

Monday, August 27, 2018

Open Meeting / 4:00 pm

Community Center Railroad Building

Call to Order/Attendance

- Meeting was called to order at 4:06 P.M.
- In attendance: President David McDonald, Treasurer Joseph Gutierrez, Secretary Jody Price, and Director Pam Henline.
- Excused Absense: Director Emily McCormick

Announcements

- **President McDonald:**
 - Meeting is being recorded

Approval of Agenda

- Moved by Jody Price, Second by Joseph Gutierrez, Passed unanimously

Variance Requests

- **30 Alcade Road:**
 - Moved to consent agenda

Consent Agenda Items

- Review of July 23, 2018 Board Working Session Meeting Notes and July 26, 2018 Board Meeting Minutes.
- Review of August Covenant Compliance Report
- Review of August General Manager's Report
- Radify Email Vote on Variance at 4 Baya Court

Action/Discussion Items

- New Vice-president election – McDonald
 - Nomination of Jody Price for Vice President and Emily McCormick as Secretary.
- Winter Festival/Arts & Crafts Show – McDonald
 - Requesting a budget of \$4,000.00 in order to have supplies for this event. David McDonald is requesting a budget update as they go. Motion will be added to Board Meeting.
- Cyber Security Insurance - McDonald
 - An issue that was brought up to David. Emails coming from David that David was not sending, messages going out to the public saying that they are overdue on their assessments.
- Committee Best Practices– Price/McCormick
- F&G Ad-Hoc/Sub-Committees – McCormick/Gutierrez
 - Little issues arise between some sub committees and F & G. Ad hocs are appointed by the board and report to the board.
- Guidelines for Vistas Articles – McCormick/Price
- HOAMCO Update – McDonald/Gutierrez
 - HOAMCO has taken full responsibility for the incident and all losses incurred by the ECIA, and are in the process of conducting a forensic audit of all financial transactions during the employee's tenure to ensure that there was no other malfeasance. A full report of that audit will be made public as soon as it is completed.
- Risk Management/ Liability Insurance - McDonald
 - Steve comes out to ECIA and assess risk and liability so that he can better "shop" around for insurance.
- Compadres Hike/Bike Path Recommendation – McDonald
 - No Rhino Snot. Use Crushed fines. No motion needed for recommendation.

- We have 2 proposals for the hike/bike trail maintenance. Motion to be added to Board meeting. One of the vendors provided the specs of the chemicals that will be used, one did not provide.
- Water Usage – Navarro
 - Water bill has decreased, Roberto identified where the issue was. Joseph will go get the water bill to see what usage is for the month of August. Anna & Julie had been contacting excavating companies. Constant calling, and leaving voicemails. We found two vendors and got two proposals. Will be adding a motion to approve a contract with Eclipse Landscape.
- Waste Management Contract – McDonald/Navarro
 - Get waste management contract looked at by our lawyers
- Appointment of New Board Members – Price
 - Interviews will begin week of September 10, 2018
- Approve Edits of Committee Charters (Road, Elections, Stable) McDonald/Henline
- Committee Charters (F&G, Finance, Info) McDonald
 - In the process of being approved
- Civic Conduct Resolution – McDonald
 - Draft Policy will be going out to the public. Motion to be added to Board Meeting.
- Financial Forensic Audit Report – Navarro
 - Waiting for auditor to finalize report. Report will be made available to public as soon as it is finalized.
- Electronic Meeting Guidelines – Price/McCormick
 - 2 different types of electronic meetings. The first one is people from the committee wants to participate in the meeting off site. We do have certain policies in place that allows them to do that. If electronically attending a meeting, that member cannot participate in their role of that committee. The second one is for a non member of the committee who wants to participate off site, almost like a broadcast.
- Treatment of Pinon Trees – McDonald/Navarro
 - Water and Fertilize pinon trees. Redo the water system. There are specific fertilizers that were recommended. Motion will be made by Mr. McDonald and added for Board Meeting.
- HOAMCO Article for Vistas
 - Two articles were placed in the Vistas regarding the embezzlement and “Moving forward with HOAMCO”
- Trail development and work – Henline
 - Matters arose about trail work by the library. Schedule half a day for maintenance to go out their with committee to better understand what needs to be done.
- Drone Policy Forum – McDonald/Henline
 - Drone forum was very successful
- Pool Lifeguards – McDonald
 - Recruit for new pool manager, offer competitive pay for lifeguards next season.

Open Board Discussion

- September Message from the Board

Adjourn

Executive Session – Legal matters

Next Scheduled Meeting: ECIA Board of Directors Meeting -- Thursday, August 30, 2018 in the Railroad Building / 7:00PM: Open Meeting