

MINUTES OF FEBRUARY 8, 2011 MEETING FACILITIES AND GROUNDS COMMITTEE

The meeting was called to order by Chair, Jeanne Calzada at 4:05PM. Those also in attendance included the following committee members: Jean Crawford, Nolan Zisman, John Calzada, Fred Raznick. ECIA Reps were Bill Donohue, GM, Pat Lavengood, Board Liaison, and Todd Handy, Board member. David Lovro, Eddie Marshall and Mary Anne Kenny were excused absences; Janet Wise has resigned from the Committee.

The minutes of the January 4 meeting were accepted as submitted.

In his GM Report Bill offered the following:

1. Rental House repairs - - plan to submit report on cost estimates at Feb. Board meeting.
2. Replaster pool bottom-bids received; work will start when weather permits.
3. Paint ranch house/annex and RR building - - bids submitted; work will start when weather permits.
4. Repair/Repaint water tower and windmill. A "ground level" based estimate of \$6500 was received. See below for further details.
5. Replace stable water delivery system- - Board approved; contractor has started work. ECIA will incur 61% of costs; stable owners 39%.
6. Landscape CC grounds (Phase I) - - Board approved \$24,000; other \$6,000 contingent on outcome of 2010 audit.
7. Replace carpeting in conference and class rooms-environmentally friendly carpet has been ordered.
8. Reseal one tennis court- will be pursued when weather permits.
9. Replace RR building floor - - still need to schedule review/input by F&G.

In the Board Liaison Report Pat and Todd indicated the following:

1. The amplified sound policy is on the agenda for the February Board meeting.
2. With regard to the landscaping project, Pat asked for committee input on whether donated materials or labor should be accepted. The general feeling of the members in attendance was that this would be acceptable, so long as the donated items met landscaping plan guidelines, specifications, as defined by David. Bill raised concern that if trees or other plantings did not come from a bona fide nursery, we may not get any kind of guarantee on those products that we might otherwise get from the nursery.

Old Business:

1. Water tank and windmill: Pat indicated EAWSD Board has taken the position they are only interested in the water under these structures, not the structures themselves. F&G feels
 - the structures ought to be retained for their historic and aesthetic value;
 - they should be maintained in such a manner as to keep them safe and attractive;
 - they should be modified as necessary to prevent unwanted climbing on them.

F&G requested Bill to get a better estimate, including an "up-close" inspection of the structural issues, so we can make a more intelligent recommendation about the "next steps". If it is

decided to pursue, a new Capital Project Request will be required as these items were not previously on the R&R Schedule.

Report from "Sport Field Sub-committee: There was no report at Eddie was absent.

1. ECIA Work Order Form: We will use the form Bill distributed. When submitting, the original goes to Bill, a copy to Nolan for inclusion in the Amenities Log.

2. F&G Charter: The sub-committee (Jeanne, John, Nolan) completed its work and distributed a draft for full review. Some minor modifications were agreed to. Nolan will send a corrected copy to Bill to present to the Board.

3. Mapping of the CC utilities: We are still desirous of getting our known utilities and other important assets onto a single aerial map with overlays for the various categories of things. Todd will talk with Woody Duncan about what synergies might be had with Woody's project. Bill will talk to the EAWSD about their efforts to document utilities in the ECIA CC area.

New Business:

1. Hike and Bike Trails: The Committee members in attendance agreed that each member should be assigned a section to periodically inspect and report "exceptions". Nolan and Bill will work on a suggested process and inspection form for review at the next meeting.

2. Pool Shade Cover: The committee is still interested in expanding the shade that is offered as a issue of health safety. At a future meeting (March, weather permitting) we will do a walk-around to determine if we wish to pursue a portable shade unit, or merely close in the gaps between the existing units.

3. Being More Proactive: Jeanne expressed her concern that we have let a few suggestions from community members "fall through the cracks". One was the pool shade cover. Another was the dog park. She also felt that inviting pool users to an F&G sponsored meeting might be appropriate.

a. Pool Shade cover-discussed above.

b. Dog Park - - we are still waiting for input about a small dog section from the users who have small dogs. The general feeling of the members in attendance was that we should promote the establishment of a water tap next to the dog park (4-0-0 vote); this should be given a medium priority due to current capital constraints. The topic will be added to the Amenities Log.

c. Pool Users Meeting - - after some discussion it was concluded the best way of getting feedback from pool users was at the Annual Meeting or via conversations with the Pool and/or General Manager.

4. Annual Report: Jeanne will prepare and submit; due date is Feb 18.

The meeting was adjourned at 6:05PM. The next meeting will be on March 1, 2011.

Prepared by Nolan Zisman, Secretary