

Preliminary Agenda RevA Finance Committee Meeting Monday June 19, 2017
9:30 AM Conference Room
Distributions: Previous Minutes, Financial Report, Preliminary Agenda, 4-Year
Maintenance Plan, 2017 Office Procedure Review Proposed Topics

1. **Public Comment**
2. **Adoption of Agenda**
3. **Approval of Minutes**
May 15, 2017
4. **Cash Management Plan--Discussion**
5. **General Manager's Report**
Pool inspection and plan update
Hike/Bike Trail Maintenance for 2017
Association Reserves contracted update
Board Training Agenda
Collection summary report from Javier
Review of GM Yearly calendar of activities
6. **Board Liaison Report**
Legal activity
Other
7. **Financial Reports**
May 2017 Report
Accounts Receivable Summary
Reconciliation of HOAMCO charges
8. **Discussion of annual Office Procedure Review**
Topics
Scheduling
9. **Replacement Reserve Review**
Four-year Maintenance Plan
30-year Financial Model
10. **Election of Finance Committee Officers**

11. Annual Calendar Check

June

Election of Finance Committee Officers

Replacement Reserve Final Review

Board Responsibilities and Financial Training Content

Office Procedures Review Content

July

Perform Office Procedures Review

Board Responsibilities and Financial Training

Auditor/Tax Preparer Contract Review

12. Next Meetings

Monday July 17, 2017, 9:30 AM Regular Finance Committee meeting

13. Adjourn

If you wish to receive e-mails on Finance Committee topics, including draft documents being reviewed, please let me know at drobnisd@comcast.net. On the other hand, if you are tired of receiving them, please let me know also.