

Facilities and Grounds Committee
Minutes for July 2, 2013

Call to Order: the Chair called Meeting to order at 4:03PM

In attendance, Chair Jean Crawford, Fred Raznick, David Lovro, Lee Onstott and John Calzada. General Manager Bill Donohue, Board liaison Nolan Zisman, Board member Dag Ryen and Finance Committee Chair Dan Drobnis.
Absent Eddie Marshall.

Approval of Agenda

Approval of the minutes for the June 6, 2013 meeting: Approved

Public Comment: None

ECIA Board Representative Update: Nolan told the committee that the Board tabled the recommendation made by this committee to extend the hours for amplified music at the Community Center until the July 15th working meeting. He said he believed the sentiment of the Board would be to extend the hours. Nolan informed the committee that Board member Paul Jacobs had resigned and that ECIA would be advertising online and in the Vistas for a replacement.

There was a short discussion about securing the newly renovated tennis courts so as to prevent vandalism. Dag mentioned that there are sophisticated systems available for securing the courts but they tend to be pricey. Dan suggested that the courts simply be locked from dark until dawn.

Motion: Fred made a motion to recommend to the Board & GM that the courts be locked from dark until dawn. The motion was seconded by David and passed 4-0

General Managers Report & Project Discussions: Bill informed the committee that the center portion of the Amistad monument had been removed. Everyone agreed that it was a vast improvement. He is considering signage that states "Eldorado at Santa Fe" but it will be taken up at a later date. The pool filter at the kiddie pool had to be replaced. The tennis courts and basketball court are almost completed. The irrigation project around the Community Center is now complete and a water line has been extended to the entry island. Bill told the committee that the facilities problem report will be located on the website in the same location as all other problem report forms. It was agreed that the problem report form should include the name of the reporting party.

Committee Discussion: Dag told the committee that the data from the Vistas and online sports field survey was not yet available. He expected to have it the week of July 8th.

The committee then had a lengthy discussion concerning the roadside walks (hike/bike trails). Lee led the discussion and provided the committee with a cost proposal from AFJ Custom Paving and a repair and maintenance priority report. The repair and maintenance priority report was based on an assessment that was done by Lee & Bill. It provides a framework by which we may estimate the amount of dollars that will be needed each year for maintenance of the roadside walk system.

The committee took up a discussion on the proposed agreement with the County regarding the roadside walks. Nolan mentioned that the County was not pleased that we missed the deadline for having this agreement finalized. Dag stated that revisions to the agreement were being made and that a final draft would be forthcoming. Generally speaking the committee reacted

positively to the direction the agreement was moving and made a recommendation that once a final draft was available our counsel and insurance agent review it.

The committee took up a discussion on a walkway access to the tennis courts and the walkway that extends between the two parking areas at the Community Center. For a four-foot wide concrete sidewalk between the two parking areas, a bid of \$4,100 has been received. Jean told the committee that a preliminary cost estimate for an access walkway to the tennis courts, approximately 470 ft. of concrete, came in at \$11,800 and for 360 ft. of concrete walkway around the Community Center an estimated cost of approximately \$8,000 was received.

The committee agreed that all walkways should be constructed from the same material. The committee further agreed to wait until the final checks had been written for the work on the tennis courts and the basketball court, in order to determine exactly what funds would be available for the access walkways.

Next Meeting: July 30, 2013 at 4pm. The meeting was moved up so that the committee could meet the deadline imposed by the Finance Committee for 2014 budget requests.

Adjournment.

Respectfully Submitted by
John Calzada