

**Preliminary Agenda – Rev B**  
**Finance Committee Meeting Tuesday December 10, 2019**  
**9:30 AM Conference Room**

**Distributions: Previous Minutes, Financial Reports, Agenda**

1. **Public Comment**
1. **Additions to/Adoption of Agenda**
1. **Approval of Minutes**

November 12, 2019

4. **General Manager's Report**
  - Updated 2019 Projections – estimated R&R Transfer at year-end
  - Update on delivery date of Association Reserves Report
5. **Board Liaison's Report**
  - Adoption of Draft Budget Message (Motion to Approve)
  - Year-end Audit Details
6. **Financial Reports**
  - Review of November 2019 Report and Bank Statements
  - Review of AR and Collections

1. **Other Business**

Discussion on metrics to measure performance (Key Performance Indicators)

Capital and Reserve Budgeting Policy

Revised Collection Policy

1. **Next Meeting**

Saturday, Dec 14, 10 AM, Budget Forum for residents

Dec 18, 11 AM, Office Procedures Prep Meeting

Jan 9, 10 AM – 1 PM, Office Procedures Review

January 14, 9:30 AM, Regular Finance Committee Meeting

1. **Adjourn**