

## **Draft Facilities and Grounds Committee (Digital) Meeting Minutes Wednesday, September 2, 2020**

**Call to Order:** 10:00 AM

**Attendance:** F&G members: Kathy Ritschel, Mary Ellen Donat, Fred Raznick, Martha Jackson, Taylor Ward, Bob Christie, Guy Monroe. Absent: Marie Aragon

Board Liaison/Members: Sal Monaco, David Sorkin

HOAMCO staff: Mike Rogers, Jessica Collins.

Guests: Dan Drobnis, Belinda Berse

**Approval of Agenda:** Added to agenda; resident email regarding the condition of fire hydrants and exposed piping at the pool. Approved as amended.

**Approval of August 5<sup>th</sup>, 2020 Meeting Minutes:** Approved as drafted.

### **GM/OM/PM Updates**

- Julie (GM): Julie will not be attending F&G committee meetings any longer. Mike will update us on Julie's report. This month, there were no changes to Julie's report.
- Mike (OM):
  - Plans for the family changing room are moving forward. A meeting was held to discuss project timelines. The Board of Directors will make the decision on which contractor will be awarded the project. Project should be completed by next May.
  - Maintenance team has been working on the installation of 480 linear feet of fencing at the Stables near residents' homes.
  - Hike/ Bike Trail maintenance continues removing line of sight branches and weeds.
  - Camera installation will begin 9/21. The installation will be in stages, first the courts, second Compadres Park and third is the stables.
- Jessica (PM):
  - Pool was reopened for weekday swimming this past Monday. The hours are shortened a bit, but residents seem to be grateful for the availability. Since we moved to 40-minute sessions, reservations are not filling up as quickly. Swimmers seem to be able to get pool time more often than previously. They are still following the protocol of one reservation at a time, and when they complete that session, they can book another – some people are able to make a reservation for the next day.
  - The pool will be closing for the season on Monday, October 5<sup>th</sup>.
  - We are forgoing doggie swim day this year. With all the continued unknowns about the virus, we feel it is not safe to hold the event.
  - A review of pool closing documents and procedures is underway to ensure proper winterization.
  - The baby pool will be plastered during the off season.
  - The lifeguard course was successful, all 4 Eldorado candidates passed and are hopeful to work at ECIA next season. A couple of other guards will be recertified after the pool closes. A full lifeguard course is planned for Spring 2021.
  - The canopies of the new shade structures will be taken down after the pool is closed to preserve their durability.
  - Drain gates will be removed around the pool area to clean out the debris – there seems to be a foul odor coming from the build-up.

### **Board Liaison Report – David Sorkin**

- New website is nearly complete. Awaiting new logo design for the site.
- The Revised Procurement Policy is complete and awaiting Board approval.

- 2021 Draft Budget is nearing completion. A budget meeting open to all residents will happen in the Fall.
- The ICIP- Application for approval to request legislative appropriation of public funds has been completed and submitted to the County.
- Discussions continue around the Rock-Climbing area closure due to vandalism.
- Handicap parking space has been moved closer to the pool entrance.

#### **Old Business**

- F&G PowerPoint presentation to the Board was reviewed. Residents can view it on the website.
- ICIP requests from Fields and Grounds Committee include: A Hike/Bike trail along Avenida Azul, Pedestrian Crosswalk Warning Light System: Avenida Torreon and Avenida Vista Grande at Eldorado Community School and paving the aprons where the trails crossed gravel roads. Unfortunately, the project did not include 5 gravel driveways, so the same dangerous conditions with loose gravel on the trail still exist. The proposed project will correct this oversight and improve safety for all the users of the hike/bike trails.
- Card Entry System – A motion was made and approved by F&G to ask the Board of Directors to consider the idea of a card entry system on all gated amenities.

#### **New Business**

- Dog Park Committee: A report was given regarding the records of dog immunizations and license. It was recommended that ECIA deal only with immunizations and leave the license requirements to the county. Most records need to be updated by dog owners. An easier system needs to be used to track this information. Taylor will make recommendations to F&G to computerize the system as dealing with paperwork is cumbersome and time-consuming.
- On Wednesday, October 14, 2020, from 9:00 to 12:00 the Chamisa Mobile Veterinary Service, LLC will park their van in the ECIA's parking lot to provide clinic services to Eldorado dogs. Chamisa vets provide examinations, laboratory services, immunizations, nail trimming, microchipping, and more. You may make an appointment, request information, and complete an information form on your dog's need by emailing Dr. Melissa at [info@chamisavet.com](mailto:info@chamisavet.com) or by calling 505-795-2300 if you do not use email. Dog owners without an appointment will be served if time permits after appointments are completed. If this concierge service works well this year, it will continue to be provided to Eldorado dog owners in the years to come.
- Hike/Bike Trail Etiquette: The 13 miles of Hike/Bike trails in Eldorado are considered multi use. Walkers, cyclists, skate boarders, roller bladers, strollers and mobility trikes are welcome to use the trails. F&G has been asked to come up with some guidelines for proper use.
- Fire Hydrants/Fencing around Bollards: A resident requested some improvements be made to areas around fire hydrants. Santa Fe County guidelines restrict any plantings or repainting of existing fire hydrants. Fencing around bollards is under discussion.

#### **Adjournment - 12:15 PM**

**Next meeting:** October 7, 2020 at 10 AM.