oil changes for heavy equipment	
68	5805	Patio and Gardens Maintenance		2,500		F&G / Lanscape Committee Budget 2017 plan	

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69	6470	Portable Toilets		1,550		Roadrunner Waste Services maintains portajohns at Compadres Park		
70	6405	Pet Waste Supplies		1,000		New vendor - 1/2 the cost, same quantity and quality - dog waste bags and can liners		
71	6520	General Non-CC Maintenance&Repairs		3,000		Repairs to any ECIA property outside of community center building - playgrounds, trailheads, fencing. Includes trail head parking lot grading - annually		
72	6590	CC Tennis/Playgrounds Repairs & Maint		2,000				
73	6575	Repairs & Maint. Signage		500		Repair or purchase of signage around the CC Grounds and Buildings		
74	7900	Water		1,050				
75	6400	Pest Control		2,000		Pest Control for Community Center		
76	5859	Gas/Mileage/Vehicle Maint		4,150		gas for trucks		
77	5856	Alarm Monitoring		530		I.H.S. provides monthly service - alarm panels in barn, cc, and annex - this is billed quarterly by AFS. Monthly rate of 44.14.		
78	6680	Supplies and Maintenance		8,000		Materials and contracts to maintain athletic field		
79	6175	Hike/Bike Trail Maintenance		60,000		maintenance to hike/bike trail as outlined by Facility & Grounds Committee; unfinished 2016 included		
80	8300	Depreciation		30,000				
81		Total Facilities and Grounds		246,830				
82								
83	Community Relations							
84		Payroll		41,944		Community Realtion Coordinator		
85	5330	ECIA Sponsored Events		13,500		Covers 4th of July parade & bbq, Volunteer Reception, BOD retreat and staff appreciation /working lunch, resident of year award, staff x-mas gift cards		

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86	5885	VISTAS Newsletter		24,600		This line item includes print, publishing and mailing of newsletter. Vistas editor \$1177 monthly. Ambition Print/Mail \$2050: Reduction is due to previous editor leaving and Vista editing will be part of Communications Relations Coordinator duty; cost savings of 15.9K	
87	5900	Website		4,800		Monthly cost for Association webpage maintenance	
88		Total Community Relations		42,900			
89							
90	Covenant Compliance						
91		Payroll Covenant Compliance Officer		65,647			
92	8271	Legal Compliance		12,000			
93	8270	Gas/Mileage/Vehicle Maint		3,000		Gas for Vehicle used for Compliance	
94		Total Covenant Compliance		15,000			
95							
96	POOL OPERATIONS						
97	6003	Payroll Pool		87,948		Payroll for pool manager, manager assistant and 15 life guards - seasonal	
98	6410	Pool Apparel		500		Lifeguard uniforms	
99	6420	Pool Chemicals		4,000		Pool chemicals only	
100	6430	Pool Electricity		7,000		Electricity used at pool	
101	6440	Pool Natural Gas		4,000		Gas to heat pool water	
102	6453	Pool Pass Supplies		700		Supplies and Pool pass card maker program	
103	6455	Pool Repairs/Maintenance		12,000		Routine repairs to pool area and equipment	
104	6415	Pool Area Furnishings/Replmtt/Maint		500		Pool furniture	
105	6465	Pool Water		2,200		Water for pool. EAWSD rates go up 7.5% for 2018	
106	5858	Uniforms & Supplies		1,500			

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1	GL#	REVENUES		BUDGET PROPOSAL 2018		REMARKS	Assessment	
107		Total Pool Operations		120,348				
108								
109	STABLE OPERATIONS							
110	6630	Stable Electricity		450		Stable electricity		
111	6631	Stable Fly Program		825		Purchase in full 1x year. Rate will remain the same for 2018 - amount billed back to stable owners		
112	6632	Stable Manure		6,550		Manure must be hauled away by waste management		
113	6634	Stable Maintenance and Repairs		15,250		Line item covers repairs to arenas, ECIA fences, gates and signage		
114	6633	Stable Portable Toilet		1,100		Roadrunner Waste Services maintains portajohn at stables.		
115	6635	Stable Road Maintenance		6,000		Line item covers grading of roads every four months and dirt fill		
116	6636 / 4107	Stable Water		7,800		Partial cost billed back to stable owners(approx 90%)		
117	6637 /4106	Stable Taxes (Property)		2,800				
118		Total Stable Operations		40,775				
119								
120	NONRECURRING OPERATING PROJECTS							
121	8600	Replacement Reserve Study		1,600		Annual update per contract		
122	8610	Materials for Bike Path crossing upgrades		30,000		2017 proposed project (APPRONS)		
123		Total Projects		31,600				
124								
125		TOTAL OPERATING EXPENSES		734,718				
126								
127		TRANSFERS TO RESERVES						
128	8910	Capital Expenditure		215,000		reflects 65K for cap expend + 150K special project		

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129	8900	Transfer to Replacement Reserve		561,737		reflects higher contribution to reserves due to projected operating costs under budget	
130							
131	TOTAL OPERATING EXPENSES AND TRANSFERS			1,511,455			
132							
133	Reserve Expenses						
134	9100	General Reserves					
135							