

**Minutes of the Meeting of the
ECIA Election Committee
Held on October 14, 2020**

1. Time, Place and Attendees. A meeting of the ECIA Election Committee ("EC") was held on October 14, 2020. The meeting was held via a ZOOM teleconference and was called to order by Bette Knight at 3:04 PM. Meeting was recorded by ECIA Staff.

Five committee members were present; therefore, a quorum was achieved. Specifically, Bette Knight, Mary Cassidy, Kathie Graham, Jody Price and Butch Gorsuch were present. Board Liaison Sal Monaco and Staff Representatives Sarah Skagen and Melinda Espinoza were also present. Sarah and Melinda were the ZOOM coordinators and Melinda will be the new Staff liaison for the EC.

2. Approval of Agenda. Two modifications were requested to the posted agenda. Specifically, a request to add "Election Checklist" as 6c (Old Business) and "Meeting Policy and Charter" as 7d (New Business) were made by Chair Bette Knight.

Kathie Graham moved to confirm agenda as amended. Mary Cassidy seconded. A voice vote of 5-0 carried the motion to amend the agenda.

3. Minutes. Butch reported the minutes of September 9, 2020 were approved unanimously 3-0 via email. A request was made of staff on September 23, 2020 to post the minutes to the ECIA website, and the minutes were posted the same day.
4. Open Forum. None of the attendees of the meeting requested to discuss any topics under the Open Forum format.
5. Board Liaison Report. Board liaison Sal Monaco reported:
 - a. The quoted price for the pool's family changing room came in much higher than anticipated (\$40,000 more than anticipated). After consideration Board decided not to go forth with family changing room at this time.
 - b. The HOAMCO contract was approved for three years. HOAMCO agreed to allow posting of the contract on the Eldorado website.
 - c. The proposed ECIA Retention Policy was approved by the Board.
 - d. The Board approved the recent update (v5.3) of the Election Procedures. Board also approved an update to the Conservation Committee pamphlet.
 - e. The 2021 Budget is in its final draft and has been approved by Finance committee. A budget forum will be October 24th at 10AM (Zoom). The Board's tentative plan is to formally approve the budget at the November Board meeting, to accommodate any feedback from the forum.
6. Old Business.
 - a. Nomination Petition – The committee set tentative dates for the first (March 18th) and second (April 15th) candidate forums. The forums will most likely will be virtual. A motion was made and seconded to accept these dates. Motion passed 5-0 by voice vote. Sal suggested the petition be modified to accommodate email or docuSign signatures. After discussion Committee agreed printed emails from Lot Owners could be accepted in lieu of signatures. Also discussed is if candidates will need to include a printout of each email supporting their nomination and include it within the nomination petition package. Committee to consider alterations to the nomination petition and review for November meeting with a goal of presenting to the Board for approval that month.

- b. Committee Chairs Meeting with Board – Committee Chairs met on compliance (and noncompliance) with the Board, specifically relating to amenity usage. As an example, F&G has issues with compliance of common areas for which the committee is responsible. There have been issues with non-members utilizing amenities. Ideas to encourage compliance were suggested such as fees, fines, and keycards. Bette asked if members of this committee have any ideas, please forward to her by November 6th.
 - c. Election Checklist – Bette introduced new checklist for 2021. A question was raised about publicity for nomination petition being due 11/5/20 (on the checklist). It was explained this schedule was only about publicity for the petition, and the petition did not have to be chiseled in stone as of November 5th.
7. New Business.
- a. Electronic Voting – The Board is exploring concept of electronic voting. Jody Price and others are looking at software mechanisms on how to achieve this. Many questions need to be answered as to scope, method, etc. of this exploration. There are governing document and state law ramifications. Sal mentioned that HOAMCO reports those HOAs using electronic voting appear to have higher voting participation.
 - b. Meetings in person or zoom – The Board was considering opening ECIA community center to allow small committees for meetings but given recent surge in Covid infections and announcement by New Mexico Governor this is no longer an option at this time. Zoom will be suggested back to the Board as an acceptable means of continuing meetings at this time for this committee.
 - c. Publicity – Bette displayed to the committee the current worksheet of publicity schedules for 2021 Election Period
 - d. Meeting Policy and Charter – Director D’Amore has asked if the EC Meeting Policy could be incorporated into the EC Charter. Discussion ensued as to whether the Meeting Policy should be merged with the Charter or should it be retained as a separate document. At a minimum, the Meeting Policy needs to be renamed to be a procedural document and not referred to as a “policy”. Another suggestion was made to keep the documents separate and add a reference in the Charter to the new Meeting Procedures. Bylaws state that both Committee charters and procedural guidelines need to be approved by the Board. Bette called for a vote as to whether to merge the two documents into a new Charter. By a voice vote of 3-2, committee decided to merge the two documents. Butch volunteered to create a new draft of the Charter which will incorporate the defunct Meeting Policy.
8. Adjournment. Meeting adjourned at 4:46 PM.

The next regularly scheduled monthly meeting will be held on Wednesday, November 11, 3:00 P.M. in the ECIA Conference Room or by Zoom.

For the ECIA Election Committee

By: _____/s/_____ _10/17/2020

Secretary Butch Gorsuch

Date