

**Preliminary Agenda Revision B
Finance Committee Meeting 7/8/2015
9:30 AM Conference Room**

- 1. 1. Public Comment**
- 1. 2. Modifications/Adoption of Agenda**
- 1. 3. Approval of Minutes from previous meetings:
6/10//2015**
- 4. General Manager's Report**
 - Community Property Physical Security Installation Status**
 - HOAMCO Financial Transition**
 - Move to Alliance Bank**
 - Debit Card Status**
 - IT Consultant Contract Status**
 - Rental House Status**
 - Future**
 - Overdue Assessment Letters/Liens Status**
 - Auditor/Tax Preparer RFP Status**
- 5. Board Liaison/Treasurer Report**
 - Proposed Capital Projects**
 - Overdue Assessment Collections Status**
 - Board Training**
 - Vacancy Appointment**
- 6. Monthly Financials**
 - Balance Sheet**
 - P&L vs. Budget**
 - Accounts Receivable**
- 7. Procedures Audit**
 - Scheduled Wednesday 7/22, 10 AM**
- 8. Document Retention Policy**
 - Summary for Staff Guidance**
- 9. Security Plan**
 - Attendant Hiring**
 - Security Service Termination**
- 10. Report from Ad Hoc Information Technology Committee**
- 11. Annual Calendar Items Checkoff**
 - Procedures Audit**
 - Board Finance and Responsibilities Training**
 - Auditor/Tax Preparer Contract Review**
- 12. Next Meetings**
 - Office Procedures Audit Wed. 7/22, 10 AM**

Regular Finance Committee Meeting August 12, 9:30 AM

13. Adjourn

If you wish to receive e-mails on Finance Committee topics, including draft documents being reviewed, please let me know at drobnisd@comcast.net. On the other hand, if you are tired of receiving them, please let me know also.