

Bylaws Review Committee Agenda 2021 Kickoff Meeting

June 29, 2021 – 4:00 P.M. (Via Zoom)

1. Call to Order
2. Approval of Agenda
3. Introduction of Members, Staff and Board liaison:
 - a. Committee members: share your background and why you are interested in Bylaws
 - b. Board liaison report
 - c. Staff introduction, questions
4. Election of Officers
5. Committee Operation:
 - a. Establish meeting schedule and annual calendar
 - b. Agree on document review and editing standards – review spread sheets in OneDrive
 - c. Email and communication protocols, e-blasts, Vistas articles, website update
 - d. Review Charter
6. Discussion: What are Bylaws? How are they amended?
7. Bylaws Review Action List:
 - a. Soliciting comments from association members – message, time period for comments, open forum schedule
 - b. Complete due dates in reverse chronological order
 - c. Identify pending suggestions for Bylaws amendments – “Lessons Learned” document from prior Committee; suggestions received from Board, committee and others since last version
 - d. Process for future attorney review
8. Open Forum
9. Announcements: next meeting date, homework
10. Adjournment

Future agenda items:

- Committee and board suggestions for review or revision of existing Bylaws; new sections
- Compare New Mexico HOA law to existing Bylaws
- Outreach to ECIA Board, Committee Chairs
- Promotion opportunities
- Difference between Board policies, rules and Bylaws
- Correcting typos on the searchable version of the Sixth Amended Bylaws on the ECIA website