

ECIA Board Working Session 7.23.18
For ECIA Board Working Session Agenda
Monday, July 23, 2018
Open Meeting / 4:00 pm

Community Center Classroom Building
Call to Order/Attendance

President David McDonald skyped in, Vice President Claudia Ahlstrom, Secretary Jody Price, and

Director Emily McCormick were present. Pam Henline had an excused absence.

Staff: General Manager Isabel Ugarte, Assistant GM Julie Navarro, Administrative Assistant Anna

Hansen, Community Relations Coordinator Courteney Handy, Maintenance Supervisor Robert Hurtado, and Pool Manager Kelsae Pedersen.

Announcements

Approval of Agenda

***Gutierrez: wanted to add an update on the water.**

***The agenda was approved. Motion approve from McCormick and Gutierrez seconded.**

Variance Requests

- • • **4 Baya Ct. is requesting a variance for the construction of a 3ft. tall coyote fence to encroach up to 15 ft into the 50 ft road side set back.**

*The Architecture committee is moving to approve the fence as it is small and low enough to not be too tall or noticeable. This will be moved to the consent agenda.

Consent Agenda Items

- • • Review of June 20, 2018 Board Working Session Meeting Notes and June 27, 2018 Board

Meeting Minutes.

*Only comment was changing item #15 to read Rail road room instead of Pickleball.

- • • Review of June Covenant Compliance Report

The Covenant compliance report was approved.

Action Items

- • • Neighborhood Watch – Ugarte

*Joe Lowey and Marilyn Walker both discussed the neighborhood watch block captains. A brief description and history of the neighborhood watch was given. Fred Suaso was the one who started the neighborhood watch out her in Eldorado. There is no direct criminal contact, they are the eyes and ears of the Eldorado community. Flora and Fauna are a subsection of Neighborhood watch providing information to the community regarding animals and fauna in Eldorado. Neighborhood watch is asking for the Board to be involved and to get the

community involved with the program. Only 50% of Eldorado has block captains.

- • • Water– Robert Hurtado

*Robert stated that we have a large water bill: the water meter from the city has only been going to the men's bathroom, instead of going to the women's, main pool bath, etc. Robert will be doing a bleed test to see where the pumps will lead to prove where the leak or open valve is coming from. The well and city water are blending, thus, making the water bill spike.
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Robert has turned off the well water. There are no plans of the water systems for the ECIA. GM suggested that we contact a plumbing company to further examine the problem to see the well, pumps, and water to see if what was determined by Robert and Maintenance is accurate. Robert said that we could call the plumbers, so they can do a dye test. Ugarte suggested that the plumbing company take over every aspect of this project as the maintenance crew has a lot of work that needs to be completed and this may take up too much time. Ugarte stated that the Water company needs to be out here, and Robert needs to call a well company to come and check out our pumps. A vendor packet will be created for any company ECIA uses.

- • • Pool Pro Contract – Ahlstrom

*Ugarte stated that the ECIA attorneys have looked at the contract and the board need to look at the contract. The board, Facilities and Grounds, and Rusty will get versions of the contract. Gutierrez had a question about the contract ending December 31. Gutierrez is worried that the project will take longer than the December 31st deadline. The pool will be closing September 7th. The Paws in the Pool will not occur this year. No water will be wasted having to empty the pool, then to refill the pool.

*Gutierrez stated that the contractor is working for a lump sum. He wondered if that was accurate. We will be paying the contractor a lump sum for the project.

*Ugarte stated that staff did their best by advertising via vistas, marquees, email blasts, etc. for lifeguards. No one applied for the July lifeguard class. Russel Winslow stated that we put a notice on the bulletin board stating that we are closing the pool September 7th to begin our engineering study.

- • • Pickleball Courts – Ahlstrom/Gutierrez

The prices for the nets are as follows: \$250/Net=\$1,000 nets.

The total cost for the tape used to create the court is \$220.

The total for the Pickleball court is: \$2688.

Gutierrez stated that this will be a great demonstration project. Next year will reveal how important/how often the courts would have been used. Nolan Zisman stated that the Pickleball players didn't want to have the game placed on the Tennis courts as the dimensions of the court were not as good as the dimensions on the basketball court.

*A motion from Gutierrez will be presented at the Thursday meeting.

- • • Committee Best Practices/ Charter Template – Price/McCormick/McDonald

*4 charters will be presented at the Thursday meeting. Price asked if the Social Media guide should be consolidated as one with the same language for every committee. There should only be one document per committee instead of two. Nolan asked if the proposed charter from F&G in January would still be considered for review. McDonald stated that the former charter needs to be converted to the new style that was sent from the board.

- • • Short Term Rentals in Eldorado – Henline-Moved to August
- • • F&G Ad-Hoc/Sub-Committees – McCormick/Gutierrez

McCormick stated that the Bylaws may be changed to allow the ad hocs to be changed to subcommittees and to allow more members to be allowed to join each committee. Price
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stated that in 5 months the process of changing of the bylaws will occur via the Election Committee. Bette Knight will be brought into this process next month.

- • • HOAMCO Update – Ahlstrom/Gutierrez
- • • *Stacy Mall will be joining the Board of Directors Board Meeting 7.26.18. HOAMCO training

will occur tomorrow for staff regarding Caliber. Board training on Caliber with HOAMCO will occur Wednesday 7.25.18.

- • • Guidelines for Vistas Articles – McCormick/Price

*McCormick stated that there are some ideas that have been produced, but do to the inconsistency of membership attendance, not much has been discussed based off the guidelines. The next information committee meeting will discuss the guidelines.

- • • Appointment of new Environmental Advisory Ad-Hoc Committee Member – McDonald

*Russel Winslow will be recommended for the committee-McDonald will make the motion on this.

- • Appointment of new Information Committee Members – McCormick

*Three new members: Cheryl Shields, Jon D'Amore, Dr. Amy Price will be recommended for approval

- • Appointment of new Dog Park Ad-Hoc Committee Member – Ahlstrom

*Ahlstrom will recommend

- • Appointment of new Finance Committee Member – Gutierrez

*Nolan Zisman will be recommended for the committee.

- • Appointment of new F&G Committee Member – Ahlstrom

*Mike Schiender will be recommended for the committee.

- • Transfer property deeds from Eldorado at Santa Fe to ECIA – McDonald/Ugarte

*The Attorney has suggested that 36 parcels for the deeds are being worked on.

- • Mowing of ECIA Common Property – Henline Moved to August
- • Appointment of New Board Member – Price

*Price stated that Bernado, Maleficent D'Amore, and Todd Handy have applied for the open board position. The board will interview the candidates. There will be a publication in the vistas stating who the candidates are. There will be a video recording in the living room recording the interviews. The interviews will occur August 6th.

- • Request to County for Moritorium on RAP – Price

*RAP has been postponed for the perceivable future. The board will talk to the county in the future with the continuation or ending of using RAP.

- • Committee Charters (Road, Env. Adv., Stable, Election) McDonald

*McDonald stated that the entire board needs to read the charters before the meeting on 7.26.18. McDonald will make motions to move the charters on 7.26.18.

- • Ad-Hoc Technology Committee – Price

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*Price would like to see a committee that deals with technology. Price suggested to create a 5 year plan that will layout how ECIA will approach technology in the future. Price also stated that the information committee is probably not the group to start this committee. The board should be the one to start this committee. Price will submit the draft of the charter by 7.26.18.

- • Information Committee to have a table at the Agora to recruit new emails –

Price/McCormick

*McCormick stated that we could gain a lot of Eldorado emails from having a monthly table at the Agora every month. Committee members will host these tables. McCormick also suggested that the tables could be setup at the farmer's market, the Fireman's BBQ or the Ice Cream Social. Price stated that we would only collect addresses from residents. Price also stated that we need to be clear that we are only using their information for email blasts and vistas newsletters. Perhaps in the future the name of the email blasts will change to newbriefs. McCormick also suggest that ECIA gets a lockbox where people could put their information in and Courteney would retrieve after a few days.

- • Financial Audit – Ugarte

*Forensic audit is scheduled 7.27.18. Staff will be interviewed. This forensic audit is paid for by HOAMCO not Eldorado.

- • Electronic Meeting Guidelines – Price/McCormick
- • HeadsUp Proposal to Treat Pinon Trees – Ugarte

*The data sheet regarding the chemicals that could be used have been sent to the Environmental Ad Hoc group. More information will be given after the joint meeting with Conservation, Environmental Ad Hoc, and F&G on Thursday, 7.26.18 at 1:30 PM. Ugarte will be meeting with Headsup to discuss the patio pinon trees and the inadequate irrigation system.

*Russel stated that Robert has increased the amount of water that has been used on the pinon trees.

*Another company may be used to give a bid regarding the irrigation system. Ugarte will get two more opinions from organic arborists on how to move forward with the pinon trees

Plants of the Southwest

Tree Doctor—Anna. Call these people.

Open Board Discussion

- • Karen Murray: was there a motion for the text messaging service for committees to notify

the public on events or projects are occurring at ECIA. Murry suggested there should be a website link to the main eldoradosf.org website to have more information from all the committees. McCormick suggested that this could work well with the new website. A tentative form for the text messaging service will be created for the email list and vistas signup list. A motion will be submitted from Price.

- • McCormick stated that because of Verano Loop she received a flat tire. McCormick

suggested that the ECIA should have accessible air for cars. Could the air pump that is at the barn be used for the public? Mark Young is championing an electric car station here at ECIA. Robert will be asked on how we could set this up on the ECIA property for public use.

- • Russel: update on the backwash: the company he contacted will follow up with him this week. Depending on the amount of money, the project will cost, the proposal may have to be approved by the board. If the amount is under \$10,000 then Isabel can approve the project.

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- • McDonald stated that it was incredible to be a part of the meeting electronically.

AdjournNext Scheduled Meeting: Price motioned to adjourn and Gutierrez at 6:02 PM. ECIA Board of Directors Meeting -- Thursday, July 26, 2018 in the Railroad Building / 7:00PM: Open Meeting. Notes Submitted by Courteney Handy