

ELECTION COMMITTEE MINUTES

August 30, 2013

Community Center Conference Room

Call to Order

The meeting was called to order by the Chairman at 10:00 AM. Present were Chairman Kathie Graham and members Jean Crawford, Nancy Dayton and Joe Loewy. Member Elizabeth Ebner was excused.

Also present were Jan Pietrzak (ECIA Board Liaison), Pam Henline, GM Bill Donahue and Mary Cassidy (Prospective member.)

Approval of Agenda

Jean Crawford moved approval of the Agenda, seconded by Joe Loewy. Agenda approved unanimously.

Open Forum

None.

Board Liaison Report

Jan Pietrzak reminded the Committee that the Board wished to have any recommended changes to the Election Documents and Forms submitted in time for Board review and approval in advance of Public Forum(s) to be scheduled in the early fall. He mentioned that the Board had received the four options forwarded by the Election Committee for selecting the terms of the winning candidates for election in 2014.

Old Business

A. Nomination Petition and Information Sheet

Discussions were held about Board and Committee suggestions for improving the Nomination Petition Information and Instructions Sheet and the Nomination Petition form. Changes to these documents in order to be more specific about the definition and timing of Members in Good Standing, Assessments, the due date and time for submission of Petitions to the ECIA office, distribution of literature and political sign size limitation, timing and placement were discussed.

Joe Loewy moved to accept the Nomination Petition form and the Information Sheet as amended for Board approval, seconded by Jean Crawford. The motion was approved unanimously.

B. Election Committee Policies and Procedures

Discussions were held to consider revisions to the Election Committee Policies and Procedures to clarify due dates for submission and return of election documents as well as the sequence of events and the responsibilities for recount requests.

Nancy Dayton moved to accept the election Committee Policies and Procedures as amended for Board Approval, seconded by Joe Loewy. The motion was approved unanimously.

C. Procedure to reestablish Election Rotation for Board of Directors

The Committee forwarded several options for reestablishing the election rotation for Board Directors following the June 27, 2013 meeting.

New Business**A. Mission Statement/Charter Review**

The Committee discussed any possible revisions to the Mission Statement and Charter for approval by the Board. One discussion resulted in a recommendation to be more specific about the role and responsibilities of an alternate member.

Joe Loewy made a motion to accept the amended Charter for approval by the Board, seconded by Nancy Dayton. The motion was approved unanimously.

Adjournment

Nancy Dayton made a motion to adjourn the meeting, seconded by Joe Loewy. The meeting was adjourned at 11:29 pm.

Respectfully submitted,

Joe Loewy