

## **ELECTION COMMITTEE MINUTES**

October, 26, 2013

Community Center Conference Room

### **Call to Order**

The meeting was called to order by the Chairman at 02:00 pm. Present were Chairman Kathie Graham and members Jean Crawford, Joe Loewy, Elizabeth Ebner, and Mary Cassidy.

Also present was Jan Pietrzak (ECIA Board Liaison).

### **Approval of Minutes**

Kathie Graham moved approval of the Minutes from the August 30, 2013 meeting, seconded by Jean Crawford. Minutes approved unanimously.

### **Board Liaison Report**

Jan Pietrzak reported that the Board has determined the format for the October 23<sup>rd</sup> Open Forum at 7PM. It will take place at the Performance Space at La Tienda and will follow the same procedures that were used in the prior Open Forum meeting. Dag Ryen, President of the ECIA, will be the facilitator. There will be no dais or special seating arrangements for the Board or Election Committee members.

Kathie Graham will verify with County Officials about its ability to run a private election.

Kathie Graham will update current Policy and Procedures for Elections on the ECIA website as approved by ECIA Board. Only Page 1 of the Information and Instruction Sheet for Nomination Petition shall be posted at this time.

Approved new Charter and most recent approved Minutes of the Election Committee shall also be posted at this time.

### **Old Business**

None.

#### **New Business**

##### **A. Nancy Dayton**

Nancy Dayton, long standing member of the Elections Committee, has resigned. We want to acknowledge the many years of selfless service Nancy has given to the ECIA and to this committee. We wish her the best in her future move.

##### **B. Mary Cassidy**

Mary Cassidy has been moved from alternate member to permanent member. Motion made, seconded and unanimously approved. Request for approval will be made to the Board by Jan Pietrzak.

##### **C. Secretary Position**

Elizabeth Ebner volunteered to take the Secretary position for the committee.

##### **D. New Alternate Member**

Committee will start search for replacement alternate member.

##### **E. Request for Roster Contact information**

Information to be posted on the ECIA Webpage should include name, phone number and email address.

Information for the in house personnel Roster should include the above plus address and cell phone.

Each member of the Committee is requested to give their contact information to Jan Pietrzak at: [j.peitzak@eldoradosf.org](mailto:j.peitzak@eldoradosf.org) as described above.

### **Adjournment**

The motion to adjourn the meeting was made, seconded and unanimously approved at 03:07 pm.

Respectfully submitted,

Elizabeth Ebner