

Proposed Agenda Rev B
Finance Committee Meeting Tuesday, July 14, 2020
9:30 AM Electronic Zoom Format

Distributions: Previous Minutes, Financial Reports, Agenda, Revised Procurement Policy, Committee Budget Requests for 2021, Capital Project Requests, Revised Replacement Reserve

Any ECIA member wishing a copy of distributions please contact financechair1@gmail.com

- 1. Public Comment**
 - Committee Chair budget requests
- 2. Adoption/Modification of Agenda**
- 3. Approval of Minutes**

June 9, 2020 Regular Meeting

June 23, 2020 Special Meeting

- 4. General Manager's Report**
 - Pool Budget and Schedule status
 - Additional 2020 work planned
 - Parking lot lighting Budget and Schedule status
 - Inspection of near-term Replacement/Repair items
 - Transfer of ECIA property near stables to EAWSD
 - Response to late notices for assessments
 - Office Procedures development
 - CAI Training completion
 - Hike/Bike 2020
 - Basketball Resurface
 - Second Assessment Notice status
 - Security Camera Installation
 - Generic e-mail addresses for tasks such as web postings, meeting scheduling
- 5. Board Liaison's Report**
 - Board Actions
 - Board actions on Finance Committee recommended motions from 6/9
 - **Motion 1** Recommend Kathy Ritschel Finance Committee membership
- 6. Financial Reports—15 minutes TOTAL** for Committee questions prior to meeting
 - Review of June, 2020 Balance, Income and Bank Statements
 - Review of Accounts Receivable and Collection Activities
 - Key Performance Indicators
- 7. First Draft 2021 Budget--Julie**
- 8. Revised Procurement Policy for Recommendation to Board**
- 9. Replacement Reserve Review—Information**
 - Asset Panda testing
 - Incorporation of Pool items
 - Incorporation of Stable Committee Review
 - Future update process
- 10. Budget Requests--Information**
 - Capital Project Requests
 - Roads Survey Equipment
 - Stable Shed
 - Facilities & Grounds list

- Committee Operating Budget Requests
 - Stable Operating Request
 - Conservation Operating Request

11. **Other Business**

12. **Next Meeting**

Aug. 11, 9:30 AM, Regular Finance Committee Meeting

13. **Adjourn**

14. **Questions deferred to end**

Tutorial discussion of Replacement Reserve analysis spreadsheet