

## ECIA Facilities&Grounds Committee Meeting Minutes for November 4, 2015

**Call to Order:** 4:03 PM by John Calzada

**Attendance:** Lee Onstott, David Lovro, and John Calzada,

Fred Raznick, Karen Murry, and Eddie Marshall had an excused absence.

GM: Brenda Leonard ECIA staff: Mike Armijo, Facilities Manager

Board Members: Todd Handy

**Public Comments:** None

**Approval of Agenda.** Approved

**Approval of August 2015 Minutes:** Approved

**GM Update:**

**Rental House Bids.** Brenda presented this topic. Ballew Construction submitted a base bid of \$20,100 for demotion of the Rental House. With backfilling, grading, and other miscellaneous costs the total bid is approximately \$28,000. More bids are anticipated.

**Pool.** Regarding Winter Pool Covers, bids have been received from Pool Pro (\$9,000), Royall (\$11,000) and Mossman (\$10,900). Staff will work with Julee on selecting the Contractor.

A review of the Pool Staff Pay Scale is in the works.

**Dog Park Improvements.** Staff will be turning over and grooming the dog park cover material. Also during the winter months they will try to stay on top of shoveling the walk from the parking area to the gate

**WiFi in the Depot Building.** System fully functional.

**Avenida Eldorado Marquee.** Estimated cost for a new illuminated Marquee is around \$3,000.

**ECIA Board Representative Report**

Todd discussed Board issues. The annual budget is ready for presentation. The Board has approved the Audit Review. Currently they are negotiating with HOAMCO regarding staffing issues. Board is looking to purchase another vehicle.

**Old Business**

Hike/Bike Trail Repairs and Maintenance Schedule. Lee will work to update these issues.

Landscape Project – David is to have the 2016 schedule of work for Michael Armijo for the January meeting.

**New Business:**

Todd brought up the topic of Hike/Bike Trail maintenance. Are there any basic standards of maintenance for the trail system? The Committee believes there are none currently in existence.

**Committee Comments.**

Lee regarding the crack seal and repair project. He said the staff should be more involved with inspection and quality control.

Landscape. David said that 2015 work has been completed. Looking forward to ongoing work in 2016.

**Next Meeting:** January 6, 2016 at 4 PM

**Adjourn.** Motion to adjourn was made, seconded, and approved.

Submitted by:

David Lovro