

**Facilities and Grounds Committee**  
**Special Meeting Minutes for August 28, 2013**

**Call to Order:** the Vice-Chair David Lovro called Meeting to order at 4:00 PM

In attendance, Jean Crawford, Fred Raznick, Lee Onstott, Jeanne Calzada, Eddie Marshall and John Calzada.

General Manager Bill Donohue, Board Liaison Dag Ryen, Board Member Jan Pieterzak and Finance Committee Chair Dan Drobnis. Public members SuAnne Armstrong and John Oberhausen

**Approval of Agenda: Approved**

**Approval of the minutes for the July 30, 2013 meeting:** Held over to September 4th

**Public Comment:** None

**1. Review & Discussion of Landscape Master Plan:** SuAnne Armstrong provided the committee with a very detailed explanation of the landscape master plan. The vision of the plan is to provide a "drought tolerant, sustainable high desert landscape".

The committee members provided a number of suggestions. The committee recommends that dual-purpose trash receptacles be purchased.

Jean mentioned that she is not in favor of the use of railroad ties as edging near the parking lot. Jean believes this to be a trip hazard especially at night.

The plan calls for the removal and replacement of the two cottonwood trees near the depot building. The committee recommends that an evaluation be made prior to their removal. The evaluation would determine if the new trees could be planted safely and given time to grow before removing the cottonwoods. The committee agrees that the cottonwoods should be pruned to avoid dead limbs from causing injury or damage.

A short discussion took place relative to the memorial tree and bench program. Fred recommended that the program be called "Plant a Tree Program", although a description of the program could let residents know that this can be done as a memorial. The approved benches have been selected and the appropriate trees have been identified. The next step is to identify the locations where the trees and benches would be placed, and finalize the program.

After a lengthy discussion of the hardscaping scheduled to take place in 2016 around the tennis & basketball courts the committee recommended that this work be moved up and be done in the fall/winter 2013.

**Motion: Fred moved that the hardscaping work scheduled to be done around the tennis and basketball courts in 2016, be moved forward and accomplished in the fall/winter of 2013. Lee seconded the motion and it passed 5-0**

SuAnne explained that in 2014 three trees are scheduled to be planted at the dog park. Jean asked that SuAnne include the dog park users in the decision as to where the trees would be placed. Jean will provide SuAnne with a contact person for the dog park.

Jeanne asked SuAnne if any consideration had been given to the on going maintenance needs of this extensive plan. Bill said that he intends to propose the hiring of another full time maintenance employee in order to keep up with the increased workload.

Dan recommended that the final Board approved plan be posted on the website and mentioned in the Vistas.

**Motion: Fred moved that the committee approve the Landscape Master Plan, with the proposed changes, and recommend it be forwarded to the Finance Committee and Board for approval. Jean seconded the motion and it passed 5-0**

Due to the lack of time, the committee review of the 2014 R&R was postponed until the September 4<sup>th</sup> meeting.

**2. Tennis Court Walkway Access:** A short discussion was held on the tennis court walkway access and the committee recommended that the walkway material be concrete.

**Motion: Lee moved that the material to be used consistently around the Community Center for walkways be concrete. Jean seconded the motion and it passed 5-0**

Dag suggested to the committee that the tennis court walkway access be included and accomplished at the same time the hardscape landscaping for the tennis basketball courts is done.

Bill is to move forward with the Capital Project Request for the replacement of the walkway between the two parking areas. This is a safety issue and should be completed as soon as practical.

Vice-Chair Lovro recommended that we use colored concrete rather than the standard gray. Jean recommended that the concrete incorporate fiber for strength. John stated that the color of the concrete should be consistent with approved ECIA colors as listed in the Architectural guidelines.

**3. Next Meeting: September 4<sup>th</sup> at 4 PM**

**4. Adjournment**

Respectfully Submitted by

John Calzada