

**Preliminary Agenda Finance Committee Meeting Monday Dec 12, 2016
9:30 AM Conference Room**

Distributions: Previous Minutes, Financial Report, Preliminary Agenda, 12-month budget spread, draft Assessment Invoice template and letter

1. Public Comment

2. Adoption of Agenda

3. Approval of Minutes

Nov. 14, 2016

4. General Manager's Report

Stable and Compadres Park Security Cameras
Pool inspection and plan
Hike/Bike Trail PASER review plan
Audit Engagement Letter draft review
2016 Audit/Election Milestone Meeting
Replacement Budget vs. Actuals review
2017 Assessment Invoice Template and Letter Review
2017 Invoice preparation, budget letter, mailing schedule
Other

5. Board Liaison Report

Legal activity
Proposed Capital item—Board advice on Breezeway Planter/Walks
GM Candidate decision
Board Appointments—brief bios
Dec. 10 Public Hearing comments

6. Financial Reports

December 2016 Report
Accounts Receivable Summary
Reconciliation of HOAMCO charges

7. Budget Final 2017 Draft Review

Changes from Public Hearing
12-month budget spread

8. Annual Calendar Check--December

Budget Public Hearing
Audit Engagement Letter
Audit Data/Annual Report Timeline
Replacement Budget vs Actuals Data
Assessment Invoice Template and Letter Review
Budget Adopted by Board

9. Next Meetings

Thursday Dec. 15, 7 PM Board Adopts 2017 Budget at regular meeting
Monday Jan. 16 2017, 9:30 AM Regular Finance Committee meeting

10. Adjourn

If you wish to receive e-mails on Finance Committee topics, including draft documents being reviewed, please let me know at drobnisd@comcast.net. On the other hand, if you are tired of receiving them, please let me know also.