

**Facilities and Grounds Committee**  
**Minutes for September 4, 2013**

**Call to Order:** the Vice-Chair David Lovro called Meeting to order at 4:00 PM

In attendance, Jean Crawford, Fred Raznick, Lee Onstott, Jeanne Calzada, and John Calzada.

Absent Member: Eddie Marshall

General Manager Bill Donohue, Board Liaison Dag Ryen, Board Member Jan Pietrzak, Finance Committee Chair Dan Drobni, and Finance Committee member Gale Oppenheim.

**Approval of Agenda: Approved**

**Approval of the minutes for the July 30, 2013 meeting and Special Meeting of August 28, 2013: Approved**

**Public Comment: None**

**1. Election of Officers:** Jean nominated Jeanne Calzada for Chair, David Lovro for Vice-Chair and John Calzada for secretary. John seconded these nominations.

David nominated Eddie Marshall for Chair. Jean seconded this nomination. Jeanne received a 5-0 vote with one abstention, for Chair, David and John each received 6-0 votes. Eddie did not receive any votes.

**2. General Manager's Update:** The pool is now operating on a part time basis during the week. It is open its normal hours on the weekends. The maintenance staff has been cutting the weeds along the Vista Grande trail. Proposals went out to four vendors for the hike/bike path maintenance work. Bids are expected back on September 13<sup>th</sup>. Some drainage work has been done around the tennis courts. Bill told the committee that he has received one bid for the roof work at the barn and is waiting to receive two more. The bids will include roof work at the barn and the rental house. The committee will get to review the bids and weigh in on whether to recommend shingles or metal. Goat head removal is on-going with at least one hour a day dedicated by staff to its removal. There was a review of problem reports and their mitigation.

David recommended that the committee take up the review of the R&R before we heard from the ECIA Board Representative. This would allow a committee member who needed to leave early, the chance to comment on the R&R.

**3. Review of the R&R:** Dan facilitated a review of the next five years of R&R. Dan recorded the committee's recommendations for incorporation into a revised R&R. Lee brought up some concerns regarding the allotted amounts in the R&R for base course maintenance. It was determined that the committee would need to schedule a future discussion of this matter.

There was a short discussion on the three septic systems located at the community center. Bill agreed to have each septic system pumped once each year.

Eddie Marshall asked David to relay his comments concerning the R&R. These written comments were given to Dan for consideration and possible incorporation into the R&R.

**4. ECIA Board Representative's Update:** Dag told the committee that there is a special meeting scheduled for Thursday, September 5<sup>th</sup> to review the ECIA/County Agreement on the hike/bike trails. The Board is taking up the issue of Board Elections and is considering a public forum to allow residents to weigh in. Finally, interviews will be scheduled for the Board applicants.

**5. Appoint Sub-Committee to Review the R&R line by line:** Jean, Jeanne and John volunteered to work with Bill and Dan to conduct this review. A future work session is to be scheduled.

**6. New Business: None**

**7. Committee Comments:** Jean mentioned a concern voiced by a citizen regarding the surface temperatures of artificial turf. She also mentioned that a resident would like the committee to look into the concept of a PAR Course around the Community Center. Finally, Jean mentioned that a review of the Charter/Mission Statement should be completed.

John recommended that the committee invite the pool manager to come to the October meeting for a post-season pool evaluation. The committee was in favor of having the pool manager come to our meeting and Bill said that he would arrange it.

**8. Next Meeting: October 2<sup>nd</sup> at 4PM**

**9. Adjournment**

Respectfully Submitted by

John Calzada