

Final Facilities & Grounds Meeting Minutes November 1, 2011

Call to Order: 4:03 PM. Present: Jeanne Calzada, chair; Jean Crawford, Nolan Zisman, Fred Raznick, Mary Anne Kenny, John Calzada and David Lovro. ECIA Reps were Bill Donohue, GM; and Pat Lavengood, Board Liaison. Excused Absence: Eddie Marshall Guest: Claudia Daigle, resident.

The October 4, 2011 Minutes were approved (6-0-0) with the following changes:

- › Next Meeting Date: Nov 1;
- › Under Goathead eradication, change Compadres Park playground to the hike-bike segment between the Community Center and the Library;
- › Under Hike-Bike Network, eliminate reference to the entrance driveway in Belicia.

Committee Review of Robert's Rules of Order: Nolan briefly reviewed his summarization of salient points from RRO. Attendees will be expected to adhere to these guidelines. Guest attendees will only be recognized to speak for their allotted time during Public Forum and will be asked to sit away from the conference table if choosing to remain for the remainder of the meeting. After some discussion it was agreed informally that because the group is relatively small, it is important to have the Chair vote on relevant motions.

Public Comments: None

Generals Managers Report - Project Status Update

- * depot floor-- Staff has not had time to pull up the floor to check for mold. That will be done in the next few days.
- * rental house - - All work completed. Trying to secure tenants
- * Landscaping project - - plantings will be done around the ranch house where there is irrigation installed. In the front, boulders will be relocated and rock laid down. Nothing else is planned for the remainder of this year.
- * Basketball court surface - - the crack-fill material has been ordered. Work should be done in the next couple of weeks.

ECIA Board Liaison Update: The Board/Finance Committee will host a public hearing on the 2012 budget at the depot on Saturday, Nov 5 and 10AM.

Old Business

› Hike-Bike Network : It was requested Bill seek another bid on slurry seal if a vendor could be found and ask IPR to identify an older slurry seal project they have done in an area with climate similar to Santa Fe. There was also an expression of urgency in repairing the dangerous surfaces along the Av. de Compadres hike-bike segments between Herrada Rd. and Av. Vista Grande.

› Tennis Court Sub-Committee- Jeanne reported of her conversation with Brian Nelson whereby he felt they would not have anything for F&G until our January 2012 meeting.

› Patio Lighting Project - - David confirmed his estimates included labor. We await Board decision on this project. If granted the \$7,000 requested, there should be enough in the funding to allow for inclusion of pathway lighting between the two parking lots.

› Future Expenditures on the Dog Park - - Mary Anne expressed frustration that many users seem to be non-residents and that dog owners seem to be asking for more and more. Bill indicated that with the exception of the water spigot, we have not spent any money on dog park

enhancements since it was built. While it was felt that it was satisfactory for dog owners (or users of other amenities) to ask an F&G member to carry their comments or desires to the full committee, the idea of a user representative making themselves known and available at an F&G meeting when requested, to answer questions or elaborate on requests, was strongly supported. This agenda item has been concluded.

› Scheduling additional F&G meetings as needed: It is now believed that the reliance on ad hoc sub-committees to do the detail work on a large project, along with greater adherence to Robert's Rules of Order, will help us get through our agendas at most meetings. If a particular project relies on individuals for whom it is not practical to meet at our regularly scheduled meeting time, a special meeting may be called. This agenda item has been concluded.

› ECIA Web-based Maintenance Request Form - - By a vote of 5-0-1, F&G recommends using the form tested between Nolan and Bill and putting it on the ECIA web-site as soon as practical. Bill indicated he would acknowledge each such request received. The Form should contain the wording "Offering use of this form does not imply that work will be performed in response".

› Future Food Service (concession) Structure at the Pool - - Ms Szabet advised Jeanne that she would probably not be looking at any kind of structure; but rather is leaning toward a mobile cart of some type. She will come back to the Committee when her plans are better formulated.

› Compadres Park Basketball Hoop for Younger Children - - By a vote of 6-0-0 F&G approved a motion to submit a Capital Project Request to install a "short hoop" for younger children. Fred will prepare the CRF for review at the next meeting. Bill suggested requesting \$1,000 for this project.

New Business

Eddie sent Jeanne a request to schedule a one-topic meeting (baseball field in Eldorado) for the evening of Wednesday, December 7. After some discussion it was agreed that 1) the time for any such initiative to have been put forward was when the Sports Field ad hoc sub-committee (chaired by Eddie) was supposed to be developing its recommendations; and, 2) this subject was concluded three months ago. (See the August 2 meeting minutes for the details). Eddie's request will be denied.

Committee Comments: Jeanne asked members to think about and submit to her ideas for agenda items for 2012. One suggestion was that we use the January meeting to assign oversight of the various amenities to committee members. Jean Crawford asked about the status on a couple of former items:

1. Repair of the entry posts at the Av. Amistad/285 intersection - - ECIA has offered to pay for 25% of the costs to repair this structure; we are awaiting the position from the adjacent HOA's.
2. The 2012 budget includes monies to acquire projection equipment for use at committee meetings to reduce the number of copies to be made and distributed.

Date of Next Meeting: The committee unanimously agreed to cancel the December meeting and to reconvene on Jan. 3, 2012.

Adjournment: The meeting was adjourned at 6:35 PM.

Respectfully submitted by Nolan Zisman, Secretary