

Facilities and Grounds Committee
Minutes for June 6, 2013

Call to Order: the Chair called Meeting to order at 4:07PM

In attendance, Chair Jean Crawford, Fred Raznick, David Lovro, Lee Onstott and John Calzada. Excused absence Eddie Marshall. Facilities Manager Brian Bennett, Board liaison Nolan Zisman.

Approval of Agenda

Approval of the minutes for the May 2, 2013 meeting: Approved

Public Comment: None

General Managers Report & Project Discussions: Brian Bennett, Facilities Manager was filling in for Bill Donohue. Brian told the committee that within the next two weeks staff would be cutting weeds along the hike/bike paths. The cactus garden has now been completed and irrigation to the trees and scrubs around the community center is occurring twice weekly. (Tuesday & Saturday)

Brian informed the committee that a plan is being put together that would run a 1 ½ inch water line from the ECIA well to the cisterns. Brian reminded the committee that currently when the cisterns are drawn down, a float valve activates and allows the cisterns to be filled using EAWSD water. The new water line will allow the cisterns to be replenished using the ECIA well instead and therefore eliminating the cost of paying for EAWSD water. A plan is also being discussed to extend a water line out to the center island. David told Brian that when they trench the driveway to install the water line, they should consider putting in perhaps up to three (3) two inch sleeves, capped at both ends. This would allow for future expansion of water lines to the center island without having to trench the driveway.

Jean mentioned that the pathway between the parking lots is a safety hazard. She told the committee that Bill was preparing a Capital Project Request to have that pathway replaced. A discussion took place among the committee members about the material that should be used for creating/ replacing the paths. The committee feels that we should be consistent and try to use the same materials for all the paths around the community center. The committee also approved of the use of concrete for barriers defining the paths.

Nolan asked Brian about the dragging of the infield. Brian told the committee that the field had been dragged on Wednesday and that it would be done twice weekly. Nolan was also concerned about the weeds growing up in the outfield and gopher remediation. Brian explained that they had acquired a new weed trimmer that is large and works like a mower. They will be cutting the weeds with that machine. As far as the gophers are concerned, their activity has been reduced quite a bit and the ECIA has hired Critter Control to mitigate the gophers. Brian said that when staff inspects the field if they find gopher mounds they stamped them down and spray paint the spot so that Critter Control can then treat the area.

ECIA Board Representative Update: Nolan told the committee that Lee Onstott, a retired road engineer has taken "ownership" of the hike/bike trails for F&G, and would be the technical advisor for all matters relative to the hike/bike trails. Dag Ryen's article regarding the ball field will appear in the July Vistas. The article will let the lot owners know what the options are for finishing the ball field and give them a chance to voice their opinions online. Nolan told the committee that the first Board working meeting each month would include a report by each ECIA committee. Each committee will present its charter and mission statement for review. The committee was informed that under the newly approved by-laws the Board has the authority to

remove committee members. The Board is also setting standards for all committees. The standards will include the taking of minutes and the documenting of problem reports that have been submitted. Nolan explained that one of the Board goals would be to create a matrix for complaints about the amenities. Nolan also suggested to the committee that it might want to consider developing a formal inspection of each amenity along the lines of what is done at the stable. He indicates that a yearly inspection would help identify issues that might have an impact on the budget. Fred suggested that we might need to do a formal inspection more than just annually.

Jean mentioned to Nolan that the issue of amplified music at the CC had not yet been taken up by the Board. She also pointed out the CC rental form and the form that is on the website are in conflict and need to be reconciled. Nolan told the committee that the Board would be reviewing the proposed adjustment to the sound policy at the Board work session 2. There was a short discussion about the proposed agreement with the County concerning the hike/bike paths. Nolan explained that the agreement would go through several more iterations and be reviewed by the Board, and legal counsel before its finalized. He did state the \$100,000 earmarked for the hike/bike paths this year is not contingent on this agreement being finalized. Lee mentioned that he and Bill would be bike riding the trails to make an initial assessment of their condition. Lee consulted with State & Federal authorities with regards to the definition of what is considered maintenance vs. capital expense. Lee explained that according to their definitions work such as crack filling could be a capital expense rather than a maintenance expense.

Next Meeting: Due to the 4th of July holiday, the next meeting was moved to Tuesday, July 2nd

At this point the formal meeting was adjourned and the committee did a walk around of the community center.

Adjournment.

Respectfully Submitted by

John Calzada