

Facilities and Grounds Committee
Minutes for September 3, 2014

Call to Order: The Chair John Calzada called meeting to order at 4:05 PM

In attendance were Fred Raznick, David Lovro Lee Onstott, and Karen Murry

Member Absent: Eddie Marshall

Board Liaison Jeanne Calzada

Finance Committee Chair Dan Drobnis

1. Public Comment: None

2. Approval of Agenda: Approved with one addition

3. Approval of the Minutes for the August 6, 2014 Meeting - Approved with two corrections

4. Facility Manager's Report: Neither Brian nor Dag attended the meeting so the committee did not receive a report.

Problem Report: graffiti on the culvert at V G across from the Fire House

The committee discussed this matter and decided to recommend to staff that the County be informed every time we have an incident of graffiti on County property. We should ask them how long it will be for their personnel to paint over it and if we choose to have ECIA personnel do it so it gets done faster, the County should supply the materials.

5a: ECIA Board Representative's Report: Jeanne told the committee that interviews had been setup for three GM candidates. The interviews are scheduled for Thursday, September 4th, Friday September 5th and Friday, September 13th. There may be two more candidates to interview. The Town Hall is set for Monday, September 8th from 7-9 PM. The topics will be security, GM status and the greenbelt project. Fred and Dan updated the committee on the Labor Day event indicating that about 50 people were in attendance. Jeanne mentioned that the Board is looking at the final draft of the proposed CPEC charter and mission statement. Once the Board has reviewed it the standing committees will have an opportunity to provide feedback on the proposal. SPEC has been officially dissolved and is no longer a standing committee. There was a short discussion of the greenbelt project.

5b: Review of the 2014 & 2015 R&R Projects: Dan led a review of the 2014 R&R projects to see which ones were completed. He then led the committee in a review of the 2015 R&R projects to confirm which projects would need to be completed and which ones might be moved forward in the R&R.

Several projects will be brought to the attention of Dag & Brian for additional information.

6. Old Business: The status of Compadres Park Play Equipment installation was discussed. The committee Chair will call Greg Armenta on Thursday, September 4th to get a firm commitment. If he cannot perform the work, then the Chair will call Greg Neal for a referral to another installer. Hike/bike trail-County Status is still in limbo. Lee will be contacting the County rep. to discuss the project timeline. Security upgrades have been completed at the former rental house, barn and the community center. Surveillance equipment is still needed at the pool, stables and Compadres Park. David told the committee that work has begun on the "island". Several small trees have been removed and grading will occur on Thursday, September 4th to create a water collection area.

7. New Business: The Chair discussed the purchase of a Knox Box and its possible location near the double doors. The committee considered signage related to video surveillance. The Chair will research the sign agreed upon by the committee to see if it can be obtained in a smaller size.

The Chair brought up the need for a sub-committee to develop a facility usage form that would be used for vendors providing lessons of all types. In addition, the sub-committee will research what would be an appropriate fee to charge for use of the tennis courts for lessons. The committee was asked to consider volunteering for this sub-committee, which will be formed at the October meeting.

8. Committee Comments:

Lee told the committee that the base course trails need to be paved over. He believes we need to budget the necessary funds to complete this work. The Chair agreed to pass along the committee's recommendation to the Finance Committee.

9. Next Meeting: October 1st at 4 PM

10. Adjournment

Respectfully Submitted by

John Calzada