

Board Working Session Minutes 10.18.18

Monday, October 18, 2018

Open Meeting / 4:00 pm

Community Center Classroom Building

Call to Order/Attendance

- Meeting was called to order at 4:00 P.M.
- In Attendance: President David McDonald, Vice President Jody Price, Treasurer Joseph Gutierrez, Director Steven Rudnick, Director Bernardo Monserrat, and Director Elizabeth Maclaren
- Excused Absence: Secretary Emily McCormick

Announcements

- President David McDonald announced that the meeting was being recorded.

Approval of Agenda

- Moved to consent agenda for BOD Meeting

Variance Requests

- 29 Quedo Road: Requesting a variance to allow for a large accessory structure to be located more than 15 feet from the primary home at a distance of 28 feet 6 inches.
- o Approved all in favor
- 52 Balsa Road: Requesting a variance from section 4.9.14 to allow for an installation of a blue rigid awning on his home.
- o Jody Price will be preparing a motion for BOD Meeting. Staff needs to receive more information on this request and see if any neighbors have comments/concerns about this.

Consent Agenda Items

- Review of September 24, 2018 Board Working Session Meeting Notes and September 27, 2018 Board Meeting Minutes.
 - Review of September Covenant Compliance Report
 - Review of September General Manager's Report
- o The above 3 Consent agenda items were moved for approval to the BOD Meeting.

Action/Discussion Items – Old Business

- Cyber Security Insurance - McDonald
- Recommendation was made to look into upgrading our servers.
- Committee Best Practices– Price/McCormick
- Moved to November BWS
- HOAMCO Update – McDonald/Gutierrez
- Stacy Maule will be here Tuesday, Wednesday, and Thursday during the week of October 22nd. Final Forensic Audit will be presented.
- Risk Management/ Liability Insurance - McDonald
- Received a clear that insurance will cover most of the new activities for 2019.
- Water Study/Cistern Update – Navarro
- Cisterns are complete. Meeting with vendors for line detection.
- Waste Management Contract – Gutierrez
- Scheduled to be cancelled in 2020.
- Committee Charters (F&G, Finance, Info) McDonald

- • BOD made a few changes to some of the committee charters, Joseph Gutierrez will make motion to approve these at BOD Meeting.
- • Financial Forensic Audit Report – Navarro
- • Final Forensic Audit will be presented.

Action/Discussion Items – New Business

- • Facilities Rental Procedure – Handy
- • Policy will be approved at the BOD meeting, application will be further worked on with 285 Recycles.
- • 2019 Board Meeting Schedule – McDonald
- • BWS for 2019 will be held Third Monday of the month at 6 P.M
- • BOD Meeting for 2019 will be held every Third Thursday of the month at 7 P.M.
- • Website Update – Price/Handy
- • Moved to November
- • Guidelines for Vistas Articles & Listings – McDonald/Price
- • Since Jody is no longer the board liason for the Information Committee, Director Steven Rudnick and President David McDonald will be taking over.
- • Backwash Proposal – Guterrez
- • Moved up the agenda after Stable Arena Proposal
- • Sign and Approved Proposal during BWS
- • Stable Arena Proposal- Gutierrez
- • Moved up on the agenda after Committee Best Practices
- • Got 2 bids from commercial vendors, funds will be coming out of R&R. No Board action needed.
- • Nomination Petition – Price
- • Motion will be added to the consent agenda at the BOD Meeting.
- • Election Procedures – Price
- • Unattended Barking Dogs – McDonald
- • Concenses to go with the County
- • Hike/Bike Repair Update – Navarro
- • Scheduled to be completed by Sunday, October 21st , 2018
- • Drones Task Force – McDonald
- • Mark Young and David McDonald are scheduled to go to a seminar hosted by HOAMCO in Albuquerque.
- • Board Trainings – McDonald
- • Each new board member was given the option to get an hour training with committees.
- • EACA/ECIA Winter Festival – McDonald
- • BOD approved to waive costs for the artists using Community Center.
- • 2019 Budget Update – Guterrez
- • Identified R&R and Capital expenses for 2019.
- • Julie Navarro has submitted 2 drafts to the finance committee.
- • Appointment of Jim Zebora to Information Committee – McDonald/Rudnick
- • David McDonald will make motion for the BOD Meeting
- • Board Parlimentarian – McDonald
- • Will not be considered.
- • Holidays for Staff - Navarro
- • Staff will receive paid holidays.
- • House Hunters Epsidoe- Navarro
- • Discussion and information was given

Open Board Discussion

- • November Message from the Board – Introducing New Board Members

Adjourn

- • Meeting was adjourned at 7:12 P.M.

Executive Session – Legal matters

Next Scheduled Meeting: ECIA Board of Directors Meeting -- Wednesday, October 24, 2018 in the Railroad Building / 7:00PM: Open Meeting