

## **Monthly Management Report for Eldorado**



## January 13, 2021

Annual Meeting/Election:	Insurance Renewal:			
May 2022	April 2022 – Daniels Insurance			
Board Terms: One Year	Assessments			
President: Sal Monaco (Expires - 5/6/2024)	\$570 annually			
Vice President: David Sorkin Expires - 5/1/2023)				
Treasurer: Joseph Gutierrez (Expires - 5/3/2023)				
Secretary: Carol Sanguinetti (Expires - 5/2/2022)	2			
Director: James Caruso Expires - 5/2/2022)				
Director: Erika Penczer (Expires - 5/1/2023)				
Director: Johnathan Turkle (Expires 5/6/2024)				
Investment Renewals:	Bank Signature Card, Board Member:			
ALLIANCE RES CDARS-573 – 3/9/23(0.80%)	Salvatore Monaco			
CAB RES CD-901 – 3/7/24 (0.80%)	David Sorkin			
ALLIANCE CDARS-293 – 1/20/22 (.35%) CAB OP CDARS-002 – 3/24/22 (0.55%)	Joseph Gutierrez			
Current Association Projects:	Status:			
HOAMCO Staff	General Manager - Julie Navarro			
	Operations Manager - Mike Rogers Assistant General Manager - Jessica Collins			
	Covenant Compliance Officer – Mark Young			
	Operations & Compliance Assistant - Jocelyn Rizo			
	Office Assistant – Ciara Walsh Facility Attendant – Andrew Navarro			
	Pool Manager – Kevin Raphael			

	<u>Maintenance -</u> Leonard Prada - Lawrence Sanchez - Angelo Prada - Anthony Prada
Maintenance Update	<ul> <li>Set mouse traps and catching</li> <li>Weekly harrowing of all arenas</li> <li>Monthly dog park maintenance</li> <li>Demo'd CC bathrooms for new counter tops</li> <li>Painted sports shed at courts</li> <li>Started mulching Xmas trees</li> </ul>
OFFICE STAFF REPORT	
	<ul> <li>Managed AR Accounts</li> <li>Released liens / filed liens</li> <li>Responded to records request</li> <li>Ordered equipment and supplies for CC</li> <li>Provided payoffs for refinancing</li> <li>Provided assessment bills</li> <li>Set up payment plans</li> <li>Attended committee meeting as liaisons</li> <li>Reviewed and updated collections report</li> <li>Working on AR accounts to obtain payments</li> <li>Account Reconciliations</li> <li>Set up all Zoom meetings</li> <li>Processed payments onsite</li> <li>Updated marquees</li> </ul>

Association Projects:	Status:
Capital Projects  Compadres Park Shade Structures Handball Count Additions Disc Golf Course Marquee Stables – Culverts & Drainage Stables – Arroyo Bank Obstacles Arena tractor attachment Upstairs office mini-split Community Center Entry Gate Community Center Entry Camera	
R&R Projects  Parking Lot CC Entry, repair, reseal & restripe Barn Yard Fence CC Walkway Pool Replaster	
Committee	Update:

Committee Meetings	All meetings are being held using Zoom.		
After Hours Emergency Calls:			
	None in the last 30 days		
Financial Reporting:	Status:		
January 2021 Financials	Emailed to BOD w/packet on 2/05/2021		
February 2021 Financials	Emailed to BOD w/packet on 3/05/2021		
March 2021 Financials	Emailed to BOD w/packet on 4/07/2021		
April 2021 Financials	Emailed to BOD w/packet on 5/06/2021		
May 2021 Financials	Emailed to BOD w/packet on 6/04/2021		
June 2021 Financials	Emailed to BOD w/packet on 7/08/2021		
July 2021 Financials	Emailed to BOD w/packet on 8/06/2021		
August 2021 Financials	Emailed to BOD w/packet on 9/03/2021		
September 2021 Financials	Emailed to BOD w/packet on 10/06/2021		
October 2021 Financials	Emailed to BOD w/packet on 11/04/2021		
November 2021 Financials	Emailed to BOD w/packet on 12/08/2021		
December 2021 Financials	Emailed to BOD w/packet on 01/09/2022		
Balances	Operating Accounts: \$594,395.53		
(as of 12/31/2021)	Reserve Account: \$1,124,370.88		
Reserve Contributions	\$50,000.00		
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## Notable Variances:

Account #	Description	Budgeted	Actual	Variance	Comments
GL-6950	Preserve & Greenbelt Conservation Projects	\$ 1,600.00	\$15,684.11	\$14,084.11	This was Board approved

Respectfully Submitted by: **Julie Navarro** | General Manager