

## MINUTES OF ECIA FINANCE COMMITTEE

February 14, 2007

**Call to Order:** The meeting was called to order at 9:35AM by Chairman Dan Drobnis. In attendance were Gisela Knight, Ed Moreno, Allen McQuiston, Pat Bell, Bob Gaines, Bill Donohue and Nolan Zisman. Not in attendance were Dee Cooper and Jean Stokes (excused absences); Sandy MacGregor, our Board liaison, was also absent.

1. **Public Forum:** Eddie Marshall, an Eldorado resident (466-0276, edge66@qwest.net) presented a capital project request for a full sized basketball court. This would be of standard high school dimensions, occupying the area between the volleyball court and tennis courts. The court would be enclosed by a fence and windscreen (on 3 sides) with a surface similar in color to the tennis courts. Estimated cost would approximate \$40,000. When questioned about maintenance cost, it was "guesstimated" that the surface would need to be repainted every 2 years; wind screens replaced at a similar interval; and nets replaced every six months. The advantages are a safer playing area than existing basketball facilities, a more attractive amenity and an additional place for our community's young people to gravitate toward, especially in the summer.

The Finance Committee (FC) thought this would be a positive amenity for Eldorado and suggested Mr. Marshall take his proposal to the next Board working session on Mar. 12. It was suggested he bring some other supporters with him to that meeting and be prepared to address the issue of how usage time would be managed when more than one group wished to use the facility at the same time.

2. **Minutes of Jan. 10 meeting:** approved as amended. Pat will post to web site.

3. **Financial Statements:** Gisela pointed out that the amount shown on Line 7450 on the Contingency/Replacement Budget should be \$55K, not the \$40K shown. Bill is aware and will have Debby make the correction. Pat asked about the large amount in the 1st Nat'l Bank checking account. Bill indicated it was larger than usual because some checks had not yet cleared. He assured the FC that whenever there was sufficient funds in excess of \$97K to help cover anticipated expenses, another CD would be purchased. He did indicate the interest rates we get on our checking accounts are competitive with CD's.

4. **Update on Replacement Reserve Schedule:** Gisela reminded the FC that we had previously agreed the reserve balance at the end of the cycle should be approximately \$250K. She suggested using a cash flow reporting method to "manage" this process. She had determined that if we augment our current \$40K per year to the transfer reserve by \$5K per year starting in 2008, then bump it up by a similar amount every third year, we'd get to the \$250K reserve level at the end of 2031. It was proposed that Bill prepare this analysis, changing the last line of the Reserve Schedule to "See Cash Flow Analysis" and review it with the Board at their March 12 working session. This was unanimously approved.

5. **Capital Project Update:** Dan passed out an outline of content for future Capital Project Proposals. He suggested that the initial proposal contain the line items under the "Summary" section. If the Board endorsed the proposal, then the sponsor could complete the "Detail" section for review by the FC and recommendations back to the Board. The FC concurred with using this Outline. Dan will use it to help Mr. Marshall document the request for funding for a basketball court and present it to the Board's March 12 working session. Bill indicated the Board had approved implementing the Landscaping Project Parts 1 and 2 as a single project; he is waiting for detail estimates from the Carr contracting firm.

6. **GM's Report:** Bill indicated that due to an oversight, we had run out of Bike Path/Greenbelt maps without a budget to print more. The FC approved a \$3,400 expenditure from Contingency to reprint these maps (which will show the corrections found since last printing). During last fall's budgeting process, he was assuming that he could get wood chips to cover the dog park surface at no charge (other than some minor trucking costs) from the County Transfer Station.

He has subsequently determined this source to be unusable. He estimates the cost for the needed 250 yards of chips to be approximately \$6K. The FC unanimously approved recommending this to the Board as a needed capital expense. For future replacement, Bill will determine the feasibility of doing our own chipping of recycled Christmas trees and Eldorado resident trimmings as well as getting them from tree trimming services. Bill also indicated that he and the Board were in the very early stages of initiating a formal Long Range Plan process for the community.

7. **Board Liason Report:** There was no report as Sandy was absent.

8. **Other Business:** None.

9. **Next Meeting:** Scheduled for March 14.

**Adjournment:** Meeting was adjourned at 11:10AM.