

Preliminary Agenda – Rev A
Finance Committee Meeting Tuesday, May 12, 2020
9:30 AM Electronic Zoom Format

Distributions: Previous Minutes, Financial Reports, Agenda
Any ECIA member wishing a copy of distributions contact financechair1@gmail.com

1. **1. Public Comment**
2. **2. Adoption/Modification of Agenda**
3. **3. Approval of Minutes**

Mar. 10, 2020

4. **4. General Manager's Report**
 - Revised Office Hours
 - Pool Budget and Schedule status
 - Parking lot lighting Budget and Schedule status
 - Inspection of near-term Replacement/Repair items
 - Transfer of ECIA property near stables to EAWSD
 - Response to late notices for assessments
 - Separate Debit Card for Reserve Expenses
 - CAI and other training for GM and staff
 - Office Procedures development
5. **5. Board Liaison's Report**
 - Suggested Moratorium on Assessment Collections
 - Waiver of late penalties and collection referrals
 - Board actions on Finance Committee recommended motions from 3/10:
 - **Motion 1** New Member Amelia Adair
6. **6. Financial Reports—15 minutes TOTAL** for Committee questions prior to meeting
 - Review of April 2020 Balance, Income and Bank Statements
 - Review of Accounts Receivable and Collection Activities
 - Key Performance Indicators
7. **7. Processing of Overdue payments**
 - Collection Attorney and ECIA
8. **8. Revised Finance Committee Annual Calendar**
9. **9. Rules Enforcement Policy—Fines or other measures**
Architecture, Facilities & Grounds, Stables, Conservation input
10. **10. Revised Procurement Policy**
11. **11. Committee Charter preliminary discussion (postponed)**
12. **12. Other Business**
13. **13. Next Meeting:** May 12, 9:30 AM, Regular Finance Committee Meeting
14. **14. Adjourn**
15. **15. Questions deferred to end**