

**Minutes of the Meeting of the ECIA
Election Committee
Held on October 13, 2021**

1. Time, Place and Attendees. A meeting of the ECIA Election Committee (“EC”) was held on October 13, 2021. Meeting called to order at 3:09 PM. The meeting held was in hybrid mode where some were in attendance in person and others via ZOOM on the OWL system. Specifically, committee members Bette Knight, Mary Cassidy, and Butch Gorsuch were in attendance in the ECIA Conference Room. EC members Jody Price and Kathie Graham were excused. Jon Turkle (Board Liaison) was in attendance via ZOOM. Ciara Walsh was the ECIA Staff representative and Zoom administrator. Meeting was recorded by ECIA Staff. Quorum was achieved.
2. Approval of Previous Minutes. Butch reported previous minutes were unanimously approved 3-0 via email on September 15, 2021 and were posted to the website on the same day.
3. Approval of Agenda. Amendments were proposed to switch posted agenda items 6a and 6b in order. Motion made by Mary and seconded by Butch. Motion to amend agenda as proposed passed 3-0 on voice vote.
4. Open Forum. No attendees of the meeting asked to speak to the Committee in Open Forum.
5. Board Liaison Report. Liaison report provided by Jon Turkle. Jon mentioned a “welcome” committee to make a welcome packet for getting new members involved in community activities. This action had been planned previous but postponed due to Delta.

There has been a delay on implementing new committee charter as some committees are not yet ready.

Future Considerations: Election Committee to consider creation of a form on the website on how to create access to the committee. When the new website is in place and Members have been authenticated, they will be able to access forms on how to submit questions and comments to the Board and the various committees. As an example, the Election Committee might create an electronic form for the Nomination Petition, removing the need for paper submission. The goal of this initiative is to make access to ECIA resources easier and to improve outreach to the community.

6. Old Business.
 - a. Update Nomination Petition: The committee completed review of the Nomination Petition. Butch agreed to create a “clean” version of the document and get final committee approval via email. Bette to provide the clean version to Board members in advance for Board approval at the November Board meeting.
 - b. Review Election Procedures: The committee completed review of version 5.4 of the Election Procedures. Butch to clean the document up for final committee review during November meeting.
7. New Business.
 - a. Election Checklist: Bette led committee through status of the 2022 checklist.
 - b. Publicity Schedule: Bette led committee through upcoming publicity schedule.

- c. Dates for Candidate Forums: Tentative dates for the 2022 Candidates forums have been set for March 22nd and April 14th of 2022.

8. Adjournment. Meeting adjourned at 4:38 PM.

The next regularly scheduled monthly meeting will be held on Wednesday, November 10, 2021, 3:00 P.M. via Zoom or at Community Center.