

**Preliminary Agenda – Rev B**  
**Finance Committee Meeting Tuesday, April 14, 2020**  
**9:30 AM Electronic Zoom Format**

**Distributions: Previous Minutes, Financial Reports, Agenda, Annual Finance Committee Calendar**

- 1. Public Comment**
- 2. Adoption/Modification of Agenda**
- 3. Approval of Minutes**

Mar. 10, 2020

**4. General Manager's Report**

- Conduct of Business during Covid-19 shutdown
- Pool Phase 2 status
- Changes to Pool Locker Room and other remediations (Punch List?)
- Pool Changing Room status
- Parking lot lighting project
- Hike/Bike path Chusco-Buena Ventura status
- Inspection of near-term Replacement/Repair items
- CAI and other training for GM and staff
- Truck Purchase
- Personnel changes
- Assessment processing
- Overdue Collections payments
- Office Procedures development

**5. Board Liaison's Report**

- Board progress on liability for EAWSD activities on EAWSD easement near stables
- Waiver of late penalties and collection referrals
- Board actions on Finance Committee recommended motions from 3/10:
  - **Motion 1** Separate credit card for Reserve expenses
  - **Motion 2** Revised Collection Policy

**6. Financial Reports—15 minutes TOTAL**

- Review of March 2020 Report and Bank Statements
- Review of AR and Collections
- Key Performance Indicators

**7. Review of Annual Committee Calendar**

- Finance Committee Monthly Calendar, emphasis on support of Board budget calendar

**8. Revised Finance Committee Annual Calendar**

**9. Fines Policy—Preliminary Discussion**

**10. Revised Procurement Policy (postponed \_**

**11 . Committee Charter preliminary discussion (postponed)**

**12. Other Business**

**13. Next Meeting**

May 12, 9:30 AM, Regular Finance Committee Meeting

**14. Adjourn**