

**MINUTES OF THE MEETING OF THE  
ECIA BYLAWS REVIEW AD HOC COMMITTEE  
HELD ON JULY 23, 2019**

1. Time and place. A meeting of the ECIA Bylaws Review Ad Hoc Committee (“The Bylaws Committee”) was held on July 23, 2019 at 1:00 pm in the ECIA Community Center Conference Room. The meeting was called to order by Butch Gorsuch at 1:10 pm. The meeting was recorded.
2. Introduction of Attendees. Secretary Amelia Adair was excused from attendance. All other committee members were present; therefore, a quorum was achieved. Specifically, Butch Gorsuch, Sue Daniel, David McDonald, and Joe Loewy were present. Butch Gorsuch volunteered to take minutes for the meeting.
3. Minutes. Motion to ratify the July 2, 2109 Minutes as written was made by Joe Loewy and seconded by David McDonald. These minutes were previously approved by email and have already been posted. Minutes was ratified unanimously by a voice vote of 4-0.
4. Approval of Agenda. A Motion was made to amend by Joe Loewy and seconded by David McDonald to approve the agenda as posted. Motion approved by voice vote of 4-0. Each member present had a copy of the agenda and it was displayed electronically.
5. Open Forum. No open forum was held because no guests were present.
6. Old Business:
  - a. *Status of Marquee II to Association Members:* It was noted the Bylaws message was put back upon the marquee after the July 4<sup>th</sup> weekend as planned.
  - b. *Status of received comments/suggestions:* As of July 17<sup>th</sup>, all comments received from the public to the Gmail account had been captured into the proposed Bylaws revision list available on the committee’s OneDrive folder. Over 40 suggestions are now in the proposed list for the committee to review.
  - c. *Status of Bylaws Review Charter:* At its last meeting the Board of Directors voted to modify the classification of the Bylaws Review committee from an “ad hoc” to a “standing” committee. In order to achieve this change in the status:
    - The committee’s charter must be amended to remove the term “ad hoc” and resubmitted to the Board for approval. This modification was approved by voice vote 4-0, the change made, and has been resubmitted via David McDonald to the Board.
    - The Bylaws (specifically Article XVI Section 1) must be modified to remove the term “ad hoc”.
    - If a revised Bylaws is approved by the Membership, then the Board may complete the modification of the Committee’s status.
  - d. *Bylaws Review Action List:* The committee’s action list was reviewed electronically and updated as necessary as to completed tasks. No outstanding tasks exist as of the date of the meeting.

7. New Business.

- a. *Schedule Committee meetings for at least rest of year:* With input received from Amelia via email, the committee has tentatively agreed to schedule the following dates for future meetings: August 6<sup>th</sup> and 20<sup>th</sup>; September 3<sup>rd</sup> and 13<sup>th</sup>; October 1<sup>st</sup> and 14<sup>th</sup>; November 5<sup>th</sup> and 19<sup>th</sup>; December 3<sup>rd</sup>, January 7<sup>th</sup> and 27<sup>th</sup>. All meetings are to be in the ECIA conference room from 1 PM to 3 PM. This list of meetings has been sent to ECIA staff to confirm availability.
- b. *Discuss Proposed Bylaws Revisions:* Discussion of proposed Bylaws Revisions started at approximately 2 PM. With Amelia's absence the committee opted to discuss but not vote on any proposed revisions until Amelia's input could be heard by rest of committee. The committee decided to review all proposed revisions in section order requiring the received suggestions to be sorted by Article/Section. The committee discussed and took resolution notes in the Proposed Bylaws Revision List on Item numbers 1, 15, 16, 37, 38, 39 and 40. Discussion time for meeting was 75 minutes. Total discussion time for committee so far is 75 minutes.

8. Meeting Dates. The next meeting date will be from Title and change next meeting from July to August. 6, 2019 at 1:00 pm. At the next meeting, the committee will resume discussion with Item 13 (Article V) from the Proposed Bylaws Revision List.

9. Adjournment. The meeting was adjourned at 3:15 PM.

For the ECIA Bylaws Review Ad Hoc Committee

By: \_\_\_\_\_ /s/ \_\_\_\_\_ 7/24/19  
Chair Butch Gorsuch Date