

## ELECTION COMMITTEE MINUTES

March 8, 2017 – 2:00 P.M.

ECIA Conference Room

### 1. Call to Order

A quorum was established and the meeting was called to order by Chair Bette Knight at 2:04 P.M. Members present were Mary Cassidy, Butch Gorsuch, Kathie Graham and Joe Loewy. Board Liaison Todd Handy was excused. Sue Daniel was our guest.

### 2. Approval of Previous Minutes - February 8, 2017

The February 8, 2017 minutes were approved via e-mail and have been posted on the ECIA webpage

### 3. Approval of Agenda

Butch noted that the OneDrive Tutorial under New Business may have to be cancelled if the equipment doesn't operate. He requested that it be the last item on the agenda.

Bette requested that under New Business - E. Board Motion regarding MIGS be added.

Butch moved that the Agenda be approved as discussed. Mary seconded the motion. Motion was approved 5-0.

### 4. Open Forum

Joe Loewy announced that he had just delivered his resignation to Isabel. He regrets having to do so but feels it is necessary and left the meeting. Joe has been a valued member and his contributions to the Election Committee will be sorely missed.

### 5. Board Liaison Report

None.

### 6. Old Business

#### A. Election Checklist Update

The Election Checklist on OneDrive for Committee review.

#### B. Printer for Election Materials

Printing company Ambitions was chosen to print the Annual Report and the election documents and envelopes.

#### C. Procedures

The revised Election Procedures were approved by the ECIA Board at their February 16, 2017 meeting. The Procedures are on the webpage for Members to view.

### D. Candidate Forum/Meet and Greet-March 14, 7-9 p.m., Railroad Building

Mary advised the room setup and supplies had been discussed with the Staff and plans made. Bette will be Moderator and Kathie will be timer. All Committee members will greet the attendees. Attendees will be able to write questions on provided 4x6 cards for candidates to answer at the April 8th forum. The 4x6 cards will be hand-delivered to the General Manager or may be submitted by email. Questions are due by 5:00 pm, April 3. The Committee will meet April 4th at 10:30 to go over the submitted questions.

Bette provided the GM with information for an E-Blast to be sent out this week regarding the March Forum.

### 7. New Business

A. Several documents utilized in the election process were reviewed, edited and finalized.

B. The second Candidate Forum on April 8th was discussed

C. In April, the General Manager will send invitations to the candidates for the Board of Directors regarding observation of the ballot counting process on April 28th.

D. Changes in the organization of documents in the Election Events on OneDrive were discussed. Butch will take care of the changes.

E. Board Motion regarding MIGS

The Committee discussed the Board's motion and agreed to respond with corrections and appropriate suggestions.

8. Adjournment

The meeting was adjourned at 4:17 P.M.

The next regularly scheduled monthly meeting will be held on Wednesday, April 12, 2017, 2:00 P.M. in the ECIA Conference Room.

Respectfully submitted,

Kathie Graham, Secretary