

**Facilities and Grounds Committee**  
**Minutes for March 5, 2013**

**Call to Order:** Meeting was called to order by the Chair at 4:04 PM

In attendance, Jean Crawford, Fred Raznick, David Lovro and John Calzada. Excused absence Eddie Marshall. GM Bill Donohue, Board liaison Nolan Zisman, Board member Dag Ryen. Finance Committee Chair Dan Drobnis.

Members of the public attending: Lee Onstott

**Approval of the minutes for the February 5, 2013 meeting:** Motion made by Fred Raznick, second by John Calzada carried by 3-0 vote

**Public Comment:** None

**ECIA Board Representative Update:** Nolan told the committee that the Board was supportive of Sue Anne Armstrong's landscaping maintenance plan and it should be phased into the long range landscaping plan.

Conservation Committee is preparing a new trails map that will include the newly finished Trail 105. Earth Day is April 20th and the plan is for a community clean up. March 11th is the open forum on the Proposed By-Laws, 7 PM in the railroad building.

The Board asked about the placing of memorial benches on ECIA property. It was decided that a policy needs to be drafted that would cover this issue. It was also suggested that memorial trees should be included as an option. In addition, consideration should be made to placing memorial trees in the preserve.

**General Managers Report & Project Discussions:** Bill told the committee that his crew has met twice with the arborist (Jim Freeman) and they have cut down two trees. Our maintenance personnel have pruned a number of trees and the work continues.

The cactus garden should be completed by mid-May. Woody Duncan is set to start mapping the underground utilities tomorrow (March 6th). The tennis court bid came in at \$160,000. We only had one bidder for job. After a conference call with Renner Sports we were able to reduce the bid by \$19,000. The bid now stands at just over \$140,000. We are waiting on a contract to be drawn up. The contract will be reviewed by the Finance Committee, the Board and the ECIA attorney before it is signed. The basketball resurface project will also be done by Renner Sports.

**Motion: David made a motion to accept the project as described with a review of the contract, once prepared. The motion was seconded by Fred and carried 3-0**

Nolan reiterated his desire for the committee to identify the path leading to the basketball & tennis courts.

**Motion: David made a motion that the committee would work on identifying where a path could be placed to reach both the tennis & basketball courts. A second was made by Fred and carried 3-0**

Bill told the committee that Leeder is scheduled to finish up the work on our trails and begin the work on the parking lot seal and stripping.

Compadres park access is also scheduled for some drainage work and possibly base course this year.

Bill gave the committee a review and run down on the R&R, by indicating that:

- no truck will be purchased
- no gas units will be purchased
- no roof for the rental house
- no gas heaters for the rental house
- no pool vacuum
- barn roof still being considered
- cloth was purchased for sound deadening material for the railroad building

There were no trouble reports submitted this month.

Jean asked if Bill had sent letters to the co-owners of the properties that the Ave. Amistad Monument straddles, in order to secure permission to repair the monument at a future date. Bill has not yet sent out the letters. It was agreed that the old amenities log has now been replaced by the up to date R&R list. The amenities log should be pulled down from our website. Bill mentioned that Greg Neal had inspected our playgrounds for any safety violations. He gave Brian a checklist of needed fixes.

Dan mentioned that the Finance Committee will be reviewing the procurement policy.

John asked Nolan and Dag if they would support the use of all excess funds remaining, once the basketball & tennis court work is completed; to be applied to the building of a path & landscaping around the courts? Both Board members indicated that they would support this use of all excess funds.

Nolan suggested that the committee look at a phase 2 of the Community Park. He told the committee that the Board has expectations that we will provide them with the pros/cons/costs of seed/sod or artificial turf. A discussion ensued about the value of investing in another seed/sod field when we have such a dismal history of keeping such fields alive. Entering the third year of drought is it even worth spending money to repair the sprinkler system and attempting to water seed/sod.

The committee came to a consensus to focus on artificial turf as the only viable solution to our field surface.

Finally, Nolan told the committee that our trails are now called "Roadside Walk"

**Date of Next Meeting: April 2nd at 4 PM**

**Adjourn: Motion made by Fred, second by David carried 3-0**

Respectfully submitted by

John Calzada