
August 25, 2020

REQUEST FOR CONSTRUCTION PROPOSALS

NEW FAMILY BATHROOM

ELDORADO COMMUNITY SWIMMING POOL

1. OVERVIEW

The Eldorado community is in the process of procuring a contractor for the construction of a new family bathroom for the community pool. The new family bathroom is approximately 140 square feet and is currently scheduled for construction starting in October 2020.

Land use and construction permits have been granted for the project and will be assigned to the selected contractor.

2. SCHEDULE:

Friday, August 21, 2020 - Contractor notification and bidding documents made available

Tuesday, September 1, 2020 1:00 PM - Mandatory site visit

Friday, Sept. 11, 2020 4:00 pm – Bid proposals due

Monday, Sept. 14 – Wednesday, Sept. 16, 2020 – Bid proposal evaluation by ECIA

Thursday, Sept. 17, 2020 – notification to Bidders regarding the contractor selection

Friday, Sept. 18 – Friday, Sept. 24, 2020 – Finalize construction contract

October 2020: Construction may begin

April 2021: Construction to be completed

3. CONTRACT REQUIREMENTS AND TERMS

1. Contractors must have a New Mexico GB-98 license in good standing.
2. Contractors must provide a Performance Bond for the project.
3. Contractor to provide General Liability Insurance
4. Refer to the CONSTRUCTION CONTRACT FOR A NEW FAMILY BATHROOM for additional project and contract information.

4. PLAN AVAILABILITY:

Plans are available for review and download from the following website: _____

5. EVALUATION OF BIDS



1 La Hacienda Loop
Santa Fe, New Mexico 87508
Office: 505-466-4248 Fax: 505-466-4249

Evaluation of the bids will be based on a point system that considers experience and capability with similar projects as well as the proposed construction price in order to make a best value selection.

Proposals must be valid for sixty days after the bid due date.

ELDORADO COMMUNITY FAMILY BATHROOM BID FORM

SUBMITTAL DATE: _____

COMPANY NAME: _____

CONTACT: _____

ADDRESS: _____

PHONE: _____

EMAIL: _____

1. RELATED EXPERIENCE (15 Points)

List three recent construction projects that are relevant to this project. Include the general scope of work, construction budget and completion date.

1. _____

2. _____

3. _____

2. PERSONNEL (15 Points)

Provide a list of key personnel proposed for this project, including their roles and responsibilities. Indicate proposed staffing for this project, both in field and home office. The project manager and superintendent must be listed along with the individuals assigned to handle estimating, construction schedule, and quality control. Describe the experience of personnel assigned to this project.

Project Manager _____

Additional _____

3. PROJECT APPROACH (15 POINTS)
Verify ability to meet construction schedule

Discuss the plan to meet the project timelines, budget, quality, safety and other requirements required in the Request for Proposal. Summarize recent, current, and projected workloads of your firm

4. REFERENCES (15 POINTS)

Provide at least three references with current telephone numbers and email addresses, of owners with which you have worked on projects of similar size and complexity within the past five years. Note which of your proposed team members participated in these projects.

1. _____

2. _____

3. _____



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5. **PROPOSED CONSTRUCTION PRICE (40 POINTS)**

| | |
|------------------------------------|--|
| BASE BID = | |
| 7% CONTINGENCY = | |
| BONDS / INSURANCE = | |
| <u>GROSS RECEIPTS TAX =</u> | |
| TOTAL | |