

## MINUTES OF THE JUNE 2020 BUSINESS MEETING OF THE ECIA ROAD COMMITTEE

1. Time and place. The June meeting of the ECIA Road Committee (RC) was held on June 3, 2020 via Zoom, and was called to order at 5:44 pm by the Chair of the RC, James A. Mason, Ph.D. Copies of the Agenda were provided.

2. Introductions, Quorum, Attendees, Agenda. All three Committee members, James A. Mason, Amelia Adair and Paul Ingraham, were present, so a quorum was achieved. Also present were Board Vice President and RC Liaison Melicent D'Amore, ECIA Office Assistant Sarah Skagen. Eldorado residents Art Kaiser, Jim Knight and Stephanie Levy were also present. Dr. Mason presided as chair of the meeting and Ms. Adair served as secretary. The agenda was not amended. The meeting was recorded.

3. Minutes. The May meeting Minutes were previously approved via email.

4. Chair Report. Dr. Mason gave the following report:

4.1 Dr. Mason recognized the excellent job the RC members, ECIA support staff and other team members have been doing during the past several months, as witness the success of the May 5 RC meeting and the Town Hall Meeting.

- RC Committee members
  - James Mason
  - Paul Ingram
  - Art Kaiser
  - Amelia Adair
- ECIA Board County Liaison, Joseph Gutierrez
- ECIA Board VP and Liaison, Mel D'Amore
- ECIA Pool Manager, HOAMCO Staff, Jessica Collins
- ECIA Operations Manager, HOAMCO Staff, Mike Rogers
- Commissioner Ed Moreno
- Constituent Services Liaison D5, Oliva Romo

4.2. Dr. Mason then acknowledged and thanked the Santa Fe (SF) County Staff for their responsiveness at the Town Hall meeting, and their professionalism and willingness to work with the community.

- Gary Giron, Public Works Department Director
- Ryan Ward, R.U.F. Division Director
- Diego Gomez, Public Works Project Engineer
- Richard Chang, Public Works Dept., Road Maintenance
- Chris Sena, District 5 Mainenance Foreman

Dr. Mason explained that feedback to us from the County was very positive. We are already seeing benefit of having positive interaction and rational discussion with the County.

Dr. Mason also thanked Art Kaiser and Paul Ingraham for taking pictures of the County work on the RAP roads this week -- so helpful and valuable as a historical record. He requests that the person who takes a documentary photo change the name of what they are looking at to a name that reflects which road and what stage of work.

ACTION ITEM: How should the RC back up and preserve historical data on roads? Old and new pictures and documents? Where will they live? Initially Dr. Mason will get thumb drives with photos. Dr. Mason suggested the Board liaison to look into available resources and report back.

5. ECIA Board Liaison Report. Ms. D'Amore gave the following report: Town Hall summary was presented in writing. She previously sent a thank you to Olivia Romo.

ACTION ITEM: Dr. Mason is scheduled to present information regarding the RC to June Board meeting.

6. Transportation Advisory Council Update. Mr. Gutierrez was not present. James thanked him again for his positive facilitation.

7. Old Business/Open Action Items

7.1 REVIEW of Current RAP road chip sealing inspection and progress. RAP roads in Eldorado are:

- 1) Carlito Road -- Paul Ingraham gave the inspection report
- 2) Chusco Road - Mel D'Amore gave the inspection report
- 3) Demora Road -- Mr. Ingraham gave the inspection report
- 4) Estambre Road -- Mr. Ingraham inspection report
- 5) Glorieta Road
- 6) Juego Road
- 7) Juego Place
- 8) Juego Court

Technical difficulties kept Art Kaiser from delivering his inspection report, but he has done inspection reports and taken pictures. Dr. Mason will send the reports and photos to Diego Gomez at the County.

The question arose whether the County has notified the residents about the next stage of work on the roads; Ms. D'Amore will check with Olivia Romo about whether homeowners on these roads have been notified and have the ECIA send a blast email.

Part of our mission is to help educate homeowners about how to approach the County, and the RC role. Ms. Adair will work with Diego Gomez to prepare monthly articles for Vistas.

ACTION ITEM: Amelia Adair will write another "Road Tip Column" to inform residents about the County's culvert cleanout reporting feature on their website. They have a jack they can put in a culvert and open it up, and a cleanout rake that can open up the culverts and clean out sand and vegetation.

ACTION ITEM: RC members to look at questionable road areas in a strong downpour.

ACTION ITEM: Survey equipment -- Dr. Mason will send a financial request to the Board. Ms. Adair will help fill out the required Capital Improvement Request Form and submit it to the Finance Committee.

MOTION to recommend Board change the name of this committee to the Road Advisory Committee. Motion passes.

7.2 Begin working with Los Alamos for road component analysis and air sampling. Dr. Mason reported on a new product, Geltrack roadway dust suppressant. He'll investigate this as an option to reduce dust.

ACTION ITEM: Dr. Mason will start working on road component analysis and air sampling.

7.3 Paving Cerrado Loop update. We haven't heard anything more about this project. Joseph Gutierrez had reported at a prior meeting that the funding may have been rescinded by the State. Ms. D'Amore will send Olivia Romo an email to confirm.

7.4 Other Eldorado people asking for road work. Many people complaining about dust problems.

8. New Business

8.1 Committee members: MOTION to recommend the Board appoint Art Kaiser as a member of the RC; he has met the requirements. Motion passes. Mr. Ingraham may not be able to attend the August meeting.

8.3 Other ECIA committees -- not covered.

8.4 HOAMCO -- Discussed publicity and business cards to inform residents about the RC members doing inspections.

ACTION ITEM: Ms. Adair will prepare a flyer; Ms. D'Amore will check with the office about RC member business cards.

9. Public Comment. None.

10. Next Meeting: The RC meets on the first Wednesday of every month. The July meeting would fall on the July 4 holiday so will not take place; the next meeting will be held on August 5, 2020 at 5:30 pm to 7:30 pm via Zoom.

11. Adjournment. The meeting was adjourned at 7:08 pm.

By: Amelia Adair, Secretary

Date: June 3, 2020