

**Minutes of the Meeting of the
ECIA Election Committee
Held on February 10, 2021**

1. Time, Place and Attendees. A meeting of the ECIA Election Committee ("EC") was held on February 10, 2021. The meeting was held via a ZOOM teleconference and was called to order by Bette Knight at 3:02 PM. Meeting was recorded by ECIA Staff. Four committee members were in attendance when meeting called to order hence quorum achieved. Specifically, Bette Knight, Kathie Graham, Mary Cassidy and Butch Gorsuch were present. Jody Price joined the meeting at 3:25 PM. Sal Monaco attended as Board Liaison. Melinda Espinoza attended as Staff Representative.
2. Approval of Previous Minutes – January 13, 2021. Butch reported previous minutes were unanimously approved via email by a 4-0 vote on 1/29/2021. Minutes were posted to the website on the same day.
3. Approval of Agenda. Mary moved to approve the agenda as posted. Motion seconded by Kathie. Approval of agenda as posted passed by 4-0 voice vote.
4. Open Forum. None of the attendees of the meeting requested to discuss any topics under the Open Forum format.
5. Board Liaison Report.
 - Board looking at possibility of new amenities such as frisbee golf. Potential location for a frisbee golf course being investigated in the greenbelt (near Los Alamos park) bordering on Compadres. Approximate cost will be \$10K.
 - Board wishing to open nominations to a wider distribution for resident of the year by putting a form on the internet. Historically, nominations have usually been submitted by the board. Initial thought is that resident of year will be chosen by a committee (formation of such yet to be determined).
 - Board is checking to see what other insurance options may be available for the Association (due diligence). Board is looking at agents who specialize in HOAs, since HOAs have both long-term and short-term needs (such as long term for a frisbee golf course, or short term for a special event).
 - The new Eldorado logo is now officially on hold. Existing logo will continue to be used.
 - Question came to the Board about splitting or combining lots. Board has referred matter to attorney. Initial thought is that lots cannot be split but combining lots may be possible.
 - Draft audit report has come back to the Finance committee which has requested some minor changes. Believe the report should be finalized today (2/10/2021) and a summary should soon be available for the annual report.
 - Board looking at putting together a 50th anniversary party for the Association, which would be held in 2022.
6. Old Business.
 - a. Election Checklist 2021 Update

Bette displayed the election checklist via Zoom. Specific updates discussed were:

- Line 13 (committee report for annual report) was completed last week.
- Line 14 (quote from printer) completed two weeks ago as the same printer as last year has been chosen.
- Line 15 (selection printing company) is not applicable since printer already chosen.
- a. b) Publicity

Couple of articles have been turned in to the Information Committee (Candidate Forum and ECIA report packet). A few changes have been suggested so far by the Information Committee, and more may be made.

7. New Business.
- a. Update Election Materials – Ballot

EC agreed to the following Ballot updates:

- Change reference of candidate statements so that they are “included in the annual report packet”.
- Location and time of meeting changed to “to be determined”.

Board president has agreed the Ballot Box may be secured outside of the community center during the election period. Julie Navarro to be consulted as to whether the ballot box will be available outside of prime-time hours Monday-Friday.

Mailing of ballots will be approximately March 23rd.

- a. Discuss Candidate Forum – Thursday, March 18, 6:30 – 8:00 PM

Sal was excused from the meeting at this point to avoid any potential impropriety as he will be running for a Board position in the upcoming election.

Bette displayed a proposed invite to the candidates for the forum. Given the need to be prepared for virtual forum, the following suggestions were made by committee:

- Remove the wording of “meet and greet”. Jody suggested changing the wording such as “Immediately following closing statements, candidates should be available for questions from the community as time permits.”
 - “Written remarks” wording to be modified so that any prepared remarks are to be emailed.
 - References to timekeeper changed to moderator.
 - Other changes in the format may be required to reflect a zoom session.
- a. Validation of Nomination Petitions

Mary discussed issues involving the processing of Nomination Petitions, specifically the evening NPs are due and the following business day for validation. Mary noted that she and Kathie have both been fully vaccinated. They would be fully masked. Julie Navarro to be consulted on proper procedure for access to the NPs and Community Center. Note: The process for the processing NPs the evening they are due should require approximately 15 minutes. The process to validate signatures on the NPs will require significant more time. Melinda Espinoza to ask Julie what process should be used.

8. Adjournment. Meeting adjourned at 4:31pm

The next regularly scheduled monthly meeting will be held on Wednesday, March 10, 2021, 3:00 P.M. via Zoom.

For the ECIA Election Committee

By: _____/s/_____ _2/19/2021

Secretary Butch Gorsuch

Date