

## **ECIA Facilities & Grounds Committee Meeting Minutes**

**July 10, 2012**

**Call to Order:** 4:05 PM. Due to Jeanne's resignation from F&G and Jean's absence, Nolan chaired this meeting. **Attendance:** Secretary ,Nolan Zisman;members Fred Raznick,John Calzada, and Eddie Marshall; Board Liaison PatLavengood;Board Member Jeanne Calzada and General Manager Bill Donohue.

ClaudiaDaigle,JanPietrzakandJimDanielswereguestattendees.Jean Crawford, Mary Anne Kenny and David Lovro were excused absences.

**Approval of the June 12, 2012 Minutes--**Approved as submitted.

**Public Comments:**Representing the Information Committee, Jim Daniels expressed a concern that the residents of Eldorado as well as members of the Information Committee, unless they regularly read committee meeting minutes on the website or unless articles on other committees are regularly a part of Vistas, are not adequately aware of what is going on with most of our committees. The Information Committee is encouraging other committees to communicate more frequently with the community via Vistas articles, and or be represented at Information Committee meetings to update the IC on their activities. It was suggested that the IC establish "roving reporters" who could write periodic articles for Vistas that address suggestion back to the IC.

### **General Managers Report:**

ñ status: depot floor - - floor installed; completing installing the trim. Should be done in a few days.

ñ Status of request to replace missing signs on hike-bike paths - - Completed. After the meeting Bill advised he was to meet soon with RL Leeder to develop a work schedule for replacing the poor sections and repair and crack-fill the good/fair segments.

ñ Status of tennis and basketball court wind screens - - Bill has cost estimate for a new unit of \$340. He will acquire and install. It was suggested that the wind screens be "packaged" into a single R&R Schedule line item and be made uniform in size (9 ft.) on both the tennis and basketball courts. Bill will take this to the Finance Committee.

ñ Status of youth basketball hoop at Compadres Park - - all materials received. Post hole needs to be dug and post cemented in. This work should be completed before the end of July.

ñ Status of patio lighting project - - RFQ out to 3 vendors. One response at \$5,775 plus tax. Being within budget Bill will award the contract and request a work schedule.

ñ Status of condition of Rental House - - most recent visit was 2 weeks ago. Bill saw no reason to be concerned thus far.

ñ Status of Athletic Park rehabilitation - - Bill has started scheduling meetings with each of the 4 potential vendors to hand them and review the content of the RFP. It was suggested discussions include the need for the successful bidder to continue to work with us after installation, on a scheduled or retainer basis, to ensure the success of the project.

### **ECIA Board Liaison Update** Pat reported--

ñ Jeanne Calzada has been appointed to complete the Board term of Elan Colello.

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Financial training for new board members and other committee members as room is available will be held Saturday, July 14, at 10AM.

ñ The Board established an ad hoc committee to review and recommend needed changes to the by-laws.

ñ The Board also established an ad hoc committee to review the existing covenant regarding household pets for possible clarity and to develop a survey of member likes, dislikes and interest in existing and possible future amenities.

## **Old Business**

ñ Making the web-site problem report form interactive - - Bill has received a small number of forms. He will arrange that, upon receipt of each, he will forward a copy to the F&G Secretary to ensure the problem appears on the agenda for the following F&G meeting. Bill indicated he has made it a policy to acknowledge receipt of each report received and, if a matter of safety or community well being, to place a high priority on rectifying such problems.

ñ Discussion of VERSACOURT (court surface material) - - Jeanne had additional conversations with the product representatives and local users. She has compiled specs from the company and location references so we might be able to see the material first hand, as well as determine user experiences with the product in weather conditions like ours. These will be turned over to Jean Crawford to be used by a pending ad hoc committee to develop recommendations regarding resurfacing the tennis courts. Bill and Eddie will on Friday visit a brand new installation of Versacourt at Los Arroyos.

ñ Amenities Oversight - - There being no further changes to what Jeanne previously handed out, members are encouraged to make frequent enough visits to their amenities to “nip in the bud” any potential problems. This is particularly true where overgrowth of bushes or tree limbs creates visibility issues on the hike bike paths.

## **New Business**

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Jeanne CalzadahasresignedherpositionontheF&GcommitteeduetoherappointmenttotheE CIABoard.ShewillmeetwithJeanCrawfordtoturnoverthechairresponsibilities.

## **Committee Comments--**

ñ Eddie recognized the quick response by Staff to a problem report he submitted.

ñ John suggested we need more members. Jan suggested the best way to accomplish this is for individual F&G members to recruit their friends/neighbors one-on-one. Nolan suggested we might wish to make “recruiting” an agenda item for a future F&G meeting.

**Date of next meetings--** August 7 at 7PM.

**Adjournment--** 5:35 PM

Submitted by Nolan Zisman, Secretary