

Monday, December 17, 2018, Board Working Session
Open Meeting / 6:00 pm
Community Center Classroom Building

Call to Order/Attendance

- Meeting was called to order at 6:00 P.M.
- In Attendance: President David McDonald, Vice President Elizabeth Maclaren, Secretary Bernardo Monserrat and Treasurer Joseph Gutierrez
- Absent: Director Jody Price

Announcements

- None

Approval of Agenda

- Moved by Elizabeth Maclaren, Second by Bernardo Monserrat, and passed unanimously.

Variance Requests

- 14 Cerrado Loop- requesting a variance to allow for the encroachment of a new fence into the 20 foot setback.
- o Moved to Consent Agenda for 12/20/2018
- 2 Ortiz Lane- requesting a variance to allow for a two monuments to encroach inside the 50 foot roadside setback.
- o Moved to Consent Agenda for 12/20/2018

Consent Agenda Items

- Review of November 26, 2018 Board Working Session Meeting Notes and November 29, 2018 Board Meeting Minutes.
 - Review of November Covenant Compliance Report
 - Review of November General Manager's Report
- o Put on Consent agenda for 12/20/2018

Action/Discussion Items – Old Business

- Committee Facebook Pages – McDonald/Handy
- Evaluating possibilities of opening social media accounts for committees
- Guidelines for Vistas Articles & Listings – McDonald/Handy
- David McDonald will be attending the Information Committee meeting to discuss this with the committee
- Website Update –McDonald/Handy
- Going to develop a task force to come up with scope and guidelines for new website. The association is looking for web designers.
- Committee Best Practices – McDonald
- Put on consent agenda for 12/20/2018
- HOAMCO Update – McDonald/Navarro
- Stacy Maule will be here 12/19/2018 to go over job descriptions with board president and employees.
- Pool Master Plan – Guterrez
- This is a huge project for ECIA. A suggestion was made to develop a draft plan.
- Drones Task Force – McDonald
- Moved to January BWS
- Board F&G Training – McDonald
- Set for January 26th, 2019 at 10:00 A.M.

- • Ave. Amistad Entrance Walls – McDonald/Navarro
- • One proposal was received for \$5,725. Staff will get two more proposals. This project will be started in the Spring.
- • Disposition of Recreational Equipment – McDonald/Navarro
- • David McDonald will be working with Stacy to develop a policy for this. This policy will state that recreational equipment that the ECIA does not use anymore will be offered to non profits. Any and all disposition of recreational equipment will require board approval.
- • Moved to January BWS

Action/Discussion Items – New Business

- • Staff Liaisons to Committees – Handy
- • Architecture—Mark
- • Conservation—Mark or Mike
- • Election—Courteney and Anna
- • Finance—Julie
- • F&G—Julie, Anna, Mike, Courteney
- • Information—Courteney
- • Road—Anna or Mark
- • Stable—Anna
- • Eldorado Classes & Lectures—Courteney
- • Environmental Ad Hoc—Katrina
- • Technology Ad Hoc—Courteney, Katrina
- • Board Meeting—Julie, Anna
- • Board Working Session—Julie, Anna, Courteney, Mark, Mike
- • 2019 Budget Approval – Gutierrez
- • Reviewed capital budget
- • We will be adding \$20,000 to legal fees
- • Moved to consent agenda for 12/20/2018
- • 2019 Assessment Letter – Gutierrez/McDonald
- • Will be adding some revisions to the budget letter i.e. reference property address and account number.
- • Information Committee Meeting – McDonald
- • David McDonald will be attending to discuss the purpose of the Information Committee
- • Stable Collection Policy – Maclaren/Navarro
- • Will be discussing this once we fix the water meter issues at the stables.
- • Server Evaluation – McDonald/Navarro
- • Moved to January BWS
- • Civil Conduct Policy – McDonald/Maclaren
- • David McDonald and Elizabeth Maclaren have been working on this. They will look at other Civil Conduct Policies to establish better wording.

Open Board Discussion

- • January Message from the Board –

Adjourn

- • Meeting was adjourned at 8:00 P.M.
- • Moved by Bernardo Monserrat, Second by Joseph Gutierrez, and passed unanimously.

Executive Session – Legal/Personnel matters

Next Scheduled Meeting: ECIA Board of Directors Meeting -- Thursday, December 20, 2018 in the Railroad Building / 7:00PM: Open Meeting