

# 8.19.19

**Board Working Session Agenda  
Monday, August 19, 2019  
Open Meeting / 6:00 pm  
Community Center Classroom Building**

## **Call to Order**

The meeting was called to order at 6:00 pm

## **Attendance**

In attendance:

President David McDonald, Vice President Elizabeth Maclaren, Secretary Bernardo Monserrat, Treasurer Joseph Gutierrez, Director Nancy Sulzberg, Director David Sorkin, and Director Todd Handy

Staff in attendance:

General Manager Julie Navarro, and Operations Manager Mike Rogers.

## **Announcements – Recording, No Open Forum**

### **Approval of Agenda**

### **Variance Requests –**

- 2 variances will be up for vote one will be on consent agenda.

## **Consent Agenda Items**

- Review of July 17, 2019 Board Working Session Meeting Notes and July 20, 2019 Board Meeting Minutes.
- Review of July Covenant Compliance Report
- Review of July/August General Manager's Report –

## **Action/Discussion Items – Old Business**

- Website Update/Presentation Dates – Sulzberg
  - Met with a new vendor, he is a local ECIA resident. Board is inclined to hire him for website re-design. Elizabeth & Nancy will meet with Pam and update the Information Committee. Monday 26<sup>th</sup> at 11:30 am
- Committee Roles and Responsibilities – McDonald
- HOAMCO Update – McDonald/Navarro
  - New Community Relations Coordinator has started working with us, Office Assistant starts August 26<sup>th</sup>, new Maintenance worker will start working on September 3<sup>rd</sup>
- Infrastructure/Pool Update – Gutierrez/Rogers
  - Working on complaints from the pool, meeting with the vendor to resolve all issues.
  - Discussed pool pass weekend schedule
  - Clean backwash every year per Todd Handy
  - Pool hours update was given
- Welcome Packet – Maclaren
  - The Board will revise the welcome packet Elizabeth mentioned a bunch of spelling errors
  - Information committee thinks new possible website vendor was too expensive
- Board Planning Retreat – McDonald/Navarro
  - Stable Water System Replacement – Gutierrez/Navarro
  - Maintenance will be delivering water Monday, Wednesday, Friday & Saturdays.

- Accessory Dwelling Structure Task Force/Legal Opinion – McDonald/Gutierrez
  - Joseph will go to the County and get clarification
  - Ad-Hoc will be formed under the Architecture Committee
  - CC&R's do not prohibit
- Compadres Park Lighting – McDonald/Zisman/Raznick
  - Fred Raznick spoke to pickleball at Compadres Park
- Short Term Rental/AirB&B – McDonald
  - This falls under business and needs County permit
  - A resident spoke about the effects of Air B&B, she has considerations for the Board to review
  - Will schedule an open forum to obtain feedback from the community
- Rap Survey – McDonald
  - We must do the rap survey
  - David McDonald will drive around looking for all RAP roads
  - Todd would like to be a part of this

#### **Action/Discussion Items – New Business**

- Finance Report – Gutierrez
  - Joseph spoke to the R&R we need to make a transfer from operations to R&R \$156,000
  - The Finance Committee knows about this and they passed a motion to move forward
  - Joseph will provide a motion to move the money
  - Check the pre-paid report for the \* on accounts that need to be refunded
- Young People's Forum – Maclaren
  - Joseph is teaming up with the Boys & Girls Club
  - Julie had lunch with Joseph, David & the B&G Club representative
  - The pilot program will be an 8-week program, with about 40 kids
- Pinion Trees – Request for pesticide – Handy/Navarro
  - We have not been able to obtain any bids from vendors.
- 285 Safety Corridor – McDonald
  - There is a petition to add a stop sign where all the accidents happen... 285 and Vista Grande
  - Mike Rogers suggested the light at this intersection have added seconds to the red light on both sides
- Boys & Girls Club – Gutierrez
  - This was already discussed in the Young People's Forum
- Pickleball Court – Handy/Zisman
  - Already covered by Fred Raznick on the Compadres Park Update
- Election Committee Training – McDonald
  - Bette Knight spoke to recap and offered to answer questions.
  - Staff training and communication is very important
  - Todd proposed online voting and Bette Knight said that could be discussed at another time.
  - Election training will be scheduled for the Board sometime in September
- Election/Proxy Review – McDonald
- Financial Procedures Review – Gutierrez
  - Joseph suggested this topic was for executive session
- Political Activities – McDonald
  - Do we allow political views?
  - Julie will talk to Michael Franciosi about existing policies on this issue

New Additions;

#### Environmental Audit –

- Todd asked Nancy Ostiguy to meet with Julie Navarro regarding their concerns
- Nancy Ostiguy spoke about some items on their list that needed money
- Karen Murry stated that since things are not getting done by staff it's best to do a problem ticket
- Nancy asked that the Board officially accept the audit with a motion

#### Overnight Parking at Preserve

- Nothing came of this

#### Pool Closing Party

- Looking for a date that works

#### **Open Board Discussion**

- August Message from the Board - Planning Retreat Summary -

**Adjourn 9:26 pm** David S. moved David M. 2<sup>nd</sup>, passed unanimously

**Executive Session –** Legal matters regarding compliance and attorney opinions

**Next Scheduled Meeting:** ECIA Board of Directors Meeting -- Thursday, August 22, 2019 in the Classroom / 7:00PM: Open Meeting