

Election Committee
February 8, 2017 – 2:00 P.M.
Eldorado Community Center Conference Room

1. Call to Order

The meeting was called to order by Chair Bette Knight at 2:02 P.M. Members present were Joe Loewy, Mary Cassidy, Butch Gorsuch and Kathie Graham. Board Liaison Todd Handy was present. Two guests, Jeanne Calzada and Sue Daniel, were also present.

2. Approval of Previous Minutes

A motion to approve the January 11, 2017 minutes was made by Joe and seconded by Mary. Motion carried by voice vote, 5-0.

3. Approval of Agenda

Motion was made by Mary and seconded by Joe to approve the Agenda as presented. Motion carried by voice vote, 5-0.

4. Open Forum (5 minutes per person, maximum of 20 minutes)

Mary provided background of the Election Committee's responsibilities for the guests and explained the document reviews from last year and current. She noted we are gearing up for the 2017 Board election. Joe explained that a committee member is expected to be neutral, unbiased and confidential when serving on this committee.

5. Board Liaison Report

Director Handy mentioned the HOA Act Amendment that has been introduced this Legislative session. Committee members have been sent copies to review and comment back to him by the 14th of February.

6. Old Business

A. Charter

Bette told the Committee that on January 19th the Board approved the revised Charter with a vote of 6-0. The President signed it and it is posted on the website.

B. OneDrive Tutorial – Butch

This was cancelled due to equipment malfunction.

C. Election Procedures

Bette explained reviewing the Election Procedures to the guests and that a request was made for the Board to discuss them on February 13th and vote on them February 16th. It was determined they are not on agenda. Bette will contact Dag to request this be added to the agendas.

D. Printer Selection/Non-Disclosure Statement

Bette stated the General Manager is in this process and will be completed by the deadline. Bette and Butch met with Isabel and Gloria about the RFP. A signed nondisclosure statement will be required from selected printer. Staff will stuff and mail the Annual Meeting packets which will include the Annual Report and election documents and envelope.

E. 2017 Election Checklist Update/Review- Joe

Two items were reviewed and will be revised. One new item will be added.

7. New Business

A. Election Documents

1. Quorum Proxy Statement - clarification was added.
2. Ballot Language - reviewed and corrections made.

B. Nomination Petitions due March 1, 2017; verification March 2, 2017

Bette and Joe will officially accept the Petitions at 5:00 p.m. March 1st. Joe will witness the signatory and petitioner verification on March 2nd, 9:00 a.m.

C. Candidate Forum - March 14, 2017

Documents regarding the Candidate Forum were reviewed and amended. Committee member duty assignments for the Forum were made.

8. Adjournment

The next meeting will be on Wednesday, March 8, 2017, 2:00 – 4:00 P.M. at the Eldorado Community Center Conference Room.

The meeting was adjourned at 4:11 P.M.

Kathie Graham, Secretary