

MINUTES OF THE FEBRUARY 2021

BUSINESS MEETING OF THE ECIA ROAD COMMITTEE

1. 1. Time and place. The February meeting of the ECIA Road Committee (RC) was held on February 3, 2021 via Zoom, and was called to order at 5:35 pm by the Chair of the RC, James A. Mason, P.E., Ph.D. The Agenda was available on the ECIA website.
2. 2. Introductions, Quorum, Attendees, Agenda. All four RC members, James A. Mason, Amelia Adair, Paul Ingraham and Art Kaiser, were present, so a quorum was achieved. Also present were ECIA Board RC liaison Melicent D'Amore, Operations Manager Mike Rogers, and Office Assistant Melinda Espinoza. Guests present included Nolan Zisman, member of the Santa Fe County Transportation Advisory Committee (SFC TAC), and Eldorado residents Bette and Jim Knight and Mekah Gordon.

Dr. Mason presided as chair of the meeting and Ms. Adair served as secretary. The agenda was adopted as presented.

3. 3. Minutes. The November 4, 2020 meeting Minutes were approved unanimously.
4. 4. Chair Report. After confirming that the RC's capital improvement request survey equipment was approved, Dr. Mason discussed his plans to offer lessons to the RC and all interested community members and staff on how to use the survey equipment. The goal is to do preliminary surveys to give to SF County regarding areas slated for maintenance upgrades. Mr. Zisman noted that surveys may improve the priority of capital improvement requests made to the County.
5. 5. ECIA Reports.
 - 5.1 **Board RC Liaison Report:** Ms. D'Amore reported that the RC annual report has been received. She also conveyed a complaint received from a resident on Taro Rd. regarding wash boarding. The RC recommends the resident be encouraged to notify the County by phone or on its website.
 - 5.2 **HOAMCO Report:** Mr. Rogers reported the purchase of survey equipment was approved as part of the 2021 ECIA budget. He also reported that the Conservation Committee and the F&G Committee are looking forward to having the equipment available to perform surveys, as this will save money, not having to hire surveyors.

ACTION ITEM: Dr. Mason should submit the specific list of equipment and suggested vendors to Julie Navarro, copy to Ms. D'Amore.

6. 6. Transportation Advisory Council Update. Nolan Zisman was appointed to the SFC TAC in November. He gave an overview of the background of the TAC, its mission, meeting procedures and members. Responsibilities and duties of the TAC include reviewing annual road maintenance lists, private road acceptance proposals, changes to County maintenance policies and procedures, the County map and lists of maintained roads, and recommending other elements of funding for capital improvements such as the State DOT and legislative appropriations. It also reviews and provides feedback on the County's 5 year ICIP.

Santa Fe County has 570 miles of roads, of which about 80 miles lies within Eldorado; SFC Public Works (SFCPW) has established a dedicated maintenance district for us. Maintaining a good relationship with SFCPW is critical for the ECIA.

Regarding planning for the annual ICIP submission, Mr. Zisman recommended the RC maintain a multi-year plan for road improvements; make sure improvements are well documented for the ICIP; communicate with whomever in the County is coordinating the ICIP; develop the recommended ICIP request before the end of summer -- the initial due date is September.

ACTION ITEM: Ask ECIA County liaison Joseph Gutierrez who from SFC is responsible for the ICIP requests.

ACTION ITEM: RC should develop a multi-year plan for the ICIP process.

7. 7. Old Business/Open Action Items

7.1 Paving Cerrado Loop update. Dr. Mason presented information about the Cerrado Loop project, including photos of the grading progress. Dr. Mason has been photo-documenting SFCPW's progress on grading and drainage changes, especially in potential problem areas. Dr. Mason doesn't know when paving is planned to start. Possibly in May.

The RC discussed the possibility of reseeding drainage ditches where the County grades off native vegetation.

ACTION ITEM: Amelia Adair will ask Paul Butt, Chair of the Conservation Committee, about their investigation into reseeding with native plants.

7.2 NM Legislative Session – ECIA requests for appropriations. At the January Board meeting, Joseph Gutierrez reported that the Board's ICIP request was submitted to the legislature as part of SFC's request for legislative appropriations.

8. 8. New Business

8.1 Meeting with the Sheriff: Town hall scheduled on Tuesday February 16, at 5:00 pm. In response to comments made to the RC about speeding and reckless driving, the Board arranged the ZOOM meeting with SFC Sheriff Adan Mendoza. Dr. Mason recommended that those who have made these comments to the RC come prepared to raise them with the Sheriff.

8.2 Inspections of roads in Eldorado.

8.2.1 PASER inspection method. Dr. Mason reported that former SFCPW project engineer Diego Gomez planned to do LIDAR surveys to evaluate the condition and maintenance needs of all SFC road, but that will not happen soon. So SFC and the RC will have to fall back on the PASER method of road evaluation. Dr. Mason will conduct a training session on the PASER method for RC members, so we can all evaluate roads.

Dr. Mason will also revisit use of the USDA Web Soil Survey, which shows the soils in a given area, and using Google Earth to develop a map for slopes on each road in Eldorado. This information will allow the RC to document road conditions, and help recommend maintenance and future improvements for these roads.

8.2.2 Maps. The County has broken Eldorado into 7 inspection zones. Dr. Mason showed us the long-standing 7 inspection zones. RC members divided responsibility for evaluating roads in these zones as follows: Mr. Ingraham – Zones 1 & 2; Mr. Kaiser – Zones 3 & 4; Dr. Mason – Zones 5 & 6; Ms. Adair – Zone 7.

ACTION ITEM: RC members will visit roads in our zone after a rain or snow to see how they are performing, photo document the road and problem areas, note need for culverts, and identify grades of slopes and enter them into a spread sheet that we use to create a hierarchy of roads that need to be fixed.

ACTION ITEM: Dr. Mason will send PASER manual and zones to the RC members and Mike Rogers. He'll also schedule a ZOOM meeting –Tuesday Feb. 9 next week – Tuesday 5:30 pm to 7:00 pm. Ms. D'Amore. Training session.

8.2.3 **Report back in one month.** Will take us a couple of months to complete.

- 9. 9. Public Comment. Occurred during the course of the meeting.
- 10. 10. Committee Round Robin. Mr. Ingraham reported that the neighbor's son has not recently been seen racing and driving recklessly.
- 11. 11. Next Meeting: The RC meets on the first Wednesday of every month. Next meeting: March 3, 2021.

Adjournment. The meeting was adjourned at 7:10 pm.

By: Amelia Adair, Secretary

Date: February 3, 2020