

Final ECIA Facilities & Grounds Committee Meeting Minutes May 1, 2012

Call to Order: 4:05 PM. Attendance: Chair, Jeanne Calzada; Vice-Chair, Jean Crawford; Secretary, Nolan Zisman; members Fred Raznick, Eddie Marshall and John Calzada. Board Liaison Pat Lavengood, Maintenance Supervisor Brian Bennett and Board Member Todd Handy also attended. Claudia Daigle was a guest attendee. Mary Anne Kenny and David Lovro were excused absences.

Approval of the April 3, 2012 Minutes - - Approved with changes on page 2 regarding cost of Rhino Snot. The five cents figure refers to large applications. Another sentence to be added indicating estimated cost of smaller applications (more likely what we would do) would be fifteen cents based on a 30 sq. ft. per gallon application.

Public Comments None.

General Managers Report: Brian reported for Bill....

- › status re: depot floor: material not yet received. Work to start soon on pulling up old floor.
- › Status of community park rehabilitation - - Brian just received numbers from Bill. Will furnish copy to Nolan who will attempt to determine impact on budget.
- › Status of tennis and basketball court wind screens - - staff has started putting them up.
- › Status of pool step railing - - ordered, awaiting delivery. Jean asked if possible, they could be mounted on the south side of the pool. Pool inspection is set for May 18.

ECIA Board Liaison Update Pat reported - -

- › Lynn Mortensen completed her term on the Board.
- › Two new members were approved for the Conservation Committee
- › The Board approved the acquisition and installation of a basketball hoop at Compadres Park, budget not to exceed \$1,800.

Old Business

- › Community Park (Athletic Field) Subcommittee Status Report - - Nolan will work up the newly received numbers to determine the impact of cost estimates on budget.
- › Patio Lighting Project - - Bill has received the plan from David but has not yet acted on it.
- › Making the web-site problem report form interactive - - it was agreed that the existing form be programmed, similar to that used by the Road Committee, so that a user can fill out a copy online to be sent to Bill, with a copy can go to Nolan to be added to the amenities log/GM status report checklist. Jeanne reminded the group that this form be used, and not an e-mail note, so that they can be handled on a higher priority than a normal e-mail.
- › Assignment of amenities oversight - - Jeanne will announce the assignments after she has had the opportunity to talk to a couple of committee members about their involvement.

New Business - - Pat and Todd mentioned a Wildland Fire Assessment report prepared by the Conservation Committee that concluded the \$15,000 reserve for fire prevention will be needed. They asked for F&G support for a greater presence of the goat herd on controlling weed growth in the green belts (and possibly the conservation area).

Committee Comments - - Jeanne encouraged committee members to use the maintenance request form to identify areas needing attention, rather than an e-mail to Bill.

Date of next meeting - - June 12 at 4PM.

Adjournment - - 5:20 PM

Submitted by Nolan Zisman, Secretary