

## DRAFT Minutes of ECIA Bylaws Review Committee Meeting

September 22, 2021

1. a. Call to Order - by Chair Amelia Adair at 3 35 PM.  
b. Attendance: **Members** Amelia Adair (Chair), Nolan Zisman (Secretary), Sue Daniel, Jim Caruso, and Jody Price. A quorum was present. **Others:** Staff Liaison Ciara Walsh; Guest John Reynolds.
2. Approval of Agenda - Unanimously approved as revised.
3. Ratification of email vote to approve the Sept 9 Meeting Minutes - Ratified as unanimously approved via email.
4. Open Forum: comments from ECIA members (limited to 2 minutes per member) - None.
5. Chair, Staff and Board liaison reports:
  - a. Chair report - may wish to move Open Forum to end of meeting as members may have comments from prior portions of meeting.
  - b. Board liaison report - Deadline for Ethics addendum to committee charters extended one month as not all committees have added it yet.
6. Old Business:
  - a. Review Bylaws Review Action List and Annual Calendar - see Item 8, below. Member Caruso to discuss timetable for legal review with ECIA attorney.
  - b. Proposed Bylaws Revisions: Review current spreadsheet of suggested Bylaws revisions, including suggestions from committee members. Those open action items considered to be of limited discussion reviewed and completed at this meeting. Remaining items (about 16) to be completed in October.
  - c. Homeowner question about voting on the proposed amendments: will the option be to vote yay or nay on all the proposals or will the members be able to vote on each individual change? - Committee unanimously agrees that, at the current time, having a single vote on the entire document should be maintained.
7. New Business - None.
8. Next meeting dates: Oct 7 and Oct 21. Both to be from 3:30 to 5:30 on Zoom.
9. Adjournment: at 5:30 PM.

Respectfully submitted by Nolan Zisman, Secretary