

# Approved March 16, 2020 Meeting Minutes

## ECIA Meeting Minutes Monday March 16, 2020 Electronic Meeting Via Zoom

Call to Order- Welcome 4:01 pm meeting called to order via conference call due to current health crisis

### Roll Call

- Board – Nancy Sulzberg, President, Melicent D’Amore, Vice-President, Carol Sanguinetti, Secretary, David Sorkin, Director, Sal Monaco, Treasurer
- Staff – Julie Navarro, GM, Mike Rogers, Operations Manager, Jessica Collins, Pool Manager, Rachel Turnbough, Executive Assistant

### Declaration of Quorum

### Approval of Agenda

- Amended to add motion to add credit card to reserve account
- Amended to add motion to approve Welcome Ad Hoc Committee members and add to Committee Reports

### Announcements

- All business conducted will be reaffirmed at April meeting

### CONSENT AGENDA ITEMS

- General Manager’s Report
- February Board of Directors Meeting Minutes
- Covenant Compliance Report
  - Moved by Mel, second by Nancy, 5 in favor, no oppose

### HOAMCO REPORT

- Administrative –
  - Julie and Rachel continue taking CMCA training
  - Office is still open and conducting business
- Facilities
  - Maintenance is working on stable arena, barn roof repair and trenching for cameras has been completed
- Pool
  - Pump has been installed, water heater delivered
  - Shade structures delivered and currently working on footings
- Special Events
  - All have been postponed until further notice

### VARIANCE REQUESTS

- 57 Encantado Loop – fence variance
  - Motion to approve by Mel, Second by Carol, 5 in favor
- 2 Cerrado Way – variance for chicken coop
  - Motion to approve by Mel, Second by Nancy, 5 in favor

### MOTIONS

1. Decommission Bylaws Ad Hoc Committee
  - Moved by Nancy, Second by Mel, 5 in favor, no opposed
2. Decommission Environmental Stewardship Committee
  - Moved by Nancy, Second by David, 5 in favor, no opposed

3. Approve Waste Management Contract
  - Moved by Nancy, Second by Carol, 5 in favor, no opposed
4. Approve Task Group definition
  - Moved by Sal, Second by Nancy, 5 in favor, no opposed
5. Approve Budget Preparation and Procedure
  - Moved by Sal, Second by Nancy, 5 in favor, no opposed
6. Amend electronic vote appointing the HOAMCO Review Task Group to delete John Reynolds as a member
  - Moved by Nancy, Second by Sal, 5 in favor, no opposed
7. Approve Office Procedure Summary for Website
  - Moved by Nancy, Second by Sal, 5 in favor, no opposed
8. Approve Kathy Ritschel as Chair, Mary Ellen Donat as VP and Nolan Zisman as Secretary of F & G
  - Moved by Nancy, Second by Mel, 5 in favor, no opposed
9. Rescind the Temporary Stable Water Billing Policy.
  - Moved by Carol, Second by Mel, 5 in favor, no opposed
10. Approve the Collection Policy for Delinquent Accounts
  - Moved by Sal, Second by Mel, 5 in favor, no opposed
11. Approve application for and use of a debit card for Reserve Account
  - Moved by Sal, Second by David, 5 in favor, no opposed
12. Appoint Kathy Cashiola, Mary Lee Morgan and Missy Smock to the Welcome Ad Hoc Committee
  - Moved by Carol, Second by Sal, 5 in favor, no opposed

#### **NEW BUSINESS**

- Conservation Committee Presentation was postponed
- Food Truck Presentation will require discussion to flush out any details

#### **OLD BUSINESS**

- County Liaison/Meeting with Public Works
  - See President's Report for details

#### **OPEN FORUM - none**

Adjournment at 5:45 pm

Moved by Carol, Second by Nancy, 5 in favor, no opposed