

ELECTION COMMITTEE MINUTES

December 12, 2018 – ECIA Conference Room

1. Call to Order

A quorum was established and the meeting was called to order by Chair Bette Knight at 2:02 P.M. Members present were Mary Cassidy and Butch Gorsuch. Kathie Graham was excused. Board Liaison Jody Price is on Leave of Absence. Invited guests included GM Julie Navarro, Project Manager Mike Bullock, Executive Assistant Anna Hansen, Office Assistant Katrina Pederson, Community Relations Coordinator Courteney Handy, Directors Libby Maclaren, Bernardo Monserrat and Board President David McDonald.

2. Approval of Previous Minutes

A motion to approve the November 14, 2018 minutes was made by Mary and seconded by Butch. Motion passed by voice vote, 3-0.

3. Approval of Agenda

A motion to amend the Agenda by striking 8.New Business was made by Butch and seconded by Mary. Motion passed by voice vote, 3-0.

4. Open Forum - None

5. Board Liaison Report

President David McDonald mentioned that the Board would be convening an Ad Hoc in the near future to review the Fifth Amended and Restate Bylaws. If the committee has any input for the Board concerning this, please let him or Libby know no later than early January.

Director Maclaren will be the new Board Liaison for this committee during the next few months.

6. GM Julie Navarro and staff as listed above were invited to this meeting so the committee could go over documents pertaining to the 2019 Board of Directors Election. Mary explained in detail the Nomination Petition and its contents along with the pertinent Election Checklist items. Butch continued the Checklist items as sorted by responsibility for the GM and Staff. The committee will meet with Staff in January to go over more details along with important deadline dates.

7. Old Business – Butch announced that the Revised Election Procedures were approved by the Board at the November 29, 2018 meeting. Courteney has already placed these updated Procedures on the webpage and old Procedures have been deleted. Discussion followed on the documents that are on OneDrive and which ones we could delete. The working documents from the 2017-18 Bylaws Review will also be reviewed and all should reply back to Butch on those we need to delete.

The Publicity Schedule was reviewed and Bette announced all is in place through January for articles in the VISTAS, webpage, NewBrief and marquees concerning the upcoming election.

The Election Checklist is constantly being updated as items are completed.

The next regularly scheduled monthly meeting will be held on Wednesday, January 9, 2019, 2:00 P.M. in the ECIA Conference Room.

The meeting was adjourned at 3:36 P.M.