

**Preliminary Agenda RevA Finance Committee Meeting Monday July 17, 2017**

**9:30 AM Conference Room**

**Distributions: Previous Minutes, Financial Report, Preliminary Agenda, 30-year Financial Model**

**1. Public Comment**

**2. Adoption of Agenda**

**3. Approval of Minutes**

June 19, 2017

**4. Future Committee Meeting Scheduling**

**5. General Manager's Report**

Pool inspection and plan update

Hike/Bike Trail Maintenance for 2017

Association Reserves contracted update

Board Finance Training Schedule

**6. Board Liaison Report**

Legal activity

Board Guidance

**7. Financial Reports**

June 2017 Report

Accounts Receivable Summary

Reconciliation of HOAMCO charges

Collection summary report from Javier

**8. Discussion of annual Office Procedure Review 8/2/17 9 AM**

Topics

Participation

**9. 2018 Budget Preparation**

Replacement Reserve Final Review

30-year Financial Model

**10. Election of Finance Committee Officers**

**11. Annual Calendar Check**

June--Overdue

Election of Finance Committee Officers  
Replacement Reserve Final Review  
Board Responsibilities and Financial Training Content  
Office Procedures Review Content

**July**

Perform Office Procedures Review—Scheduled 8/2  
Board Responsibilities and Financial Training—half done?  
Auditor/Tax Preparer Contract Review—not needed for 2017

**August**

Review Operating Budget Schedule from GM for Board Approval  
Procedures Review Report

**12. Next Meetings**

**Monday August 7 or 14, 2017, 9:30 AM** Regular Finance Committee meeting

**13. Adjourn**

If you wish to receive e-mails on Finance Committee topics, including draft documents being reviewed, please let me know at [drobnisd@comcast.net](mailto:drobnisd@comcast.net). On the other hand, if you are tired of receiving them, please let me know also.