

Facilities and Grounds Committee
Minutes for April 9, 2013

Call to Order: Meeting was called to order by the Chair at 4:05 PM

In attendance, Jean Crawford, Fred Raznick, David Lovro and John Calzada. Excused absence Eddie Marshall. GM Bill Donohue, Board liaison Nolan Zisman, Board member Dag Ryen. Finance Committee Chair Dan Drobnis.

Members of the public attending: Lee Onstott and Sue Anne Armstrong

Approval of the minutes for the March 5, 2013 meeting: Approved

Public Comment: None

ECIA Board Representative Update: Nolan told the committee that Board President Ed Moreno had resigned from the Board. The Board appointed Pam Henline to fill the vacancy and her appointment will be made official at the Board meeting on April 18th. The tennis court contract has been approved along with the basketball resurfacing contract. Both projects will be done by Renner.

Nolan explained that Commissioner Liz Stephanics indicated to him that the \$100k earmarked for the trails projects had been approved. Dag mentioned that the Governor had approved the \$151k earmarked for base course road work in Eldorado. Nolan told the committee that the Board is reviewing an update to the Dog Ownership Policy. He indicated that there were 48 dog complaints reported to ECIA last year and another 36 complaints reported to the County from along the 285 corridor.

The Chair and Sue Anne Armstrong mentioned that there is a Proposed County Animal Control Ordinance on the web.

Nolan was asked how the \$100k might be applied to the trails. He said that he is not sure if the County will do the work, contract the work out and pay for it or allow ECIA to hire a contractor and then pay the contractor. Nolan and Dag both indicated the willingness on the part of the County to renegotiate the existing MOU's. John suggested that any negotiation with the County should consist of a phasing out of our contributions to maintaining County property.

General Managers Report & Project Discussions: Bill told the committee that his staff continues to work with the arborist. They have created water bars around some trees, increased the use of wood chips for mulch, and they have diverted some water from the pool to our cisterns. The arborist continues to train our staff in the use of chain saws and pruning techniques. Sue Anne added that they have removed dead and diseased trees and continue to remove plastic that had been used as a weed barrier. Sue Anne talked about how critical watering is right now. She mentioned that some new planting will occur in the bed out front of the classroom and in the breezeway. Some limited planting will take place near the entrance sign to the CC. These plantings were part of the original landscaping plan. There was a long discussion with regards to the long term irrigation needs of the CC.

Bill said that the cactus garden is underway and expected to be completed around May 1st. GIS project is complete except that it does not show the locations of the 3 septic systems, the low voltage lighting locations, dog park plumbing and the irrigation system. These will be placed on the maps by hand since the GIS did not pick these up because of the plastic piping and tubing. The total cost for this project was \$500.00

Tennis court pre-construction meeting is set for April 25th and the start of the project is projected for the end of April. Some repairs were needed on the bottom of the pool. These repairs are underway. All of last years lifeguards are due to return this year except one. There will be no swim lessons offered at the pool by anyone who does not have a current certified water safety instructor certificate.

Dan asked Bill is the lifeguards are drug tested. Bill said that they are not. He said that several years ago it was decided not to test the lifeguards since that are all underage and we would need parental permission.

The Chair began a long discussion of goathead removal and the staffs commitment to that effort. Bill reaffirmed his commitment to goathead removal from the ball field, the dog park, the playgrounds, the area inside the white fence at the CC and Compadres Park. As time allows he will also include the area between the pool and Monte Alto.

Bill received a check for \$3500. from an insurance company for the damages to the Amistad monument. He has a bid of \$5,000. to restore the monument and \$2,000 to remove it. He has mailed out two letters one to Miller and one to Carris' with regards to our maintaining the monument.

Motion: Fred moved that the monument be restored with signage that states "Eldorado at Santa Fe" and moved to the Board for approval. It was seconded by David and passed 3-0

The committee was informed that Bill and Jean had met with Leeder concerning the parking lot reseal project. We are waiting on Leeder for his response. The barn roof shingles are to be removed and replaced with metal to match the other side. There were 5 web trouble reports this month and all of them have been fixed.

New Procurement Policy: Due to time restraints the discussion was cut short. Lee Onstott did say that there should be specific language that deals with very large contracts such as those that exceed \$10,000.

Committee Discussion:

Motion: David moved to submit Lee Onstott's name to the Board for membership to the F&G committee. It was seconded by Fred and passed 3-0

There was a short discussion about the CC usage/rental and music. It was decided that the current policy would be sent by email to the committee members and it would be agendized for the next meeting.

After a short discussion it was decided to change the meeting day of the F&G committee from the first Tuesday of each month to the first Thursday of each month.

New Business: None

Date of next meeting: May 2nd at 4 PM

Adjournment

**Respectfully Submitted by
John Calzada**