

7.18.19

**ECIA Board Meeting Agenda
Thursday, July 18, 2019
Open Meeting / 7:00 pm
Community Center Classroom Building**

Call to Order

- Meeting was called to order at 7:00 PM

Roll Call / Declaration of Quorum

- In Attendance: President David McDonald, Vice President Elizabeth Maclaren, Secretary Bernardo Monserrat, Treasurer Joseph Gutierrez, Director Nancy Sulzberg, Director David Sorkin, and Director Todd Handy
- Staff In Attendance: General Manager Julie Navarro, and Executive Assistant Anna Hansen

Announcements – meeting being recorded

Approval of Agenda

Consent Agenda Items

1. Approval of the June 17, 2019 Board Working Session Notes
2. Approval of the June 20, 2019 Board Meeting Minutes as amended
3. Acceptance of the June Finance Report
4. Acceptance of the June/July General Manager's Report
5. Acceptance of the June Covenant Compliance Report
6. Approval of variance for several setback encroachments at 70 Verano Loop
7. Approval of variance for shed >15' from home at 4 Reno Road
8. Approval of variance for setback encroachment of shed at 81 Verano Loop
 - a. Moved Bernardo Monserrat, Second by Nancy Sulzberg, and passed unanimously.

Open Forum for Agenda Items

New Business

1. 1. Motion to approve increase of Reserve and Replacement budget by \$65,000 to allow replacement of the server and change orders to contracts.
 - Moved by Joseph Gutierrez, Second by David McDonald, and passed unanimously.
2. 2. Motion to approve change order to Casa de Suenos contract in the amount of \$44,410.51
 - Moved by Joseph Gutierrez, Second by David McDonald, and passed unanimously.
3. 3. Motion to approve change order to Poolside contract in the amount of \$49,306.04
 - Moved by Joseph Gutierrez, Second by David McDonald, and passed unanimously
4. 4. Motion to approve the Bylaws Review Ad-hoc Committee Charter
 - Moved by David McDonald, Second by Todd Handy, and passed unanimously.
5. 5. Motion to appoint Bette Huston to the Finance Committee
 - Moved by Joseph Gutierrez, Second by David McDonald, and passed unanimously.

Reports

- Architecture Committee – Monserrat
 - Still in the process of forming the accessory dwelling structure committees.
- Conservation Committee – Maclaren
 - Library Trail will be finished in the fall. The 404 has been a major project. The Conservation Committee is looking for more volunteers. There was concern about

fire in the greenbelts and in the community, the pool attendants have been mowing and containing the greenbelts.

- Election Committee – McDonald
 - No Committee meeting this month.
- Environmental Stewardship Committee – Handy
 - Looked at different options for treating the pinon trees in the patio area. They just completed an audit of the community center, they started and did the first audit. The results have not been released.
- Facilities & Grounds Committee – Handy
 - Overnight Security was brought out to the pool during the pouring. Looking at the lighting around the community center.
- Finance Committee & Monthly Report – Gutierrez
 - Had two meetings, special meeting to look at the R&R and budget and look at what the assessment might be for the next two years.
- Information Committee – Maclaren
 - 2 potential candidates, sage turtle and HOA Sites, Thanked Pam and the committee for all of the hard work they have been doing. At the last meeting they were looking at articles for the September Vistas. Sandra, our new Vistas Layout coordinator, showed up to the meeting to address any questions and let everyone know her current process. Questions arose about the amount of Vistas that get printed and how many get sent via E-blast. Looking into incorporating more kid friendly articles for the Vistas. The committee is looking for new members for the committee. Welcome packet is complete and will be sent to the office.
- Road Committee – Handy
 - This committee currently has only one member so they are seeking new members.
- Stable Committee – Gutierrez
 - No Meeting this month
- Bylaws Review Ad-hoc Committee – McDonald
 - Deadline for submission and ideas for the bylaws has past. Meetings will be held twice a month.

Report on ECIA Vandalism

Open Forum for General Issues

- Two residents spoke at the Open Forum, primarily on the recall petition being circulated for the Board President and on civility.

Adjournment

- Moved by Bernardo Monserrat, Second by Todd Handy, and passed unanimously.
- Meeting was adjourned at 8:54 PM

Upcoming Board Meetings:

Board of Directors Working Session: Monday, August 19, 2019 at 6:00 PM, Classroom

Board of Directors Meeting: Thursday, August 22, 2019 at 7:00 PM, Classroom