

2.18.19

**Monday, February 18, 2019
Open Meeting / 6:00 pm
Community Center Classroom Building**

Call to Order/Attendance

- Meeting was called to order at 6:00 P.M.
- In Attendance: President David McDonald, Vice President Elizabeth Maclaren, Secretary Bernardo Monserrat, Treasurer Joseph Gutierrez, and Director Todd Handy
- Staff In Attendance: General Manager Julie Navarro, Project Manager Mike Bullock Executive Assistant Anna Hansen, Community Relations Coordinator Courteney Handy, Covenant Compliance Coordinator Mark Young, and COO of HOAMCO Stacy Maule.

Announcements

- President David McDonald announced:
 - Meeting is being recorded
- Director Todd Handy announced:
 - Balsa Road will be paved

Approval of Agenda

Variance Requests

- 13 Tetilla Road- requesting a variance to allow for her new home to be more than 18 feet above the natural grade.
- 17 Cagua Road- requesting a variance to allow for a large accessory structure to be located more than 15 feet from the primary home at distance of 21 feet 8 inches to the home.
- 18 Tetilla Road- requesting a variance to allow for a large accessory structure to be located more than 15 feet from the primary home at a distance of 30 feet.
 - All 3 of these variances were moved to the consent agenda for the Board of Directors meeting on Thursday

Consent Agenda Items

- Confirmation of Variance for 1 Jornada Loop
- Review of January 21, 2019 Board Working Session Meeting Notes and January 24, 2019 Board Meeting Minutes.
- Review of January Covenant Compliance Report
- Review of February General Manager's Report
 - Moved to the consent agenda for the Board of Directors meeting on Thursday

Action/Discussion Items – Old Business

- Website Update –McDonald/Handy
 - Set up a date to meet with designers, the designers will show us designs of previous work they have done. The Information committee will interview vendors and bring potential candidates to the board.
- Committee Roles and Responsibilities – McDonald
 - Still working on integrating into the individual committee charter template. David McDonalds thought is that they will use the roads committee charter as a “guinea pig” since they are amending there charter. Russell Winslow suggests that this is not a good idea because the Roads Committee only meets quarterly.
- HOAMCO Update – McDonald/Navarro/Maule
 - The new floor was installed in the classroom
 - HOAMCO will be hosting a training for board members and staff on March 21st on the new HOA Act

- Pool Update – Guterrez/Bullock
 - 95% bids and proposals have been submitted. They are currently being reviewed.
- Drones Task Force – McDonald
 - An Article will be posted in the March Vistas
- Civil Conduct Policy – McDonald/Maclaren
 - Moved to next month
- Welcome Packet – McDonald
 - Information committee is still working on this, they are waiting for a couple items from a member

Action/Discussion Items – New Business

- Pool Contracts – Guterrez/Bullock
 - 4 Contracts have been submitted
- Finance Report – Guterrez
 - The finance committee reviewed draft audit at a special finance meeting
- Budget Adjustment – Guterrez
 - Moved to consent agenda
 - Treasurer will prepare a motion to increase R&R expenditure level
- Trail Standards/Greenbelt SOP – Maclaren
 - Moved to consent agenda
 - Board will look over documents provided to them
- Firewise Grant – Maclaren
 - Vice President Elizabeth Maclaren is still looking for recommendations on how to use the money from the firewise grant to benefit the community. Please submit any ideas to e.maclaren@eldordof.org
- Environmental AdHoc IPM – McDonald
 - Moved to consent agenda
- Environmental Committee Status – McDonald
 - The environmental ad hoc committee is requesting to become a full committee
- Environmental Committee Charter – McDonald
- Board Appointment – McDonald
 - No members have come forward about becoming a board member
- Information Committee Appointment – McDonald
 - The Information Committee is requesting Bonn Macy be added to the committee
 - Moved to consent agenda
- Stable Billing Policy – Maclaren
 - Moved to Consent agenda
- Stable Temporary Water Policy – Maclaren
 - Moved to consent agenda
- Lot Splitting - McDonald
 - There has been a request to split a lot between three properties in Eldorado. The board has decided that they will not approve the lot split to be recorded at the county office because ECIA will lose an assessment.
- Preferred Vendors – Navarro
 - The list is in progress
- Financial Procedures Review – Guterrez/McDonald
- The finance committee has a small committee that reviews the office procedures for financials
- Election Committee-
- Requests that the board moves ahead with the roles & responsibilities, the committee feels it is important to finish this up.

Open Board Discussion

- March Message from the Board
- Agreement to Serve
- Committee Assignments

Adjourn

- **The meeting was adjourned at 8:40 PM**

Executive Session – Legal/Personnel matters

Next Scheduled Meeting: ECIA Board of Directors Meeting -- Thursday, February 21, 2019, in the Railroad Building / 7:00 PM: Open Meeting