

**Minutes of the Meeting of the
ECIA Election Committee
Held on December 9, 2020**

1. Time, Place and Attendees. A meeting of the ECIA Election Committee ("EC") was held on December 9, 2020. The meeting was held via a ZOOM teleconference and was called to order by Bette Knight at 3:00 PM. Meeting was recorded by ECIA Staff. Four committee members in attendance hence quorum achieved. Specifically, Bette Knight, Kathie Graham, Jody Price and Butch Gorsuch were present. Mary Cassidy was excused. Sal Monaco in attendance as Board Liaison. Melinda Espinoza in attendance as Staff Representative.
2. Approval of Agenda. There were no suggestions for modifications to the posted agenda. Jody moved to approve the agenda as posted. Kathie seconded the motion. Motion carried by a 4-0 voice vote.
3. Minutes. Minutes for November 11, 2020 meeting were approved unanimously 3-0 via email on December 2, 2020. A request was made to ECIA staff on the same day to post to the ECIA website, and the minutes were posted the next day.
4. Open Forum. None of the attendees of the meeting requested to discuss any topics under the Open Forum format.
5. Staff Training on Election Procedures. ECIA GM Julie Navarro joined the zoom session for this specific topic. Bette led the group through a discussion/training of Section 5.1 of the Election Procedures with Staff as part of pre-Election training exercises. Note: This agenda item was conducted after the Board Liaison Report.
6. Board Liaison Report. Board Liaison Sal Monaco shared the following Board actions with the committee:
 - Community Amenities have been re-opened with strict limits. ECIA Staff is back in office physically but the office is not open to public.
 - Community resident Nolan Zisman is on transportation advisory committee for Santa Fe County transportation group.
 - The ECIA 2021 Budget formally approved at last meeting Board meeting (November).
 - The ECIA Nomination Petition for 2021 formally approved.
 - Board approved simplified Dog Park registration forms.
 - HOA Assessments have been mailed.
 - Board has asked a task group to look at electronic voting, and the legalities of such.
7. Old Business.
8. Election Checklist – Bette led a discussion of the current Election Checklist focusing on GM activities. Julie Navarro was in attendance for this discussion.
 - a. Electronic Voting – A task group has been formed comprising of John Reynolds, David Sorkin, and Jody Price. Task group to examine electronic voting (legalities and "how to"). Task group has not been assigned a timeframe. Task group looking at feasibility and whether a community desire exists to add this capability. The capability is technically "doable" as other organizations have accomplished electronic voting. The task group is to advise the Board whether or not the Bylaws will need to be updated to permit electronic voting. Butch offered the previous Bylaws Review Committee had this issue examined by the ECIA Attorney and it was her opinion the Bylaws needed to be changed, but that was the only governing document requiring a change to allow
 - a. Publicity – Articles were sent in November to Information Committee. Information Committee made significant revisions such that Bette asked to have Election Committee byline removed from article. No web page or marquee requests have been sent to Staff yet.

- b. Charter Update – Butch explained recent changes made to the Charter since the November meeting specifically:
 - Addition of language permitting to move to Executive Session.
 - Moving the “attendees” paragraph in Section 4.0 to the end of the same section, as it improved the “flow” of the section.

Jody moved to accept the updates to the Election Committee charter as documented above. Seconded by Kathie. Voice vote approved the motion by 4-0.

- 8. New Business. No new business was conducted.
- 9. Adjournment. The Meeting was adjourned at 3:59PM. The next regularly scheduled monthly meeting will be held on Wednesday, January 13, 3:00 P.M. in the ECIA Conference Room or by Zoom.