

Election Committee

November 14, 2018 – 2:00 P.M.

Eldorado Community Center Conference Room

1. 1. Call to Order

The meeting was called to order by Chair Bette Knight at 2:08 P.M. Members present were Butch Gorsuch, Mary Cassidy and Kathie Graham. Board Liaison was absent.

2. 2. Approval of Previous Minutes

The minutes for October 10, 2018 were approved 4-0 via email. On October 15th, I requested those minutes be posted to the website and posting confirmation was received on October 15th.

A motion was made by Butch and seconded by Mary to confirm the 4-0 email votes for the approval of the September 12, 2018 minutes. Motion carried by voice vote 4-0.

3. 3. Approval of Agenda

A motion was made by Mary and seconded by Butch to amend the Agenda as per discussion, adding "D" under Old Business, member acquisition. Motion carried by voice vote 4-0.

4. 4. Open Forum (5 minutes per person, 20 minutes maximum)

None.

5. 5. Board Liaison Report

Bette was asked by the President to relate the Liaison Report. The Work Session will be November 26th at 6:00 pm in the Classroom. The Regular Meeting will be November 29th at 7:00 pm in the Railroad Room. The Work Session will allow the Directors to make comments on the updated Election Procedures..

Item from Board: Can an appointee to a designated position change to a longer open position? The vacant positions in September were assigned by chance. For transparency, a recommendation is for the appointee to resign their current position. The Board could then reappoint that person to another open position.

6. 6. Old Business

7. A. Nomination Petition - Board Approval on 10-24-2018

A PDF version was sent to staff after approval for placement on the webpage.

A. B. Election Procedures - WS 11-26-2018

The Board will discuss the proposed Election Procedures at the Work Session on the 26th and will act at the meeting on the 29th. No questions regarding the Procedures were received. Bette recommended a representative from the Election Committee attend both meetings in case there are questions. Butch volunteered to attend both meetings.

1. C. Election Checklist

No changes other than date corrections.

7. New Business

7. Publicity Schedule

The schedule for articles to Vistas and other information outlets will be similar to last year. A reprint of last year's articles with some edits will provide the community the information needed for those who wish to join the Board of Directors in 2019.

There will be an article in the December Vistas regarding committees in need of members. It would be a good idea to combine all committees who need members and direct the readers to the respective committee's charter on the website for further information.

8. **8.** Staff will join our December 12th committee meeting to go over the Board election process and its documents. Their responsibilities in conjunction with the Election Committee will also be addressed.

9. 9. Adjournment

The next meeting will be on Wednesday, December 12, 2018, 2:00 – 4:00 P.M. in the Eldorado Community Center Conference Room.

The meeting was adjourned at 3:31 P.M.

Respectfully submitted,

Kathie Graham, Secretary

ELECTION COMMITTEE MINUTES

December 12, 2018 – ECIA Conference Room

1. Call to Order

A quorum was established and the meeting was called to order by Chair Bette Knight at 2:02 P.M. Members present were Mary Cassidy and Butch Gorsuch. Kathie Graham was excused. Board Liaison Jody Price is on Leave of Absence. Invited guests included GM Julie Navarro, Project Manager Mike Bullock, Executive Assistant Anna Hansen, Office Assistant Katrina Pederson, Community Relations Coordinator Courteney Handy, Directors Libby Maclaren, Bernardo Monserrat and Board President David McDonald.

2. Approval of Previous Minutes

A motion to approve the November 14, 2018 minutes was made by Mary and seconded by Butch. Motion passed by voice vote, 3-0.

3. Approval of Agenda

A motion to amend the Agenda by striking 8.New Business was made by Butch and seconded by Mary. Motion passed by voice vote, 3-0.

4. Open Forum - None

5. Board Liaison Report

President David McDonald mentioned that the Board would be convening an Ad Hoc in the near future to review the Fifth Amended and Restate Bylaws. If the committee has any input for the Board concerning this, please let him or Libby know no later than early January.

Director Maclaren will be the new Board Liaison for this committee during the next few months.

6. GM Julie Navarro and staff as listed above were invited to this meeting so the committee could go over documents pertaining to the 2019 Board of Directors Election. Mary explained in detail the Nomination Petition and its contents along with the pertinent Election Checklist items. Butch continued the Checklist items as sorted by responsibility for the GM and Staff. The committee will meet with Staff in January to go over more details along with important deadline dates.
7. Old Business – Butch announced that the Revised Election Procedures were approved by the Board at the November 29, 2018 meeting. Courteney has already placed these updated Procedures on the webpage and old Procedures have been deleted. Discussion followed on the documents that are on OneDrive and which ones we could delete. The working documents from the 2017-18 Bylaws Review will also be reviewed and all should reply back to Butch on those we need to delete.

The Publicity Schedule was reviewed and Bette announced all is in place through January for articles in the VISTAS, webpage, NewBrief and marquees concerning the upcoming election.

The Election Checklist is constantly being updated as items are completed.

The next regularly scheduled monthly meeting will be held on Wednesday, January 9, 2019, 2:00 P.M. in the ECIA Conference Room.

The meeting was adjourned at 3:36 P.M.