

Election Committee

December 11, 2019 – 2:00 P.M.

Eldorado Community Center Conference Room

1. 1. Call to Order

The meeting was called to order by Chair Bette Knight at 2:10 P.M. Other members present were Butch Gorsuch, Mary Cassidy, and Kathie Graham. A quorum was present. Liaison Nancy Sulzberg and Rachel Turnbough, HOAMCO representative, were also present.

2. 2. Approval of Previous Minutes

The minutes for November 13, 2019, were approved 4-0 via email on November 19th. The minutes were posted to the website on November 20th.

A motion was made by Kathie and seconded by Butch to confirm the 4-0 email votes approving the November 14, 2019 minutes. Motion carried by hand vote 4-0.

3. 3. Approval of Agenda

A motion was made by Kathie and seconded by Mary to amend the Agenda by adding Section C, Review the Board Election Cycle, to Old Business. Motion carried by voice vote 4-0.

4. 4. Open Forum (5 minutes per person, 20 minutes maximum)

None.

5 Board Liaison Report

Nancy advised the Board will have an organizational board meeting tomorrow.

Due to her schedule, Nancy will ask Sal Monaco to be our new liaison.

The newest appointees and the end of their terms: Sal Monaco-2021 and George Rutter-2020.

The "Better Eldorado" Webmaster has listed his email for questions regarding the election process. Nancy will send a request to the Webmaster to correct his statement by advising his readers to direct their election questions to the Election Committee to the General Manager (jnavarro@hoamco.com) or the Elections Committee Chair (electionchair1@gmail.com).

6. 6. GM/Staff Training on Election Process

Bette met with staff on November 25th regarding the election process and its documents. Articles will be put in Vistas, on the webpage, and E-Blasts. Notices will also be posted on the marquees.

The Election Procedures is not a governing document but is a process. Bette briefly reviewed, for the staff, the following: the staff's responsibilities; the Nomination Petition; mailing criteria; security regarding the ballot box; duplicate ballot request procedures; acceptance process by the Election Committee of the submitted Nomination Petitions; and the storage and retention schedule for election materials. A refresher training will be held closer to the start of the election process.

Bette provided samples of the security paper for ballot printing. She also noted the Quorum Proxy Statement will be printed on colored paper. The color will be changed annually.

Bette also discussed the criteria for documents to be sent to MIGS and Non-MIGS.

7. **7. Old Business**

8. A. Election Checklist 2019-2020 Update

Bette provided the dates for additional completed items.

A. B. Publicity

Articles regarding the election process will be submitted to the Information Committee for December through April.

1. C. Review Board Election Cycles

See Section 5.

8. **8. New Business**

None.

9. **9. Adjournment**

The next meeting will be on Wednesday, January 8, 2020, 2:00 – 4:00 P.M. at the Eldorado Community Center Conference Room.

The meeting was adjourned at 3:43 P.M.

Respectfully submitted,

Kathie Graham, Secretary